

**Richlawn City Commission
Minutes of the Regular Meeting
March 20, 2017**

The regular meeting of the Richlawn Commission was held on Monday, March 20, 2017, at the Old National Bank on Shelbyville Road & Hubbards Lane. Present were Mayor Alicia Nordmann, Commissioners Steve Wilkerson, Andrew Carpenter and Ian Cassidy, City Attorney Steve Porter and City Treasurer/Clerk Daniel Sullivan. Commissioner Joe Meyn was absent. Also present was Code Enforcement Officer George Stewart.

Mayor Nordmann called the meeting to order at 7:30 p.m.

- **Resident/Guest Open Forum** – No residents or guests were in attendance this evening.
- **Code Enforcement Officer Report** – Officer Stewart presented a limited report due to computer problems.
- **City Clerk/Treasurer Report** – Treasurer Daniel Sullivan discussed Financial statements and bills to be paid in April and presented for approval of payment.

Date	Num	Name	Memo	Credit
03/01/2017	2330	Best Stamp Co./SignDesigns	Sign Repair	500.00
03/03/2017	EFT	Extra Space Storage of Louisville	Storage Unit	131.00
03/03/2017	EFT	Google	Internet / Email	80.00
03/06/2017	2331	Vintage Printing and Distribution Service	Printing	220.00
03/16/2017	2332	Daniel M. Sullivan	1st Quarter Payroll, 2017	1,081.80
03/16/2017	2333	Alicia Nordmann	1st Quarter Payroll, 2017	676.12
03/16/2017	2334	Ian A Cassidy	1st Quarter Payroll, 2017	270.45
03/16/2017	2335	Joe Meyn	1st Quarter Payroll, 2017	270.45
03/16/2017	2336	Steve Wilkerson	1st Quarter Payroll, 2017	270.45
03/16/2017	2337	Andrew Carpenter	1st Quarter Payroll, 2017	270.45
03/16/2017	2338	George Stewart	Code Enforcement	400.00
03/17/2017	2339	Jefferson County Property Valuation Admin	PVA Tax Reports/Bills	2,620.57
03/17/2017	2340	Neighborhood Security & Asset Protection	Security	490.00
03/24/2017	eft	Rumpke	Trash Removal	2,905.40
03/24/2017	eft	LG&E	Electricity	460.10
				10,646.79
				10,646.79

- Commissioner Wilkerson made a motion to approve the payments/bills, seconded by Commissioner Cassidy and it passed unanimously.
- Commissioner Wilkerson made a motion to approve the minutes from the January meeting. It was seconded by Commissioner Carpenter and passed unanimously.
- **City Attorney – Steve Porter - Report**
 - Attorney Porter discussed the proposed development that may be built on the Tafel Motors site across Shelbyville Road. The development consists of an 8 story apartment complex with additional retail sites. He stated that it will include an parking garage with over 500 spaces and entrances on both Shelbyville and Hubbards. A traffic study will be performed with zoning approval still in process. He will monitor and make sure that issues that would affect the city will be addressed.
- **Resident Record Keeping – Ian Cassidy**
 - The city Handbook has been delivered and was discussed.
 - Commissioner Cassidy discussed record retention and the storage unit. He and Commissioner Carpenter will keep working on purging records no longer needed to eliminate the need to have a storage unit.
- **Physical Asset Management – Steve Wilkerson**
 - 101 Don Allen Rd – Request to Remove Trees – Discussion of the bird problem and the trees located near this address. The city obtained an estimate to remove the smaller tree on city property and Commissioner Wilkerson motioned to remove the tree. Ian Cassidy seconded and was approved unanimously. Also discussed additional

trees that need to be removed near the front entrance. A motion was made to remove those trees with a price up to \$800 was made by Commissioner Wilkerson and seconded by Commissioner Cassidy. The motion passed unanimously.

- Discussed lights out on Ledyard and all have been addressed and fixed.
- **Property Improvements – Joe Meyn**
 - MSD Drainage Project – Emailed for updates from MSD as they are investigating / working on the option of drilling injection wells.
 - Discussed neighbor requests for turnarounds on Hubbards Lane.
- **Commissioner Andy Carpenter**
 - Commissioner Carpenter also reported on progress of storage unit (discussed earlier)
- **Mayor Nordmann Report**
 - Mayor Nordmann reported on the April Gazette and asked the commission for any items to be added to this edition.
 - Discussed an ordinance to require all rental properties to register with the city. Commissioner Carpenter motioned that the city develop an ordinance to require registration of all owners of rental properties in Richlawn to provide contact information to the city in case of emergencies or other situations. Commissioner Wilkerson seconded and the motion passed. The first reading of the ordinance will be made at the April meeting.
 -
- **New Business**
 - Parking on streets and different ordinances were discussed at length.
- **Adjourn**
 - Mayor Nordmann stated the next meeting will be held on Monday, April 17, 2017, at 7:30 PM in the Old National Bank on Hubbards Lane.

Commissioner Wilkerson made a motion to adjourn the meeting at 10:00 pm; it was seconded by Commissioner Cassidy and passed unanimously.

Respectfully submitted:

Daniel Sullivan
Clerk/Treasurer