

**Richlawn City Commission
Minutes of the Regular Meeting
December 21, 2015**

The regular meeting of the Richlawn Commission was held on Monday, December 21, 2015, at the Old National Bank on Shelbyville Road & Hubbards Lane. Present were Mayor Alicia Nordmann, Commissioners Ian Cassidy and Steve Wilkerson and City Attorney Steve Porter. City Clerk/Treasurer Daniel Sullivan, Commissioner Sarah Segree and Commissioner Joe Meyn were absent.

Mayor Nordmann called the meeting to order at 7:30 p.m.

- A. Resident/Guest Open Forum – John and Magan Franck, residents of 117N Hubbards Lane, were in attendance to address complaints about a business being run out of their home. The residents stated that the work trucks in their driveway were for their occupational use only. They state that no business operates from their home. Their home is only being utilized as a residence. The Francks said they are open to ideas from neighbors to help resolve any issue.
- B. City Clerk/Treasurer Daniel Sullivan presented the financial statements to the commissioners via email.
- C. City Clerk/Treasurer Daniel Sullivan prepared the bills to be paid in December and Mayor Nordmann presented them for approval of payment.

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| 12/20/15 | CHK | Alicia Nordmann (Mayor) | 676.12 |
| 12/20/15 | CHK | Ian Cassidy (Commissioner) | 270.46 |
| 12/20/15 | CHK | Daniel Sullivan (Treasurer) | 1036.72 |
| 12/20/15 | CHK | Steve Wilkerson (Commissioner) | 270.45 |
| 12/20/15 | CHK | Joe Meyn (Commissioner) | 270.45 |
| 12/20/15 | CHK | Sarah Segree (Commissioner) | 315.52 |
| 12/20/15 | CHK | Valley Crest | 762.50 |
| 12/20/15 | CHK | Nanz & Kraft | 950.00 |
| 12/20/15 | CHK | Neighborhood Security & Asset Protection | 700.00 |
| 12/20/15 | CHK | Ian Cassidy – Canopy Tree Program | 500.00 |
| 12/20/15 | CHK | John & Magan Franck – Xmas Decoration Winner | 100.00 |
| 12/20/15 | CHK | Dennis & Pamela Sheehan – Runner up Xmas dec | 50.00 |
| 12/20/15 | CHK | Roger & Marsha Hartmann-Runner up Xmas dec | 50.00 |
| 12/20/15 | CHK | Jennifer Board - Canopy Tree program | 500.00 |
| 12/20/15 | CHK | Nicholas Devore – Postage & Delivery | 30.00 |
| 12/20/15 | CHK | Rumpke | 2786.00 |
| 12/20/15 | CHK | Google | 11.66 |
| 12/20/15 | CHK | Extra Storage Space of Louisville | 131.00 |
| 12/20/15 | CHK | LG&E | 461.31 |
| 12/20/15 | CHK | Louisville Water Company | 182.37 |

Commissioner Cassidy made a motion to approve the bills, seconded by Commissioner Wilkerson and passed unanimously.

Minutes from the November Meeting

- Commissioner Wilkerson made a motion to approve the minutes from the November meeting. It was seconded by Commissioner Cassidy and passed unanimously.

D. Resident Record Keeping – Ian Cassidy

- There was trash left overnight in the neighborhood by someone and that led to some complaints. Commissioner Cassidy just picked it up and removed it. No further action required.
- Commissioner Cassidy requested that we note that the residents of 117 N Hubbards Lane attended the meeting and that the Commission is satisfied with their response. The Commission will consider the case closed.

E. Property Improvements Ordinance- Joe Meyn

- No report.

F. Resident Communications – Sarah Segree

- No report.

G. Physical Asset Management – Steve Wilkerson

- Commissioner Wilkerson informed the group that all emails are in place and working. Commissioner Meyn has updated the information on the cityofrichlawn.com website.
- Commissioner Wilkerson presented pricing for five street signs that would say No Parking. If approved, these signs will be placed on the five entrances to our City. We will get some further quotes with colors that mirror typical “No parking” signs. We will also confirm best mounting approach between banding them to the existing street signs or screwing them in place.

H. Mayor Report – Alicia Nordmann

- Mayor Nordmann presented her report from Lt. Cabrera of the LMPD. Per Lt. Cabrera made no citations or noticed any major speeding violations on Hubbards Lane during his shifts. Commission will continue monitoring the situation for options to discuss in upcoming meetings as this differs with resident reports. Average rate of speed was 41mph, per Lt. Cabrera. Residents note that most speeding occurs at night past 7:30pm.
- Mayor Nordmann brought up the parking ordinance and complaints by residents. She included a letter to residents asking for understanding with this growing problem within the distribution of the amended ordinance.

I. New Business

- No new business.

J. Adjourn

- Mayor Nordmann stated the next meeting will be held on Monday, January 18, 2016, at 7:30 PM in the Old National Bank on Hubbards Lane.

Commissioner Wilkerson made a motion to adjourn the meeting at 8:30pm; it was seconded by Mayor Nordmann and passed unanimously.

Respectfully submitted:

Steven Wilkerson
Commissioner