

**Richlawn City Commission
Minutes of the Regular Meeting
January 17, 2011**

The regular meeting of the Richlawn City Council was held on Monday, January 17, 2011, at the Old National Bank on Shelbyville Road & Hubbards Lane. Present were Mayor Coomes and Commissioners Joe Bohannon, Andrew Renda, and Henry Thoben, along with City Clerk/Treasurer Jeff Barrick. City Attorney Steve Porter joined the meeting in progress. Also present was Richlawn Commissioner Candidate Alicia Nordmann.

Mayor Coomes called the meeting to order at 7:30 p.m.

A. Introductions

- Mayor – Pat Coomes
- Commissioners – Joe Bohannon, Henry Thoben, Andrew Renda
- Clerk/Treasurer – Jeff Barrick
- Commissioner Candidate – Alicia Nordmann

B. Minutes from December Meeting

- Commissioner Renda made a motion to approve the minutes from the December meeting, Commissioner Bohannon seconded the motion and it passed unanimously.

C. Clerk/Treasurer's Report (Monthly Balance Sheet & Income Stmt, Actual/Budget comparison, Tax Summary, Bills)

- Mr. Barrick presented the bills to be paid in January:

LG&E	ACH	364.86
Division of Unemployment Insurance	1613	27.60
Extra Space Storage	1614	79.00
FedEx Kinko's	1615	37.98
Internal Revenue Service	1616	481.95
Kentucky Employers Mutual Insurance	1617	532.50
Louisville Metro	1618	69.30
Nanz & Kraft Florists	1619	1031.00
Pat Coomes	1620	25.95
Rumpke	1621	2915.35
Valley Crest	1622	1980.00

- Commissioner Thoben made a motion to pay the bills, Commissioner Renda seconded the motion and it passed unanimously.

D. Job Duties: Mayor Coomes reviewed the job duties that need to assigned

- Handbook – needs to be updated every two years, maybe more often
- Gazette & other electronic communications – need to have someone in charge of communications
- Welcome Wagon – currently Angie McDermott provides a fruit basket to all new residents
- Police Updates – to communicate to the residents any police activity in the city
- Garbage, landscaping, snow removal, & tree removal (from streets) – Mayor Coomes will assume this responsibility
- League of Cities – Each council member will attend a meeting on a monthly rotation and report back at the city council meetings
- Tree Program – Someone needs to champion this program. Commissioner Bohannon expressed an interest in doing this.

E. Resident Concerns

- Speed Humps – is there a need for them in the 100 blocks?
- Overnight parking on the city streets – Mr. Porter suggested putting warning stickers notices on cars, and if that does not work, speak to the homeowner.
- Joining St. Matthews
- Widening of Hubbards Lane
- Flickering lights at the entrance on Shelbyville Road – should we hire an electrician to fix any problems that might be occurring?

F. Alicia Nordmann – City Commissioner

- Commissioner Bohannon made a motion to elect Alicia Nordmann as the 4th Richlawn Commissioner. Commissioner Renda seconded the motion and it passed unanimously. Alicia Nordmann is elected the 4th Commissioner and will serve a 1 year term. She will need to run for office again in November 2011.
- Alicia Nordmann and Henry Thoben took the Oath of Office and are sworn in.

G. Amendment to modify Ordinance 2010-03 stating the penalty will begin on June 2 instead of April 1

- Commissioner Renda made a motion to pass the amendment to Ordinance 2010-03, Commissioner Bohannon seconded the motion and it passed unanimously.

H. Adjourn

- Mayor Coomes stated the next meeting will be held on Monday February 21, 2011 at 7:30 PM at Old National Bank on Hubbards Lane
- Commissioner Bohannon made a motion to adjourn the meeting at 8:45 PM; it was seconded by Commissioner Renda and passed unanimously.

Respectfully submitted:

Jeff Barrick
Clerk/Treasurer

Patrick Coomes
Mayor