

**Richlawn City Commission  
Minutes of the Regular Meeting  
September 15, 2014**

The regular meeting of the Richlawn City Council was held on Monday, September 15, 2014, at the Old National Bank on Shelbyville Road & Hubbards Lane. Present were Mayor Pat Coomes, Commissioners Dirk Gowin, Roger Rymarz, Henry Thoben and Rae Taylor, along with Clerk/Treasurer Jeff Barrick and Richlawn Attorney Steve Porter. Also in attendance were Richlawn residents Valerie & Joseph Maime.

Mayor Coomes called the meeting to order at 7:30 p.m.

**A. Mr. Barrick presented the bills to be paid in September:**

Rumpke	ACH	2716.35
LG&E	ACH	429.06
Extra Space Storage	VISA	115.00
Albert Rae Taylor	2039	270.45
Dirk Gowin	2040	270.45
Henry Thoben	2041	270.45
Jeff P Barrick	2042	1081.80
Patrick Coomes	2043	676.13
Roger Rymarz	2044	270.45
Neighborhood Security & Asset Protection	2045	630.00
Pat Coomes	2046	139.37
Paul's Fruit Market	2047	50.00
Sumy Designs	2048	135.00
Valley Crest	2049	500.00
Nick DeVore		40.00

- Commissioner Rymarz asked where it shows up for accounting that Steve Porter was paid \$3,187.50. He also asked if the financial statements were changed after they were presented at the monthly meetings. Mr. Barrick stated the financial reports are not changed. The monthly statements for the meetings are the only time they are produced. He also stated our auditors review expenses and invoices. Mr. Barrick also stated all expenditures are published in the minutes.
- Commissioner Gowin asked what the agreement between Steve Porter and the city was. Mr. Porter explained that for 45 years it has been a verbal agreement. He charges \$1,200 per year which includes monthly meetings and the annual ordinances. Any additional legal work is charged at his standard rate.
- Commissioner Gowin requested a formal agreement be put together between Mr. Porter and the City of Richlawn.
- Commissioner Gowin questioned the \$100 paid to Mr. Barrick in August for the mailing of the annexation ordinance. He stated the Council must be transparent when spending the city's money and that the payment should have gone through Steve Porter. Mr. Barrick stated the Richlawn City council voted on and approved the bill at the August meeting.
- Commissioner Gowin made a motion that the Richlawn Neighborhood Association provide a financial report of their expenditures. Commissioner Rymarz seconded the motion and it passed unanimously. Mr. Barrick will communicate this to the Neighborhood Association.
- Commissioner Gowin made a motion to pay the bills including a check for \$40 to Nick DeVore, Commissioner Taylor seconded the motion and it passed unanimously.
- Commissioner Rymarz requested the monthly financial statements be published on the city website.

**B. Minutes from August Meeting**

- Commissioner Taylor made a motion to approve the minutes from the August meeting. Commissioner Rymarz seconded the motion and it passed unanimously.

**C. Visitors**

- Valerie & Joseph Maime introduced themselves and asked about what is required from Richlawn for a building permit. Commissioner Rymarz stated the requirements are on the city's website. He stated they need to get the Metro Permit and then talk to Commissioner Rymarz. They asked about a tree that needs to come down and about the Hubbards Lane widening project. They stated they are burying their power lines in their backyard and they want to move their driveway to the opposite side of their house in order to improve drainage. Commissioner Thoben suggested they hold off on that project because of the Hubbards Lane project.

**D. Infrastructure: Roads & Sidewalks**

- Commissioner Gowin presented two bids from Hall Construction for \$174,031.80 and from Flynn Brothers for \$158,556.58.
- Speed Humps: Commissioner Gowin suggested they should be moved closer together on Ledyard and add one on Heady, Gibson, and Blenheim.
- Commissioner Gowin requested Flynn Brothers update their pricing and that Richlawn move forward with the project.
- Commissioner Gowin made a motion to accept Flynn Brothers bid with the original base offer subject to normal project work order changes. The motion was seconded by Commissioner Thoben and it passed unanimously.
- Valerie Maime asked if the speed limit was going to change.
- **Sidewalks:** Commissioner Gowin stated that J-Town Contractors was struggling to complete projects. Louisville Metro is pushing to get the final portion completed but will most likely bid out the final portion.

**E. Open Discussion**

- **KRS 830A.140 – Commission Plan – Duties of mayor and commission:**
  - Commissioner Gowin thinks the city should publish an annual report. Mr. Porter stated there is no risk in not publishing an annual report, that between the Minutes, Budget, and Gazette we are covered but it might be a good idea.

- Section 6 states the Commission should be made up of departments that define Commissioners assigned duties and responsibilities. Commissioner Gowin suggested he and Commissioner Thoben work together to assign functions. He asked if the city needs a finance function for budgets.
- **Ledyard Field:** There have been complaints of vehicles parking on Ledyard field. Commissioner Gowin suggested installing posts and chains to prevent people from parking on Ledyard.
  - Mayor Coomes thought this would be a maintenance issue. Cars would hit the posts and they would have to be replaced often.
- **Conservation Easement**
  - Mr. Porter stated there two options, the easement cold be done through the County Conservation Trust which would be through Louisville Metro and they would be responsible for maintaining the property. The second option would be to deed the property through a straw man and then the straw man would deed it back to Richlawn.
  - Commissioner Gowin is in favor of the conservation easement. Mr. Porter stated he would charge \$250 per hour to work on the easement.
  - Commissioner Gowin made a motion of moving forward with the Conservation Easement, Commissioner Taylor seconded the motion, the motion passed by a vote of 3-2, Mayor Coomes and Commissioner Thoben were against the motion.
- **Beautification Ammendment:** Commissioner Rymarz asked about the Beautification Amendment Mr. Porter was going to work on. Mr. Porter stated there would be no additional charge.
- **Roads:** Commissioner Thoben asked about the roads and what need to be done on the city's part. Commissioner Gowin will discuss.

**F. Adjourn**

1. Mayor Coomes stated the next meeting will be held on Monday October 20, 2014 at 7:30 PM at Old National Bank on Hubbards Lane
2. Commissioner Rymarz made a motion to adjourn the meeting at 8:40 PM; it was seconded by Commissioner Gowin and passed unanimously.

Respectfully submitted:

---

Jeff Barrick  
Clerk/Treasurer

---

Patrick Coomes  
Mayor