

**Richlawn City Commission
Minutes of the Regular Meeting
July 18, 2016**

The regular meeting of the Richlawn Commission was held on Monday, July 18, 2016, at the Old National Bank on Shelbyville Road & Hubbards Lane. Present were Mayor Alicia Nordmann, Commissioners Ian Cassidy, Sarah Segree, Steve Wilkerson, Joe Meyn, City Attorney Steve Porter and City Treasurer/Clerk Daniel Sullivan.

Mayor Nordmann called the meeting to order at 7:30 p.m.

- A. Resident/Guest Open Forum** – No guests were in attendance.
- B. City Clerk/Treasurer Report** – Treasurer Daniel Sullivan discussed Financial statements and bills to be paid in July and presented for approval of payment.

<i>Date</i>	<i>Check #</i>	<i>Vendor</i>	<i>Classification</i>	<i>Amount</i>
07/05/2016	EFT	Extra Space Storage of Louisville	Storage Unit	131.00
07/05/2016	EFT	Google	Internet / Email	70.00
07/13/2016	2255	United States Treasury	Payroll WH / Taxes	481.97
07/13/2016	2256	Neighborhood Security & Asset Protection	Security Patrol	490.00
07/13/2016	EFT	Louisville Metro Revenue Commission	Payroll WH	71.80
07/15/2016	2258	Valley Crest	Landscaping / Mowing	1,291.50
07/15/2016	2262	Stephen T. Porter	Legal Fees / Ordinances	1,406.25
07/18/2016	2259	Division of Unemployment Insurance	Payroll Taxes	15.12
07/18/2016	2260	Murphy Masonry, LLC	Repairs	3,000.00
07/18/2016	2261	Richlawn Neighborhood Association.	Annual Donation	2,000.00
07/21/2016	EFT	Office Depot	Office Supplies	36.55
07/21/2016	eft	Office Depot	Office Supplies	2.97
07/25/2016	eft	Amazon.com	Office Scanner / Approved by Commission	436.69
07/26/2016	ACH	Rumpke	Invoice #2646608- June 2016	2,786.00
07/27/2016	EFT	LG&E	June 2016	453.07
				\$12,672.92

Commissioner Cassidy made a motion to approve the payments/bills, seconded by Commissioner Wilkerson and it passed unanimously.

Treasurer Sullivan discussed purchasing a scanner rather than a new computer. He explained the benefits of a scanner purchase and had a quote of approximately \$450. Commissioner Wilkerson made motion to approve new purchase, Commissioner Cassidy seconded and it passed unanimously.

Minutes from the May Meeting

- Commissioner Cassidy made a motion to approve the minutes from the June meeting. It was seconded by Commissioner Wilkerson and passed unanimously.

C. City Attorney – Steve Porter - Report

- Mr. Porter had nothing to report.

D. Resident Record Keeping – Ian Cassidy

- Discussed a resident complaint about Rumpke. Problem was taken care of.

E. Property Improvements – Joe Meyn

- Pavement Repair – Commissioner Meyn is working on another quote for the sealing/repair of cracking in the roads.
- Discussed a resident complaint about non approved storage building located at 125 Heady Ave Commissioner Meyn will follow up with resident and report back at the next meeting.

F. Resident Communications – Sarah Segree

- Discussion of items to place in the Gazette.
- Commissioner Segree will distribute the Communication Ordinance and three Budget Ordinances.

G. Physical Asset Management – Steve Wilkerson

- Discussed tree removal bid for a fallen tree in Lang Field. Bid was from Valley Crest for \$700, same as a job from prior year. Commissioner Wilkerson made a motion to accept the bid for tree removal, Commissioner Cassidy seconded. Motion passed unanimously.

- Discussed different options for new landscaping and quotes from Valley Crest. Commissioner Wilkerson will seek some changes to the proposal and they will be reviewed by the commission next month.
- Commission received a request to place Slow-Children at Play signs on Blenheim Rd. Commissioner Wilkerson will get a quote and report at the next meeting.

H. Mayor Report – Alicia Nordmann

- Irrigation system – The backflow valve repair work is complete.
- Front entrance repair work is completed.
- Hubbards Land Project- Working with engineers to meet with residents in the upcoming months.
- Discussed police patrol options. Decided to change security contract to city of Graymorr/Devondale police force due to more options for enforcement of parking/speeding. Will switch in September and give 30 day notice to Lt. Cabrerra/current police patrol.
- Applying for state funds for police patrol in August.

I. New Business

- Discussed letter from resident regarding trash problems especially on Hubbards Lane, due to more traffic. An article discussing the problem will be placed in the Gazette.

J. Adjourn

- Mayor Nordmann stated the next meeting will be held on Monday, August 15, 2016, at 7:30 PM in the Old National Bank on Hubbards Lane.

Commissioner Cassidy made a motion to adjourn the meeting at 9:30 pm; it was seconded by Commissioner Wilkerson and passed unanimously.

Respectfully submitted:

Daniel Sullivan
Clerk/Treasurer