

**Richlawn City Commission
Minutes of the Regular Meeting
October 15, 2012**

The regular meeting of the Richlawn City Council was held on Monday, October 15, 2012, at the Old National Bank on Shelbyville Road & Hubbards Lane. Present were Mayor Pat Coomes and Commissioners Alicia Nordmann, Andrew Renda, Joe Bohannon, and Henry Thoben, along with Clerk/Treasurer Jeff Barrick and City Attorney Steve Porter. Also in attendance were Jim Birch (St Matthews Engineer) and Kenan Stratman (HDR Engineering). Richlawn residents Roger Rymarz and Dirk Gowin joined the meeting in progress. Mayor Coomes called the meeting to order at 7:30 p.m.

A. Mr. Barrick presented the bills to be paid in October:

Extra Space Storage	VISA	90.00
LG&E	ACH	368.02
Rumpke	ACH	2716.35
Louisville Water Company	ACH	351.79
Division of Unemployment Insurance	1838	16.80
Louisville Metro	1839	69.30
Stephen T Porter	1840	49.00
United States Treasury	1841	418.95
Valley Crest	1842	775.00
Vintage Printing and Distribution	1843	255.50

- Commissioner Renda made a motion to pay the bills, Commissioner Thoben seconded the motion and it passed unanimously.

B. Minutes from September Meeting

- Commissioner Renda made a motion to approve the minutes from the September meeting, Commissioner Nordmann seconded the motion and Commissioner Thoben disagreed with the minutes. Discussion was tabled until later in the meeting.
- **After the sidewalk discussion**, the conversation returned to the minutes from the September meeting
- Commissioner Thoben stated when he arrived at the September meeting there was a room full of people discussing the Verizon property and that prior discussions took place that he was not involved with. Commissioner Renda stated there was no prior discussion before the meeting started. Mr. Rymarz stated the City Council left 25% of the Commissioners out of the discussion because Commissioner Thoben does not have email. Commissioner Nordmann stated the emails were informational only and there was no communication between the Council and Verizon representatives. Mr. Porter stated the emails were in response to Verizon wanting to comply with Richlawn's deed restrictions. His response via email to Verizon was to state their original plan was not in compliance with the Building ordinance. Mr. Rymarz asked how long it took for the bank to convert to Starlight. No one knew the answer. Commissioner Thoben said he was not approving construction projects. Commissioner Renda stated it was decided at a prior meeting that he would take this task over and that he has not had anyone contact him regarding any construction projects within the city limits. Mayor Coomes stated the city may need to hire a consultant to review and approve projects if it is as much work as Commissioner Thoben is stating. The city may need to include this in next year's budget.
- Commissioner Nordmann asked Commissioner Thoben what changes needed to be made to the September minutes. Commissioner Thoben stated he would write his version of the minutes and provide them to the council.
- Mr. Porter went through the emails between himself and API on the deed restriction and initial proposal. Commissioner Thoben asked who authorized Mr. Porter to have conversations with API. Mr. Porter stated when people call him and ask about the city's ordinances or deed restrictions, he answers them and does not seek the permission of the council.
- Commissioner Renda made a motion to approve the minutes from the September meeting as written. Commissioner Nordmann seconded the motion and it passed unanimously.

C. Sidewalks on Shelbyville Road

- Jim Burch (Engineer for the city of St. Matthews) and Kenan Stratman (HDR Engineering) spoke about how the City of St. Matthews is putting sidewalks in from Thierman Lane to Ten Pin Bowling Lanes. The City of St. Matthews plans to install sidewalks on both sides of Shelbyville Road. There are several areas that will require an easement from the property owners because part of the sidewalk will be on private property in order to re-do and improve drainage. Commissioner Thoben asked if the drains in the parking lots would be improved and Mr. Stratman stated some of them would be. Mr. Porter asked about adding any vegetation and if there would be room to add any trees. Mr. Stratman stated the landscaping that is currently there would be taken out and there would be about 5 feet of green space. He stated this was a sidewalk project, not a landscaping project. The City of Richlawn would be responsible for about \$53,800 of the remaining costs to complete the sidewalk project within Richlawn's city limits. This is a little over 60% of the total cost. Commissioner Renda asked Mr. Porter if Richlawn was required to put the sidewalks in to which Mr. Porter stated Richlawn was not required to do this. Commissioner Renda stated he is not in favor of losing the green space. Commissioner Coomes asked if St. Matthews could pick up any of the additional costs. Mr. Birch stated St Matthews has done all the design work and already completed the sidewalks through about half of Locke Plaza. He stated St. Matthews is requesting assistance with the remaining costs to complete the sidewalks and with getting the Property owners to agree to the easement for proper drainage. Mr. Stratman stated bills will go out in December, they hope to assign a contractor in January with construction beginning in April or May and it will last approximately 60 days.
- Commissioner Renda suggested not voting on the proposal and first speaking with the property owners about adding more green space. It was stated that if the property owners ever decided to re-model their buildings, Zoning would require them to put the sidewalks in. Mr. Birch asked if Richlawn could provide an answer by December 1, 2012. Mayor

Coomes stated it was possible, that Richlawn will talk to the property owners (Mr. Barrick will provide names and addresses for the commercial property owners) about adding green space, helping with the cost of the sidewalks, and the easement. Mr. Birch and Mr. Stratman excused themselves from the meeting.

- Commissioner Nordmann asked about planning for roads. She asked if there was a schedule on when the roads will need to be re-paved. Mr. Porter stated the City of Bellmeade just put bids out for about ½ their roads. He will provide their estimates.
- Mr. Gowin stated he has seen multiple wheelchairs or motorized scooters in the right turn lane heading west on Shelbyville Road. He commended St. Matthews for putting sidewalks in and paying for them and suggested Richlawn pay the remaining costs of finishing the sidewalks.

D. Attorney Updates: Mr. Porter amended Ordinance 2012-01 (Building Code) stating that any sign cannot be higher than 20 feet tall. Commissioner Bohannon presents the first reading of Ordinance 2012-05 amending Ordinance 2012-01.

E. Communications:

Gazette:

- The Fall Gazette went out. The next Gazette will go out the first week of December. Commissioner Nordmann requested that topics and articles be provided by the November meeting. Topics to include: Holiday Decorating Contest (Commissioner Renda will judge this year), Election results.
- Commissioner Renda stated the council needs to transition the Communications role to another commissioner from out-going Commissioner Nordmann.

City Council Candidates:

- Mayor Coomes suggested putting together a flyer giving a description of each individual running for City Council in November. He stated Commissioner Thoben has always thought the city should tell the residents about themselves. Mr. Porter stated the city could not put anything out until after the registration deadline. Mr. Rymarz asked who was going to pay for it. He thinks it would be a waste of money. Commissioner Thoben thinks the residents need to know who is on the Commission. Commissioner Renda suggested putting a blurb about each of the commissioners in the Gazette.

Beautification Program:

- Mr. Rymarz asked about the Beautification Program and the reimbursement. He thought the reimbursement was \$400. He also stated there was supposed to be a sub-committee for the program. Mr. Rymarz stated he wanted to be on the committee, but was denied. Mayor Coomes stated Mr. Rymarz did not show up to the meeting. Discussion ensued.

Ethics Committee:

- Mr. Porter stated the city's Ethics Committee is strictly financial ethics and it should only deal with conflicts when it pertains to financial matters.

F. Beautification Program

- Commissioner Bohannon presented two approved applications for the Beautification program.

G. Adjourn

1. Mayor Coomes stated the next meeting will be held on Monday November 19, 2012 at 7:30 PM at Old National Bank on Hubbards Lane
2. Commissioner Renda made a motion to adjourn the meeting at 9:15 PM; it was seconded by Commissioner Thoben and passed unanimously.

Respectfully submitted:

Jeff Barrick
Clerk/Treasurer

Patrick Coomes
Mayor