

**Richlawn City Commission
Minutes of the Regular Meeting
April 18, 2016**

The regular meeting of the Richlawn Commission was held on Monday, April 18, 2016, at the Old National Bank on Shelbyville Road & Hubbards Lane. Present were Mayor Alicia Nordmann, Commissioners Ian Cassidy, Sarah Segree, Steve Wilkerson, Joe Meyn, City Attorney Steve Porter and City Treasurer/Clerk Daniel Sullivan. Also in attendance was resident Neal Cornell.

Mayor Nordmann called the meeting to order at 7:30 p.m.

- A. Resident/Guest Open Forum** –Neal Cornell was present to discuss City Ordinance 2016-02 regarding a ban on certain livestock and poultry. He expressed his opinion about the commission passing the ordinance and stated that keeping certain types of poultry can be beneficial to the community. The commission stated that his comments were noted and thanked him for attending the open forum.
- B. City Clerk/Treasurer Report** – Treasurer Daniel Sullivan discussed bills to be paid in April and presented for approval of payment.

<i>Date</i>	<i>Check #</i>	<i>Vendor</i>	<i>Classification</i>	<i>Amount</i>
04/01/2016	eft	Extra Space Storage of Louisville	April 2016	131.00
04/04/2016	eft	Google	Email	70.00
04/13/2016	eft	Louisville Water Company	Water	27.71
04/15/2016	2226	Kentucky League of Cities - KLC	Annual Dues Renewal	400.00
04/19/2016	2234	Sarah Segree	Gazette Delivery Fee	30.00
04/21/2016	Debit	Office Depot	Ink Cartridge - Printer	67.83
04/25/2016	eft	Office Depot	Envelopes	11.08
04/27/2016	ACH	Rumpke	Invoice #March 2016	2,786.00
04/27/2016	ACH	LG&E	March 2016 - EST	486.37
04/27/2016	2227	Division of Unemployment Insurance	Payroll Taxes 12/31/15	16.10
04/27/2016	2228	Internal Revenue Service	Payroll Taxes	481.98
04/27/2016	2229	Louisville Metro	Payroll WH	71.80
04/27/2016	2230	Neighborhood Security & Asset Protection	Police Patrol - March 2016	490.00
Total				5,069.07

Commissioner Wilkerson made a motion to approve the payments/bills, seconded by Commissioner Cassidy and it passed unanimously.

Treasurer Sullivan 2016-2017 Budget preparation. A first draft was submitted electronically to all commissioners and we will be reviewing again for the May 2016 and it will be presented for additional discussion.

Minutes from the March Meeting

- Commissioner Wilkerson made a motion to approve the minutes from the March meeting. It was seconded by Commissioner Cassidy and passed unanimously.

C. City Attorney – Steve Porter - Report

- Ordinance 2016-1 - Louisville/Metro is still working on this effort. Will present a report on the progress in the May meeting.
- Attorney Porter discussed new rules that are being looked at for individuals that lease their homes through AirBnB and other websites. His opinion is that it may affect residents in Richlawn negatively and he will advise as it progresses.

D. Resident Record Keeping – Ian Cassidy

- Commissioner Cassidy discussed the repair work needed on the front entrance to the city. He has 2 bids totaling \$1800-1875.

E. Property Improvements – Joe Meyn

- Commissioner Meyn noted that items that were requested to put on the website (Rumpke schedule etc. have been uploaded)
- Discussion about a resident that is complaining about a neighbor that has encroached over the property line. Methods on how to resolve were discussed and Joe is going to discuss with the residents.
- Additional information was discussed on the Hubbards Lane expansion. There may be some benefits with the drainage issues but that is not known yet.

F. Resident Communications – Sarah Segree

- Discussion of items to place in the Gazette.

G. Physical Asset Management – Steve Wilkerson

- Commissioner Wilkerson presented the proposal received from 2 landscapers. Valley Crest's (the current landscaper) proposal was lower and it was determined that the city would renew the contract for 2 years.
- The "No Parking" Signs will be up in a couple weeks.
- Commissioner Wilkerson had discussions with Flynn Brother's (the city's paving contractor) about some deterioration on the pavement work that was done in 2014. They will inspect the area's and will report at the next meeting.
- The Rumpke contract is coming up for renewal Commissioner Wilkerson said he will obtain a bid from Waste Management.

H. Mayor Report – Alicia Nordmann

- Mayor Nordmann had nothing to report.

I. New Business

- Mayor Nordmann asked if anyone was aware of who put up birdhouses in Lang Field on Ledyard. No one was aware.

J. Adjourn

- Mayor Nordmann stated the next meeting will be held on Monday, May 16, 2016, at 7:30 PM in the Old National Bank on Hubbards Lane.

Commissioner Wilkerson made a motion to adjourn the meeting at 9:15 pm; it was seconded by Commissioner Cassidy and passed unanimously.

Respectfully submitted:

Daniel Sullivan
Clerk/Treasurer

APPROVED