

**Richlawn City Commission
Minutes of the Regular Meeting
August 17, 2015**

The regular meeting of the Richlawn Commission was held on Monday, August 17, 2015, at the Old National Bank on Shelbyville Road & Hubbards Lane. Present were Mayor Alicia Nordmann, Commissioners Ian Cassidy, Joe Meyn, Sarah Segree, Steve Wilkerson, newly appointed City Clerk/Treasurer Daniel Sullivan and Attorney Steve Porter.

Mayor Nordmann called the meeting to order at 7:30 p.m.

- A. Resident/Guest Open Forum – No residents/Guests were in attendance this evening.
- B. The appointment of City Clerk/Treasurer was discussed. Daniel Sullivan was introduced by Mayor Nordmann. He is a long time resident of Richlawn and is a CPA with experience working with Small Cities and State agencies. Mayor Nordmann recommended that Daniel Sullivan be appointed. Commissioner Cassidy made a motion to appoint Mr. Sullivan as the Clerk/Treasurer for the city. Steve Wilkerson seconded the motion and it passed unanimously. Mr. Sullivan will be working with former City Clerk/Treasurer Jeff Barrick to provide a smooth transition.
- C. City Clerk/Treasurer Daniel Sullivan/Jeff Barrick prepared the bills to be paid in August. They were presented by Daniel Sullivan.

08/01/2015	ACH	Extra Space Storage of Louisville	131.00
08/10/2015	ACH	Louisville Water Company	241.37
08/17/2015	2154	Jeff P. Barrick	513.27
08/17/2015	2157	Best Stamp Co./SignDesigns	200.00
08/17/2015	2156	Richlawn Neighborhood Association.	2,000.00
08/17/2015	2155	Valley Crest	300.00
08/21/2015	ACH	Rumpke	2,716.35
08/24/2015	ACH	LG&E	453.46

Commissioner Segree made a motion to approve the bills, seconded by Commissioner Cassidy and passed unanimously.

Minutes from the July Meeting

- Commissioner Wilkerson made a motion to approve the minutes from the July meeting, It was seconded by Commissioner Wilkerson and passed unanimously.

D. Resident Record Keeping – Ian Cassidy

- Commissioner Cassidy discussed the Richlawn Resident Handbook that he is working on. He discussed format issues and how to report rental property ownership and asked if anyone else had changes they wanted included. Mr. Cassidy said he will deliver the final proof of the handbook in Early September for printing.

E. Richlawn Website Reporting – Joe Meyn

- Commissioner Meyn discussed updating the website and asked for input from the Commission. He is in the process of updating ordinances and other information.

F. Property Improvements Ordinance- Joe Meyn

- Commissioner Meyn will contact the owner of 117 North Hubbards regarding a complaint that the Commission has received that the resident is running a business out of his home/parking industrial vehicles at his residence.

G. Lang Field / Resident Communications – Sarah Segree

- An update was given about the latest version of the Richlawn Gazette. Wanted to pass out at the same time as the handbook but due to some production delays, will be going out before the handbook.
- Discussed items that will be included in the latest version.
- Discussed items concerning the Fall Festival.

H. Physical Asset Management – Steve Wilkerson

- Commissioner Wilkerson discussed new contract with Rumpke and that we will be starting the year round Yard waste program.
- Commissioner Wilkerson will research cost for obtaining an additional recycling container per residence from Rumpke.
- Commissioner Wilkerson will research cost for obtaining dedicated email addresses for each Commission member. He asked for contract information on the current designer / domain provider of the website.

I. Mayor Report – Alicia Nordmann

- Mayor Nordmann reported that she has reached out to MSD and expects an update from them in August.

J. New Business

- Mayor Nordmann reported a complaint of lights out at the main entrance to the neighborhood. Discussed about who to contact and Mayor Nordmann will schedule an electrician to fix.
- Mayor Nordmann reported she has had inquiries on the parking ordinances from several residents. The Commission discussed different ideas concerning signage, changing the ordinance and other issues involved. The Commission will review the ordinance and discuss making changes at the next meeting. Mayor Nordmann suggested obtaining another quote on traffic signs.

K. Adjourn

- Mayor Nordmann stated the next meeting will be held on Monday, September 21, 2015, at 7:30 PM at Old National Bank on Hubbards Lane.

Commissioner Segree made a motion to adjourn the meeting 9:20 PM; it was seconded by Commissioner Meyn and passed unanimously.

Respectfully submitted:

Daniel Sullivan
Treasurer/Clerk

APPROVED