

**Richlawn City Commission  
Minutes of the Regular Meeting  
August 15, 2016**

The regular meeting of the Richlawn Commission was held on Monday, August 15, 2016, at the Old National Bank on Shelbyville Road & Hubbards Lane. Present were Mayor Alicia Nordmann, Commissioners Ian Cassidy, Steve Wilkerson, Joe Meyn, City Attorney Steve Porter and City Treasurer/Clerk Daniel Sullivan. Commissioner Sarah Segree was absent.

Mayor Nordmann called the meeting to order at 7:30 p.m.

- A. Resident/Guest Open Forum** – Richard Disanto, a resident of Richlawn, was present at tonight’s meeting. He wanted to discuss the city’s process for reviewing and approving a storage unit that he had placed on his property. Due to incorrect information given to him by his realtor, he did not seek the city approval in advance. He brought pictures and descriptions in and Commissioner Meyn reviewed and said that it did not violate the city’s codes.
- B. City Clerk/Treasurer Report** – Treasurer Daniel Sullivan discussed Financial statements and bills to be paid in August and presented for approval of payment.

Date	Check #	Name	Memo / Description	Amount
08/02/2016	EFT	Google	Internet / Email	70.00
08/03/2016	EFT	Extra Space Storage of Louisville	Storage Unit	131.00
08/10/2016	EFT	Louisville Water Company	Water	219.79
08/14/2016	2263	Neighborhood Security & Asset Protection	July 2016 Patrols	490.00
08/14/2016	2264	Brightview (fka Valley Crest)	Tree Removal	700.00
08/14/2016	2265	Vintage Printing and Distribution Service	Gazette / Ordinance	128.68
08/15/2016	2266	Moser Plumbing	Irrigation Backflow Valve Repair	270.00
08/15/2016	2267	David Hopkins	Tree Replacement - Canopy Tree Program	337.50
08/22/2016	EFT	Old National	Correction by bank – Check was on deposit twice	176.80
08/24/2016	eft	LG&E	Gas and Electric	457.46
08/26/2016	EFT	Rumpke	Sanitation	2,786.00
			Total	5,767.23

Commissioner Wilkerson made a motion to approve the payments/bills, seconded by Commissioner Cassidy and it passed unanimously.

**Minutes from the May Meeting**

- Commissioner Wilkerson made a motion to approve the minutes from the July meeting. It was seconded by Commissioner Cassidy and passed unanimously.

**C. City Attorney – Steve Porter - Report**

- Mr. Porter had nothing to report.

**D. Resident Record Keeping – Ian Cassidy**

- An inspection of the Storage Unit was scheduled to determine if the city still needs the unit. A report will be made next month.

**E. Property Improvements – Joe Meyn**

- Commissioner Meyn discussed one estimate for sealing / repairing some cracks in roadway for \$1,600. He will be getting another estimate a present it at the next meeting.
- Discussion concerning a resident at 201 Gibson, that started construction prior to the city's review and approval of the project. He said he will contact the resident and discuss the procedures and review process.

**F. Resident Communications – Sarah Segree**

- Commissioner Segree was absent and no report was given.

**G. Physical Asset Management – Steve Wilkerson**

- Presented quotes from Brightview on the options for landscaping the entrances to the city. Commission discussed and it was decided that the Mayor would negotiate further for additional savings and changes. Commissioner Wilkerson made a motion that the project would be approved after negotiating for a maximum of \$6,000. Commissioner Cassidy seconded and the motion passed unanimously.
- The Rumpke contract was brought up to vote. Commissioner Wilkerson made a motion to approve. Commissioner Cassidy seconded and the motion passed unanimously.
- Discussed new children at play signs. Signs should be less than \$200. Commissioner Wilkerson made a motion to purchase 2 signs to be installed on Blenheim. Commissioner Cassidy seconded and motion passed unanimously.

#### **H. Mayor Report – Alicia Nordmann**

- Discussed the proposal to hire Graymoor/Devondale police to patrol city. The police department stated that due to the number of cities that they already patrol, they would not accept a contract with Richlawn. Other options for parking and security were discussed. Contracting an individual to patrol for parking violations was discussed. This option will be discussed further next month.
- Discussed ValleyCrest/Brightview prior invoices with billing errors and that they (Brightview) are working on getting corrected and refunded.

#### **I. New Business**

- Residents' concerns on road striping wear and tear was discussed. Commissioner Meyn will review and report next month.
- Residents' concerns about vehicles with excessive oil leaks damaging the roads was discussed. Three residents with excessive damage in front of their properties were 4116 Ledyard, 4102 Ledyard and 119 Heady. The city sent letters to the residents, advising them of the issue.

#### **J. Adjourn**

- Mayor Nordmann stated the next meeting will be held on Monday, September 19, 2016, at 7:30 PM in the Old National Bank on Hubbards Lane.

Commissioner Wilkerson made a motion to adjourn the meeting at 8:50 pm; it was seconded by Commissioner Cassidy and passed unanimously.

Respectfully submitted:

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Daniel Sullivan  
Clerk/Treasurer