

**Richlawn City Commission
Minutes of the Regular Meeting
January 18, 2016**

The regular meeting of the Richlawn Commission was held on Monday, January 18, 2016, at the Old National Bank on Shelbyville Road & Hubbards Lane. Present were Mayor Alicia Nordmann, Commissioners Ian Cassidy, Sarah Segree, Steve Wilkerson, Joe Meyn, City Attorney Steve Porter and City Treasurer/Clerk Daniel Sullivan.

Mayor Nordmann called the meeting to order at 7:30 p.m.

- A. Resident/Guest Open Forum** – Dave Dugan of the St. Matthews Fire District appeared before the commission to discuss the decision to start an emergency Transport / ambulance service that would include the city of Richlawn. Dugan discussed the need for the service in our district and currently the ambulance/EMT runs are now being provided by Jefferson County and other district's surrounding the area. He stated that there would be no fees/costs charged to Richlawn for the service and that it will be funded in the current budget paid by our county property taxes. The Fire District asked the city to endorse it's support for the new service. The commission discussed the new service and the benefits it would provide our city. After discussion, Commissioner Segree motioned that the city agree to endorse the plan for the new service and sign a document stating so. Commissioner Meyn seconded and the motion passed unanimously.
- B. City Clerk/Treasurer Report** – Treasurer Daniel Sullivan discussed bills to be paid in January and presented for approval of payment.

Date	Ch #	Payee	Amount
01/04/2016	eft	Google	70.00
01/04/2016	eft	Extra Space Storage of Louisville	131.00
01/04/2016	2207	Division of Unemployment Insurance	16.10
01/04/2016	2208	FedEx Office	127.00
01/04/2016	2209	Kentucky Employers Mutual Insurance	465.30
01/04/2016	2204	Louisville Metro	71.80
01/04/2016	2205	United States Treasury	481.97
01/04/2016	2206	Roberson, Brian	306.19
01/04/2016	2202	Neighborhood Security & Asset Protection	630.00
01/04/2016	2201	Nicholas DeVore	30.00
01/25/2016	ACH	LG&E	457.09
01/25/2016	ACH	Rumpke	2,786.00
		Total	5,572.45

Commissioner Cassidy made a motion to approve the bills, seconded by Commissioner Wilkerson and passed unanimously.

Treasurer Sullivan then discussed the Road Funds and how they are presented in the audit report. Going forward, the treasurer's report will break out the Road funds and separate them from the General funds. This will give the city a better accounting of the funds receipts and expenses separated from the General funds. This change in reports is still in progress and all new reports will be presented in the upcoming months.

The Storage unit inventory was not taken in December due to time constraints. Discussions were made about scanning documents for digital storage. This will be reviewed further and brought up in the next meeting.

Bank Fees will be increasing going forward. The bank and Treasurer Sullivan will discuss further options and bring that up in the upcoming meeting.

Minutes from the November Meeting

- Commissioner Cassidy made a motion to approve the minutes from the January meeting. It was seconded by Commissioner Wilkerson and passed unanimously.

C. City Attorney – Steve Porter - Report

- Steve Porter discussed the efforts of Louisville Metro to obtain another High Speed Internet Access franchise. Because of the nature of the process, local municipalities/Jefferson Co. are being asked to sign a cooperation agreement so the process can advance. The agreement will allow the parties involved to negotiate more effectively when seeking another franchise. Porter said the agreement was brought about when Google Fiber selected the city of Louisville as a possible location for their services and this could be a major boost in the broadband / internet capabilities for both the city of Louisville and Richlawn. Porter presented the resolution for the document. Commissioner Meyn made a motion to approve the resolution to sign the document. Commissioner Segree Seconded and the motion passed unanimously.
- Attorney Porter brought up an email from a future resident that is purchasing a home in Richlawn that has asked about the possibility of raising chickens in the neighborhood. He said Richlawn currently has no ordinances against livestock/farm animals. The county allows up to 6 chickens in a neighborhood though. The commission discussed the issues of residents raising chickens.

It was determined that the city will seek an ordinance to prohibit residents from owning livestock/farm animals/chickens in the next meeting.

D. Resident Record Keeping – Ian Cassidy

- Commissioner Cassidy said there was nothing to report this month

E. Property Improvements – Joe Meyn

- Commissioner Meyn reported on the Hubbards Lane expansion project and said the Kentucky Transportation Cabinet are currently reviewing plans and environmental permits. Nothing additional to report.

F. Resident Communications – Sarah Segree

- Discussed the Gazette and additional options of items to include.

G. Physical Asset Management – Steve Wilkerson

- Commissioner Wilkerson discussed five street signs that would say no parking. If approved, these signs will be placed on the five entrances to our city. Other locations were discussed for placement of the signs.

H. Mayor Report – Alicia Nordmann

- Mayor Nordmann presented her report from Lt. Cabrera of the LMPD. Per Lt. Cabrera made no citations or noticed any major speeding violations during his shifts on Hubbards Lane.. Commission will continue monitoring the situation for options to discuss in upcoming meetings as this differs with resident reports.
- Mayor Nordmann updated the commission on MSD drainage issues. A meeting with MSD will be in March to discuss the options brought about. She will continue to keep the commission updated.

I. New Business

- Nothing was brought up.

J. Adjourn

- Mayor Nordmann stated the next meeting will be held on Monday, February 15, 2016, at 7:30 PM in the Old National Bank on Hubbards Lane.

Commissioner Meyn made a motion to adjourn the meeting at 9:25pm; it was seconded by Commissioner Wilkerson and passed unanimously.

Respectfully submitted:

Daniel Sullivan
Clerk/Treasurer