

**Richlawn City Commission
Minutes of the Regular Meeting
May 16, 2016**

The regular meeting of the Richlawn Commission was held on Monday, May 16, 2016, at the Old National Bank on Shelbyville Road & Hubbards Lane. Present were Commissioners Ian Cassidy, Sarah Segree, Steve Wilkerson, Joe Meyn, City Attorney Steve Porter and City Treasurer/Clerk Daniel Sullivan. Mayor Alicia Nordmann was present via teleconference.

Commissioner Wilkerson called the meeting to order at 7:30 p.m.

- A. Resident/Guest Open Forum** – No guests / Residents in attendance.
- B. City Clerk/Treasurer Report** – Treasurer Daniel Sullivan discussed Financial statements and bills to be paid in May and presented for approval of payment.

<i>Date</i>	<i>Check #</i>	<i>Vendor</i>	<i>Classification</i>	<i>Amount</i>
5/2/2016	EFT	Extra Space Storage	Storage unit	131.00
5/3/2016	EFT	Google	Email	70.00
5/14/2016	2235	Kiely Hines and Associates	Insurance/Bond	916.20
5/14/2016	2237	Neighborhood Security and Asset Patrol	Security	490.00
5/14/2016	2238	Valley Crest	Landscaping/Mowing	630.00
5/14/2016	EFT	Vintage Printing	Printing – Gazette	113.35
5/19/2016	EFT	US Postal Service	Postage Stamps	47.00
5/25/2016	EFT	Rumpke	Sanitation	2,786.00
5/25/2016	2236	LG & E	Electric / Lighting	465.63
			Total	\$5,649.18

Commissioner Wilkerson made a motion to approve the payments/bills, seconded by Commissioner Meyn and it passed unanimously.

Treasurer Sullivan discussed meeting with Old National Bank about fees that are going to be charged going forward. Options included keeping accounts as is and the bank fees will be approximately 90-100 per month. Also presented an option that requires scanning deposits, eliminating Lock Box Deposits. This option will be approximately \$40 per month. This option seems to be the most favorable for the city and it will probably start in July, 2016. Final decision to be made in June meeting.

Treasurer Sullivan asked that the discussion on computer purchase for the city will be tabled until June meeting.

Treasurer Sullivan 2016-2017 first reading. Budget items discussed and changes will be made and presented in June, 2016 meeting.

Minutes from the March Meeting

- Commissioner Wilkerson made a motion to approve the minutes from the April meeting. It was seconded by Commissioner Meyn and passed unanimously.

C. City Attorney – Steve Porter - Report

- Ordinance 2016-1 - Louisville/Metro agreement on cable/google fiber agreement is still working on this effort. Will present a report on the progress in the June meeting.

D. Resident Record Keeping – Ian Cassidy

- Commissioner Cassidy discussed the repair work needed on the front entrance to the city. Presented different estimates. Commissioner Segree made a motion to accept bid from John Hornback. Seconded by Commissioner Meyn and passed unanimously.

E. Property Improvements – Joe Meyn

- Additional information was discussed on the Hubbards Lane expansion.

F. Resident Communications – Sarah Segree

- Discussion of items to place in the Gazette. Asked Commissioner Cassidy to write article about birdhouses on Lang Field.

G. Physical Asset Management – Steve Wilkerson

- The “No Parking” Signs are now in place and discussions on enforcement and the options the city had.
- Commissioner Wilkerson discussed Flynn Brother’s (the city’s paving contractor) response to deterioration on the pavement work that was done in 2014. The contractor stated that the cracks in the new pavement are from the previous cracks that were in the original layer of paving. This is normal wear unless much more work were done originally. Commissioner Wilkerson will be receiving bids to use seal coating to patch the areas noted.

- The Rumpke contract is coming up for renewal Commissioner Wilkerson still working on obtaining bids.

H. Mayor Report – Alicia Nordmann

- Discussion on shifting patrol hours / holiday patrols etc.

I. New Business

- Discussions on new landscaping updates for front entrance and the maturity of the plants in place now.
- Discussion on tree reimbursement for back yards. It was determined that Canopy program should not include back yards.
- Resident complaints on noise from lawn service. Louisville/Richlawn has ordinance for 7 am start time.
- Resident complaint – tree limbs overhanging another property. This is not a city issue to resolve.

J. Adjourn

- Mayor Nordmann stated the next meeting will be held on Monday, June 20, 2016, at 7:30 PM in the Old National Bank on Hubbards Lane.

Commissioner Wilkerson made a motion to adjourn the meeting at 9:15 pm; it was seconded by Commissioner Meyn and passed unanimously.

Respectfully submitted:

Daniel Sullivan
Clerk/Treasurer

APPROVED