

**Richlawn City Commission
Minutes of the Regular Meeting
February 15, 2016**

The regular meeting of the Richlawn Commission was held on Monday, February 15, 2016, at the Old National Bank on Shelbyville Road & Hubbards Lane. Present were Mayor Alicia Nordmann, Commissioners Ian Cassidy(via teleconference), Sarah Segree, Steve Wilkerson, Joe Meyn, City Attorney Steve Porter and City Treasurer/Clerk Daniel Sullivan.

Mayor Nordmann called the meeting to order at 7:30 p.m.

- A. Resident/Guest Open Forum** –No residents or guest were in attendance for this evenings meeting.
- B. City Clerk/Treasurer Report** – Treasurer Daniel Sullivan discussed bills to be paid in February and presented for approval of payment. Two items that were omitted from the original financial statements delivered electronically to the commission were payments to Nanz & Kraft for Decoration removal and Vintage Printing for the Gazette printing. The payments were omitted because they were received after the financial statements were prepared and delivered electronically. Also, a correction to the LGE payment was made after the financials were delivered. The actual LGE payment was for \$455.80 instead of 457.09 on the previously delivered statements.

Date	Number	Vendor / Payee	Classification	Amount
02/01/2016	ACH	Extra Space Storage of Louisville	Storage Unit	131.00
02/03/2016	ACH	Google	Internet / Email	70.00
02/11/2016	ACH	Louisville Water Company	Utilities: Water	26.89
02/12/2016	2210	Neighborhood Security & Asset Protection	Police Patrols	490.00
02/12/2016	2211	Valley Crest	Snow Removal/Tree Removal	4,432.50
02/13/2016	2212	Nanz & Kraft Florists	Xmas Decoration Removal	150.00
02/13/2016	2213	Vintage Printing and Distribution Service	Gazette	112.81
02/24/2016	ACH	LG&E	Gas and Electric	455.80
02/25/2016	ACH	Rumpke	Sanitation	2,786.00
			Total	\$8,655.00

Commissioner Meyn made a motion to approve the payments/bills, seconded by Commissioner Segree and it passed unanimously.

Treasurer Sullivan discussed bank fees with the commission. Old National Bank contacted him to discuss the current banking arrangement and fees going forward. The bank has not charged any fees since the accounts were set up. Several options were presented and it was agreed that the bank will not charge any fees until after the property tax collection period is over in May/June timeframe. At that time, Old National will be presenting additional options to minimize fees going forward. Treasurer Sullivan also noted that the bank is located within Richlawn and pays a significant amount in taxes to the city annually. Old National also provides the use of the board room for no charge, so no other banking options will be solicited at this time.

Treasurer Sullivan reviewed the January 2016 Financial Statements and asked if anyone had questions or concerns with the reports. He went over some revisions to the formats of reports. Treasurer Sullivan then discussed 2013-2014 year-end audits. He relayed the findings/ concerns of the auditors. No major problems / findings that affect the auditor's opinion on the financial statements during this timeframe. They did note (as in previous years) that budgetary constraints restrict the city's ability to have internal controls in place complete financial statements in accordance with generally accepted accounting principles. The Treasurer will work with the auditors going forward on maintaining and improving controls with the current accounting system in place.

Minutes from the January Meeting

- Commissioner Wilkerson made a motion to approve the minutes from the January meeting. It was seconded by Commissioner Meyn and passed unanimously.

C. City Attorney – Steve Porter - Report

- Attorney Porter discussed the efforts of Louisville Metro to obtain another High Speed Internet Access franchise. Google recently named Louisville Metro as a possible location for their High Speed Broadband product called Google Fiber. He discussed the benefits that Richlawn and all Louisville/Jefferson Co Residents would receive if the new service were to be put in place. The benefits include cheaper/faster internet access, increased business opportunities with the improved infrastructure and even increases in property values. These benefits have been seen in other areas that Google Fiber has been introduced. In order to move forward on this opportunity, the City needs to join in a uniform franchise agreement with all other municipalities within Louisville/Jefferson Co. that authorizes Metro/Lou to administer the franchise process. Therefore, Attorney Porter presented Ordinance No. 2016-01 for a first reading. Commissioner Wilkerson proposed the first Reading, seconded by Commissioner Meyn, and approved unanimously.
- Attorney Porter brought up Ordinance 2016-02 regarding the amendment of a previous ordinance that will bar residents from raising livestock and other animals including poultry/chickens etc. The ordinance was discussed and was put forth for a first reading. Commissioner Meyn made a motion to propose the first reading, Commissioner Wilkerson seconded and it was approved unanimously.

D. Resident Record Keeping – Ian Cassidy

- Commissioner Cassidy said there was nothing to report this month

E. Property Improvements – Joe Meyn

- Commissioner Meyn reported on the Hubbards Lane expansion project and said the Kentucky Transportation Cabinet will be presenting plans soon for widening the portion of road within Richlawn. It will include sidewalks, bike lanes and drainage plans. He will update the commission upon receiving the plans.

F. Resident Communications – Sarah Segree

- Discussed items/stories to put into the current addition of the Gazette including the new parking ordinance.
- Also discussed quotes on mailing the Gazette vs. hand delivery. Cost of mailing would be fairly prohibitive due to postage costs and other additional costs charged by the printer. The commission will review options later.

G. Physical Asset Management – Steve Wilkerson

- Commissioner Wilkerson discussed proposals for no parking signs. It was determined to accept the proposal from Best Stamp Co for 7 signs to be installed with frames similar to signs purchased in the past in the amount of \$1,143.00. Commissioner Segree motioned to accept the proposal to purchase the parking signs. Commissioner Meyn seconded. The motion passed unanimously.

H. Mayor Report – Alicia Nordmann

- Mayor Nordmann advised that MSD will be attending the next scheduled commission meeting to present proposals.

I. New Business

- Nothing was brought up.

J. Adjourn

- Mayor Nordmann stated the next meeting will be held on Monday, March 21, 2016, at 7:30 PM in the Old National Bank on Hubbards Lane.

Commissioner Wilkerson made a motion to adjourn the meeting at 9:05pm; it was seconded by Commissioner Segree and passed unanimously.

Respectfully submitted:

Daniel Sullivan
Clerk/Treasurer