

**Richlawn City Commission  
Minutes of the Regular Meeting  
February 16, 2015**

The regular meeting of the Richlawn City Council was held on Monday, February 16, 2015, at the Old National Bank on Shelbyville Road & Hubbards Lane. Present were Mayor Alicia Nordmann, Commissioners Ian Cassidy, Sarah Segree, and Mark Wallingford, along with Clerk/Treasurer Jeff Barrick. Commissioner Andrew Renda and Attorney Steve Porter were not in attendance.

Mayor Nordmann called the meeting to order at 7:30 p.m.

- A. Resident / Guest Open Forum:** No guests were in attendance
- B. Treasurer's Report:** Mayor Nordmann requested the Snow Removal and Landscaping line items be broken out separately. She also asked what can be done to collect the delinquent taxes. Mr. Barrick explained that letters are sent periodically.

Mr. Barrick presented the bills to be paid in February:

Rumpke	ACH	2,716.35
LG&E	ACH	441.94
Extra Space Storage	VISA	115.00
Louisville Water Company	ACH	26.99
David Hopkins	2090	230.25
FedEx Kinko's	2091	24.80
My Level Best	2092	231.77
Nanz & Kraft Florists	2093	150.00

- Commissioner Cassidy made a motion to pay the bills, Commissioner Segree seconded the motion and it passed unanimously.

**C. Minutes from the January Meeting**

- Commissioner Cassidy questioned the section stating Mr. Porter was told by the previous commission not to present a bill for the work done on the Lang Field easement until the new commission took over. Mr. Barrick read an email from Mr. Porter saying that the minutes were accurate.
- Commissioner Wallingford made a motion to approve the minutes from the January meeting as written. Commissioner Cassidy seconded the motion and it passed unanimously.

**D. Attorney Report – Steve Porter (not present)**

- Lang Field discussion: Commissioner Wallingford asked what we need to do to complete the easement work. He asked that we see what was done and what is left to be done. Mr. Porter to provide a full education on what the options are and how much it will cost to complete any work needed.

**E. Commissioner Reports**

1. Beautification Ordinance/Tree Program – Andrew Renda (via Mayor Nordmann)
  - a. Ordinance: The only change to the species of canopy trees is that we are adding all Oak trees to the list. Commissioner Segree made a motion to pass Ordinance 2015-01, An ordinance relating to amending ordinance No. 2010-01 regarding beautification in the City of Richlawn, KY which increases the amount covered by the City of Richlawn to 100% up to \$500 per property, per year. Commissioner Cassidy seconded the motion and it passed unanimously.
  - b. Mayor Nordmann handed out the approval form and wanted to modify the form so it listed the trees that are pre-approved. She will work with Commissioner Renda.
  - c. Commissioner Cassidy asked if it would be a good idea to get a contract with a company to do the maintenance on trees. He will discuss further with Commissioner Renda.
2. Property Improvements – Andrew Renda (via Mayor Nordmann)
  - a. Mayor Nordmann asked how we know what the specifications are for property improvements. Commissioner Wallingford stated when he got his permit, former Commissioner Henry Thoben reviewed his plans to make sure they fit with the style of house in the city and to make sure the resident has everything they need to get the Metro building permits.
  - b. Commissioner Renda put together a form for residents to use when applying for a Richlawn building permit.
  - c. There have been complaints about 4116 Ledyard about trucks parked in the yard, trash, and shopping carts. Mayor Nordmann will contact the property owner and go through Louisville Metro by calling 311.
3. Resident Record Keeping – Ian Cassidy
  - a. Commissioner Cassidy stated that of the 199 residences, 138 have registered on the Nextdoor website. He has made a list of residents that want to be notified via phone or a hard copied. Those residents have been thrilled to get phone calls. He is going to keep requesting residents sign up for the nextdoor website. He stated there are 11 that are not on the internet.
  - b. Commissioner Cassidy stated residents like to hear from the council and suggested every quarter, the council could visit each resident.
4. Physical Asset Management – Mark Wallingford
  - a. Commissioner Wallingford stated Rumpke will do an extra yard waste pickup for \$200. Commissioner Cassidy made a motion to approve having Rumpke do the extra yard waste pickup, Commissioner Segree seconded the motion. Commissioner Wallingford is against the extra pickup because he feels we are doing this for the two or three homes that left their leaves out. Discussion ensued and Commissioner Wallingford changed his vote to be in favor of the one-time pickup. The motion passed and Commissioner Wallingford will make arrangements with Rumpke. Commissioner Cassidy will post the one-time pickup on the Nextdoor site and Commissioner Wallingford will post on CityofRichlawn.com. Mr. Barrick will give her admin rights.
  - b. The Shelbyville Road sidewalk project is complete. We have not received a bill yet.

**5. Resident Communication – Sarah Segree**

- a. Commissioner Segree stated the Spring Gazette will be sent to the Mayor by March 4 for review.
- b. She stated there was \$150 left over from the Neighborhood Association annual picnic that will be used for a bunny costume for a neighborhood Easter egg hunt sponsored by the neighborhood association.
- c. There was a request to print the Rumpke schedule and distribute it with the Gazette. A link to the city's website with the Rumpke calendar will be in the Gazette.

**F. Mayor Report – Alicia Nordmann**

- a. Police Protection: Mayor Nordmann stated the state does provide some funding for police protection, but they only approve it once a year in June. She will follow up.
- b. Parking: Lt. Cabrera told Mayor Nordmann the city could ticket cars that were not in compliance with the ordinance if there were signs posted. This discussion was tabled until March.
- c. Taxation on voluntary vacant homes to incentivize property owners from not leaving their property vacant. This would be a double tax on these properties. Commissioner Cassidy stated he spoke with the city's regular mailman and there are 5 vacant homes. Commissioner Cassidy wants this type of policy legally defined. Mayor Nordmann will get a copy of Plantation's ordinance.

**G. New Business**

- Mayor Nordmann wants rental owners to submit their contact information in case there is an issue with a tenant or the property.
- Commissioner Cassidy stated he read an article about public officials using personal email addresses to do public business and it is something the city should be aware of.

**H. Adjourn**

1. Mayor Nordmann stated the next meeting will be held on Monday March 16, 2015 at 7:30 PM at Old National Bank on Hubbards Lane
2. Commissioner Cassidy made a motion to adjourn the meeting at 9:18 PM; it was seconded by Commissioner Wallingford and passed unanimously.

Respectfully submitted:

---

Jeff Barrick  
Clerk/Treasurer

---

Alicia Nordmann  
Mayor