

**Richlawn City Commission
Minutes of the Regular Meeting
March 16, 2015**

The regular meeting of the Richlawn City Council was held on Monday, March 16, 2015, at the Old National Bank on Shelbyville Road & Hubbards Lane. Present were Mayor Alicia Nordmann, Commissioners Ian Cassidy, Sarah Segree, Andrew Renda, and Mark Wallingford, along with Clerk/Treasurer Jeff Barrick and Attorney Steve Porter. Also in attendance was Richlawn resident Rae Taylor.

Mayor Nordmann called the meeting to order at 7:30 p.m.

- A. Resident / Guest Open Forum: Mr. Taylor state he was just there to observe.
- B. Valley Crest snow removal bills were reviewed for accuracy. There was a one-time yard waste pickup and not everything was picked up. J-Town Contractors completed the sidewalks on Shelbyville Road.
Mr. Barrick presented the bills to be paid in March:

Rumpke	ACH	2,716.35
LG&E	ACH	444.18
Extra Space Storage	VISA	115.00
Vintage Printing and Distribution Service	2094	99.78
Stephen Porter	2095	562.50
Alicia Nordmann	2096	676.13
Andrew Renda	2097	276.45
Ian A Cassidy	2098	276.45
Jeff P Barrick	2099	1081.80
Mark Wallingford	2100	276.45
Sarah Segree	2101	276.45
Caleb Segree	2102	15.00
Eagle Sign & Design	2103	85.00
J-Town Contractors	2104	21,047.26
Jonah Segree	2105	15.00
Neighborhood Security & Asset Protection	2106	1,050.00
Paul's Fruit Market	2107	75.00
Valley Crest	2108	2,580.00

- After Mr. Porter provided a summary of the Lang Field easement work he had done, Commissioner Renda made a motion to pay the bills, Commissioner Cassidy seconded the motion and it passed unanimously.

Minutes from the February Meeting

- The following changes will be made:
 - Section 4a, Mayor Wallingford will be changed to Mayor Nordmann
 - Section 5c, a link to Richlawn's website will be in the Gazette, not a link to Rumpke's website
 - Section 5a, Commissioner Segree will send the Gazette to Mayor Nordmann for approval, not the entire commission.
- Commissioner Renda made a motion to approve the minutes from the February meeting with the above changes, it was seconded by Commissioner Cassidy and it passed unanimously.

C. Attorney Report – Steve Porter

- Lang Field discussion: Mr. Porter stated the reason the easement was discussed was to gain control of Lang Field in case the merger with St. Matthews occurred and it would be protected from development. He then gave a history of the property stating it is split into 6 tracts and covers 2.12 acres. He did research on the property to determine this information. The previous commission decided to hold off until after the election to see if any additional work was needed because there would have been time to complete the easement.
- Commissioner Cassidy asked about the original deed restriction. Mr. Porter said he never did the full title search. His recommendation is to not do anything. Mayor Nordmann asked if there was no benefit to doing the easement. Commissioner Renda asked if they did put an easement in, in 5 years could a new commission reverse it. Mr. Porter stated it could be reversed if 100% of the property owners agreed.
- Commissioner Wallingford asked if we could have all the documentation Mr. Porter put together. Mr. Porter stated it would cost approximately \$2,000 to complete the easement.
- Mr. Porter stated the residents on Ledyard have been opposed to playgrounds, basketball courts, etc. Mr. Taylor thought the original agreement had restrictions for use. Mr. Barrick will forward the email from Mr. Dirk Gowin that has the original agreement. Mr. Porter gave Mr. Barrick the lot information.

D. Property Improvements Ordinance-Andrew Renda

1. Property improvements form was revised
2. Beautification Ordinance/Tree Program – Andrew Renda
 - a. Commissioner Wallingford received quotes from Valley Crest for trees that he will send to Commissioner Renda
 - b. Commissioner Cassidy spoke with Bob Ray and he suggested filling the open canopy spots. He said Richlawn should hire a neighborhood planner that suggests where to put trees
 - c. Commissioner Renda will call Bob Ray or Valley Crest to do a survey of Richlawn's trees.
 - d. Mayor Nordmann asked about the wording of the reimbursement request form. Commissioner Renda will clarify the wording on the form.
 - e. Commissioner Renda stated Mr. Barrick and Commissioner Cassidy are the only residents who have requested reimbursement in 2015.

3. Property Improvements – Andrew Renda
 - a. Commissioner Renda stated there are two current construction projects, a driveway for Lynn Robinson and a porch for Kevin & Ali Ahern. He is keeping an inventory of the projects in the city. Mr. Porter stated that driveways must have proper drainage so that water flows properly.
 - b. Commissioner Cassidy stated there are currently 5 vacant homes according the US Post Office (homes that are not receiving mail). He listed the homes and stated most are being maintained. Mayor Nordmann stated there are more and more concerns with vacant properties.
 - c. The garage that was built last year at 127 Gibson Rd was built on LG&E's easement. LG&E has agreed to let them use the easement but the utility pole must be moved. A concerned resident forwarded a letter to Mr. Barrick from LG&E that was sent to surrounding neighbors. Discussion ensued as to whether they obtained the proper building permit for the garage.

E. Resident Record Keeping – Ian Cassidy

- Commissioner Cassidy stated there were 125 families on Nextdoor website, 11 residents using the phone tree, and 5 vacant homes.
- Commissioner Cassidy stated he would like to list the Address, Name of Owner, and the preferred contact method in the next Handbook. He is going to think about whether or not to put the renter name or owner name.

F. Physical Asset Management – Mark Wallingford

- The sidewalks on Shelbyville Road are complete. Richlawn is making its final payment.
- Streetlights are still out on the 100 block of Don Allen.
- No Parking signs from Eagle Design are:
 - Cast Iron - \$280 each
 - Aluminum - \$84 each
 - Installation - \$65
- If the city has no parking signs, Lt. Cabrera can ticket individuals who park illegally.
- Mayor Nordmann will contact Best Stamp to get pricing for signs.
- Commissioner Wallingford has put flyers on cars who parked overnight on the street.
- If there are signs, it makes the citation much more enforceable.
- Mr. Porter stated the city needs to know the owner of the vehicle that got the notice, not the homeowner.
- Mr. Porter will review the ordinance. Discussion was tabled until the next meeting.

G. Resident Communication – Sarah Segree

- The Spring Gazette was delivered last week.
- Commissioner Segree discussed a google group option for council members to communicate to each other in a private group. Mr. Porter stated this was ok as long as decisions were not being made. He said ideally, each council member would have a separate email address for city business.
- Other options are to have a Richlawn domain where the city pays for it

H. Mayor Report – Alicia Nordmann

- There has been a request from a Ledyard resident to be added to the city sewer system. They are currently on a septic system. Ledyard residents would need to petition MSD, MSD would then provide them a maximum out of pocket expense. Then the residents would have to vote.
- Mayor Nordmann suggested taxing owners of vacant homes. She handed out Plantations ordinance. Commissioner Cassidy questioned the legality of that ordinance and asked if the objective is to tax vacant homes that are not maintained. Mayor Nordmann is in favor of taxing vacant homes that are not maintained.
- Commissioner Renda suggested doing the recognition ceremony for Henry Thoben during the Easter Egg Hunt on 3/28/15 at 4:00. Mayor Nordmann will check with Henry.

I. New Business

- Rental properties were discussed
- During storms, the city has contracted with Valley Crest to clear the streets
- MSD is supposed to clear storm drains
- Mr. Taylor asked if Richlawn should provide internet access to residents that don't have it because the council is encouraging residents to use Nextdoor.com. NO.
- Mr. Porter stated AirB&B is allowing residential rooms to be rented by the night to a different person. He wants the commission to think about if this should be allowable without a permit.
- Commissioner Segree wants to create a family friendly space on Lang Field and slowly phase in park benches and picnic tables. Commissioner Wallingford stated the City of Windy Hills put a walking path with mulch. Commissioner Cassidy suggested posting something on Nextdoor.com to get opinions
- Mr. Taylor asked how the Henry Thoben ceremony will be communicated. Commissioner Wallingford stated it will be communicated via nextdoor.com, phone list, and door-to-door.

J. Adjourn

1. Mayor Nordmann stated the next meeting will be held on Monday April 20, 2015 at 7:30 PM at Old National Bank on Hubbards Lane
2. Commissioner Cassidy made a motion to adjourn the meeting at 9:47 PM; it was seconded by Commissioner Segree and passed unanimously.

Respectfully submitted:

Jeff Barrick
Clerk/Treasurer

Alicia Nordmann
Mayor

APPROVED