

**Richlawn City Commission
Minutes of the Regular Meeting
March 21, 2016**

The regular meeting of the Richlawn Commission was held on Monday, March 21, 2016, at the Old National Bank on Shelbyville Road & Hubbards Lane. Present were Mayor Alicia Nordmann, Commissioners Ian Cassidy, Sarah Segree, Steve Wilkerson, Joe Meyn, City Attorney Steve Porter and City Treasurer/Clerk Daniel Sullivan. Also in attendance were representatives from MSD.

Mayor Nordmann called the meeting to order at 7:30 p.m.

- A. Resident/Guest Open Forum** –MSD representatives presented their flooding analysis and proposed resolution to the Richlawn Commission. Information that was presented will be posted to the City’s website.
- B. City Clerk/Treasurer Report** – Treasurer Daniel Sullivan discussed bills to be paid in March and presented for approval of payment.

<i>Date</i>	<i>Check #</i>	<i>Vendor</i>	<i>Classification</i>	<i>Amount</i>
03/02/2016	EFT	Extra Space Storage of Louisville	Storage Unit	131.00
03/03/2016	EFT	Google	Internet / Email	70.00
03/03/2016	2214	Alicia Nordmann	Payroll	676.12
03/03/2016	2215	Ian A Cassidy	Payroll	270.45
03/03/2016	2216	Daniel M. Sullivan	Payroll	1,036.72
03/03/2016	2217	Sarah Segree	Payroll	270.45
03/03/2016	2218	Joe Meyn	Payroll	270.45
03/03/2016	2219	Steve Wilkerson	Payroll	315.52
03/10/2016	2220	Joseph Meyn	Canopy Tree Program	500.00
03/11/2016	2221	Jefferson County PVA	PVA Fees	2,565.56
03/11/2016	2222	Stephens and Lawson	Audit	3,100.00
03/11/2016	2223	Valley Crest	Landscaping	665.00
03/11/2016	2224	Neighborhood Security & Asset Protection	Security	490.00
03/16/2016	2225	Donald Taylor Trust	Refund – Overpayment Taxes	8.95
03/18/2016	EFT	Office Depot	Office Supplies - Paper	9.06
03/21/2016	DebCrd	Office Depot	Office Supplies – Print Cartridges	58.28
03/25/2016	ACH	Rumpke	Sanitation	2,786.00
03/25/2016	ACH	LG&E	Gas and Electric	484.31
03/25/2016	DEBIT	Target	Office Supplies – Stapler/filing supplies	34.29

Commissioner Wilkerson made a motion to approve the payments/bills, seconded by Commissioner Segree and it passed unanimously.

Treasurer Sullivan discussed the city’s computer. Purchased in July 2012, the computer is no longer working. Attempts to repair were made and they were unsuccessful. All files were backed up on another source so no data was lost. He has been working with another computer but would like to see about replacing. He will present some options in the May 2016 meeting.

Minutes from the February Meeting

- Commissioner Wilkerson made a motion to approve the minutes from the February meeting. It was seconded by Commissioner Segree and passed unanimously.

C. City Attorney – Steve Porter - Report

- Ordinance 2016-1 - Louisville/Metro is still working on completion of the uniform franchise agreement for High Speed Broadband. Therefore a second reading on Ordinance was delayed and will be brought up next month.
- Ordinance 2016-02 - A second reading on the ordinance was made. Commissioner Wilkerson made a motion to approve the ordinance, Commissioner Segree seconded. All voted Yea with the exception of Commissioner Meyn who voted Nea.

D. Resident Record Keeping – Ian Cassidy

- Commissioner Cassidy discussed new property owners and better ways to communicate their contact information for city records.

E. Property Improvements – Joe Meyn

- Commissioner Meyn discussed the canopy tree ordinance requests.

F. Resident Communications – Sarah Segree

- Nothing to report.

G. Physical Asset Management – Steve Wilkerson

- Commissioner Wilkerson discussed street light repair on Gibson.
- Reported on the progress of the No Parking Signs
- The contract for current season landscaping was discussed. Valley Crest (the current vendor) has presented a proposal. Commissioner Wilkerson and Treasurer Sullivan will obtain another proposal for the services. Commission will vote at the April Meeting.

H. Mayor Report – Alicia Nordmann

- Mayor Nordmann did not have anything to report.

I. New Business

- Ian Cassidy brought up road pavement deterioration. Steve Wilkinson notified the contractor and will get a report after they inspect.
- Repairs for front entrance were discussed. Commissioner Cassidy will obtain a quote for the front entrance repair and present it at the April Meeting.

J. Adjourn

- Mayor Nordmann stated the next meeting will be held on Monday, April 18, 2016, at 7:30 PM in the Old National Bank on Hubbards Lane.

Commissioner Wilkerson made a motion to adjourn the meeting at 9:25 pm; it was seconded by Commissioner Segree and passed unanimously.

Respectfully submitted:

Daniel Sullivan
Clerk/Treasurer