

**Richlawn City Commission**  
**Minutes of the Regular Meeting**  
**November 18, 2013**

The regular meeting of the Richlawn City Council was held on Monday, November 18, 2013, at the Old National Bank on Shelbyville Road & Hubbards Lane. Present were Mayor Patrick Coomes, Commissioners Dirk Gowin, Roger Rymarz, Rae Taylor, and Henry Thoben, along with Clerk/Treasurer Jeff Barrick and Richlawn Attorney Steve Porter. Mayor Coomes called the meeting to order at 7:30 p.m.

**A. Mr. Barrick presented the bills to be paid in November:**

Extra Space Storage	VISA	106.00
LG&E	ACH	423.68
Rumpke	ACH	2716.35
Harland Clarke	VISA	158.90
Paul's Fruit Market	1926	175.00
Valley Crest	1927	562.50
Eagle Sign & Design	1936	1748.00
Jeannine Barton	1938	200.00
David Hopkins	1937	200.00

- Commissioner Taylor made a motion to pay the bills, Commissioner Thoben seconded the motion and it passed unanimously.

**B. Minutes from October Meeting**

- Commissioner Rymarz asked if anything was decided about giving realtors copies of the city's ordinances when a house went on the market. Mr. Porter suggested emailing or calling the realtor and directing them to our website to get the ordinances.
- Commissioner Rymarz made a motion to approve the minutes from the October meeting. Commissioner Taylor seconded the motion and it passed unanimously.

**C. Valley Crest Winter Contract**

- Commissioner Taylor presented the contract from Valley Crest for winter services (snow & ice removal). Mr. Barrick stated the contract was the exact same as the prior year contract including prices. Commissioner Gowin made a motion to approve and sign the winter Valley Crest Contract. Commissioner Thoben seconded the motion and it passed unanimously. Mr. Barrick will mail the contract.

**D. Eagle Sign & Design**

- Mayor Coomes suggested the city should look for a different vendor to replace the city's signs. They are very expensive.
- Commissioner Gowin stated there is a uniform code for street signs. He stated that as the city loses signs, we should look to replace with the standard government street sign (tall, green).
- Mr. Porter provided some history on the city's street signs and that it has been debated over the years and the conclusion is that it provides a unique characteristic for our city.
- Commissioner Gowin mentioned waiting until the city replaces the roads to also replace the street signs at that time.

**E. Entrance Lights**

- Mayor Coomes mentioned the lights at the entrance on Shelbyville road are out. Commissioner Rymarz will take a look at what needs to be done. Commissioner Taylor will assist.

**F. Beautification Program**

- Commissioner Rymarz presented two approved reimbursement requests for removal of damaged or dead canopy trees:
  - David Hopkins @ 210 Heady Avenue → \$200
  - Jeannine Barton @ 111 Gibson Road → \$200
- Both requests will be paid this month.
- Discussion ensued on what trees are covered under the Tree Ordinance
  - Commissioner Rymarz stated the city uses the list provided by the arborist (Greenhaven Tree Care)
  - Mr. Porter stated Commissioner Rymarz should call Greenhaven to see if the specific tree is approved as a canopy tree.

**G. Sidewalks**

- Commissioner Gowin stated the meeting with Mark Adams and the Locke Plaza property owners went well.
- Commissioner Gowin stated the sidewalk project could be completed as early as this coming spring.

**H. Resident Concerns:**

- Commissioner Gowin stated residents have complained about the concrete pyramids in residents' yards. The city and the homeowner are liable for any damage caused by the concrete pyramids in the city's right-of-way. Commissioner Gowin suggested replacing the concrete pyramids with reflector poles.
- Mr. Porter mentioned sending a letter to homeowners stating the concrete pyramids must be removed and they could replace them with reflector poles if the homeowner is agreeable. The letter should state they must be removed by a certain date like January 1, 2014.
- Commissioner Gowin also stated an alternative is to put the permanent street reflectors in the pavement.
  - Mayor Coomes will write the letter the homeowners who have these in their yards. Commissioner Taylor suggested having Mr. Porter write the letter. Mr. Porter will review the letter before it is sent out.

**I. Other Concerns:**

- The Old National Bank on Shelbyville Road & Hubbards Lane was robbed recently.
- Sink holes in the city's right-of-way seem to be appearing more and more. Commissioner Gowin will set a meeting with MSD to see what can be done.
- Commissioner Rymarz asked Mr. Barrick about the Valley Crest (Landscaping) budget. According to the October financial reports, the city is over budget by \$2,000. Mr. Barrick explained the budget column is just through October. The total landscaping & snow removal budget for the fiscal year is \$15,000. The reports can be changed if needed. No request for a change was confirmed.

**J. Adjourn**

1. Mayor Coomes stated the next meeting will be held on Monday December 16, 2013 at 7:30 PM at Old National Bank on Hubbards Lane
2. Commissioner Gowin made a motion to adjourn the meeting at 8:27 PM; it was seconded by Commissioner Thoben and passed unanimously.

Respectfully submitted:

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Jeff Barrick  
Clerk/Treasurer

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Patrick Coomes  
Mayor