

Richlawn City Commission
Minutes of the Regular Meeting
May 16, 2011

The regular meeting of the Richlawn City Council was held on Monday, May 16, 2011, at the Old National Bank on Shelbyville Road & Hubbards Lane. Present were Mayor Pat Coomes and Commissioners Joe Bohannon, Andrew Renda, Alicia Nordmann, and Henry Thoben, along with City Clerk/Treasurer Jeff Barrick and City Attorney Steve Porter. Mayor Coomes called the meeting to order at 7:30 p.m.

A. Clerk/Treasurer's Report (Monthly Balance Sheet & Income Stmt, Actual/Budget comparison, Tax Summary, Bills)

- Mr. Barrick presented the bills to be paid in May:

LG&E	ACH	364.09
Stephen Porter	1632	1200.00
Extra Space Storage	1661	85.00
Kiely Hines & Associates	1662	968.20
MAAK, Inc	1663	30.00
Paul's Fruit Market	1664	100.00
Rumpke	1665	2915.35
Valley Crest	1666	1350.00

- Commissioner Thoben made a motion to pay the bills, Commissioner Renda seconded the motion and it passed unanimously.
- B. Minutes from April Meeting**
- Commissioner Renda made a motion to approve the minutes from the April meeting, Commissioner Nordmann seconded the motion and it passed unanimously.
- C. Communications**
1. **Website:** Commissioner Nordmann presented a proposal from SUMY Designs – The proposal was for \$1,199 and includes training. There will be additional fees of approximately \$140 annually for Web Hosting and Domain name rights.
 - Commissioner Renda made a motion to accept SUMY Designs proposal as stated. The motion was seconded by Commissioner Bohannon and it passed unanimously.
 - The contract will not be signed until July 1 so that it falls into the FY2012 budget. Commissioner Nordmann will begin putting together the website content
 2. **Handbook:** A new handbook will be produced this summer.
 - Mr. Porter suggested adding a summary of the Beautification Ordinance to the new handbook (Mayor Coomes will complete this)
 - Updates: Resident Names, Ordinances, Tax Rate, Council Members contact information, Ethics Committee, Website, & Facebook site.
 - Handbook to be completed by June 30, 2011
 3. **Gazette:** A new Gazette will come out in June. Deadline for entries into the Gazette to Commissioner Nordmann is June 15, 2011.
 4. **Police/Break-ins:** Mr. Barrick stated there have been no residential crime since February. There was one break-in at SuperCuts and a car was broken into in the shopping mall parking lot on Shelbyville Road.
- D. Resident Concerns**
1. **Parking:** Mayor Coomes stated he had several complaints of people parking on the street. He addressed the issue with the residents and spoke to those home-owners who were violating the street parking ordinance.
- E. Community Garden**
1. Commissioner Renda stated he purchased items for the garden at a farmer's market that cost approximately \$40 and Mayor Coomes turned in a receipt for items costing \$54.00. Project has cost approximately \$350. All residents are welcome.
- F. 2012 Preliminary Budget – 1st Reading**
1. Mr. Barrick presented the preliminary budget for 2012. The suggested tax rate is 0.150 per \$100 of assessed value. This is the first tax increase in nearly five years. It is due to lowering assessed values of commercial property in Richlawn.
 2. Mr. Barrick asked the Council to review the budget and make any additions, subtractions, changes prior to the next meeting. The final reading of the 2012 budget will be at the meeting on June 20.
 3. Commissioner Renda made a motion introducing Ordinances 2011-01 (Budget), 2011-02 (Tax Rate), and 2011-03 (Franchise Tax)
- G. Other Business**
1. **Commissioner Thoben:**
 - Council needs to watch the door-to-door soliciting in the city. Mayor Coomes recently called True Green and had them pick up the advertisements they had placed in residents' yards.
 - Commissioner Thoben asked that if anyone sees construction projects going on, to please inform him. Property owners are to get permission from Richlawn before proceeding with construction projects.
 - Remember to Vote. He thought it would be nice if Richlawn sends out reminders of where and when to vote.
- H. Adjourn**
1. Mayor Coomes stated the next meeting will be held on Monday June 20, 2011 at 7:30 PM at Old National Bank on Hubbards Lane
 2. Commissioner Bohannon made a motion to adjourn the meeting at 8:46 PM; it was seconded by Commissioner Renda and passed unanimously.

Respectfully submitted:

Jeff Barrick
Clerk/Treasurer

Patrick Coomes
Mayor