

**Richlawn City Commission
Minutes of the Regular Meeting
May 15, 2017**

The regular meeting of the Richlawn Commission was held on Monday, May 15, 2017, at the Old National Bank on Shelbyville Road & Hubbards Lane. Present were Commissioners Steve Wilkerson, Ian Cassidy, Joe Meyn, Andrew Carpenter, City Attorney Steve Porter and City Treasurer/Clerk Daniel Sullivan. Mayor Alicia Nordmann was absent. Also present was Code Enforcement Officer George Stewart.

Commissioner Wilkerson called the meeting to order at 7:30 p.m.

- **Resident/Guest Open Forum** – No guests or residents were present.
- **Code Enforcement Officer Report** – Officer Stewart presented the report of possible infractions. The commission discussed the forms to be used for infractions also.
- **City Clerk/Treasurer Report** – Treasurer Daniel Sullivan discussed April 2017 Financial statements and bills to be paid in May and presented for approval of payment.

Date	Num	Adj	Name	Memo	Payment
05/01/2017	eft		Google	May 2017 Email Accounts	80.00
05/01/2017	eft		Extra Space Storage of Louisville	May 2017 - Storage Rental	131.00
05/01/2017	2355		Vintage Printing and Distribution Service	Spring Gazette – Printing and mailing	255.90
05/15/2017	2351		George Stewart	May 2017 Code Enforcement	200.00
05/15/2017	2352		Brightview (fka Valley Crest)	2810445 - Landscaping	840.00
05/15/2017	EFT		Louisville Metro Revenue Commission	Payroll Taxes	69.29
05/15/2017	2353		Neighborhood Security & Asset Protection	Security	490.00
05/15/2017	2354		United States Treasury	Payroll Taxes	481.97
05/15/2017	2357		Division of Unemployment Insurance	1ST QTR, 2017	15.12
05/22/2017	eeft		TLF Colonial Designs	Flowers/Resident	92.70
05/22/2017	eft		Underwriters at Lloyd's	Check Returned	12.00
05/22/2017	eft		Old National	Bank Charge	11.00
05/27/2017	eft		Rumpke	Sanitation May 2017	2,905.40
05/27/2017	eft		LG&E	Electric May 2017	475.31
					6,059.69

- Commissioner Cassidy made a motion to approve the payments/bills, seconded by Commissioner Meyn and it passed unanimously.
- Prior Minutes were delayed from previous meeting and were discussed. Clerk will be getting out to the commissioners. They will be voting on them in the next meeting.
- 2018 Budget first reading. Presented to the Commission.
- **City Attorney – Steve Porter - Report**
 - Second Reading of ordinances listed below.
 - Ordinance 2017-01 – changes in Parking laws - 2nd Reading Vote on the ordinance was tabled until next month for more discussion.
 - Ordinance 2017-02 – Rental Property reporting – 2nd reading – Commissioner Cassidy motioned to approve the ordinance, Commissioner Meyn seconded. The motion passed unanimously.
 - Ordinance 2017-03 – Signage control – 2nd reading / the vote on the ordinance was tabled for more discussion.
- **Resident Record Keeping – Ian Cassidy**
 - Commissioner Cassidy reported the storage unit was emptied and vacated in May.
 - Updated the commission on Tafel Motors property and residents' concerns.
 - Tree planted for former Commissioner Thoben needs replacement again. It was determined to plant another type of tree that can better withstand the elements. The cost of the new tree was determined to be \$245. Commissioner Cassidy motioned to purchase tree. Commissioner Wilkerson seconded. The motion passed unanimously.

- **Physical Asset Management – Steve Wilkerson**
 - Discussed landscaping in front entrance. Removal of trees and other changes. Will get more information to present next month.
- **Property Improvements – Joe Meyn**
 - Nothing to report.
- **Commissioner Andy Carpenter**
 - Commissioner Carpenter reported on the process of removing all items from storage.
 - Discussed the Hubbards Lane project. – The project is in the design process and will update more as items change.
- **New Business**
 - Discussion of homeless individual that residents have seen. The police/Louisville are involved with this situation.
 - Discussion on sign vandalization.
- **Adjourn**
 - Commissioner Wilkinson stated the next meeting will be held on Monday, June 19, 2017, at 7:30 PM in the Old National Bank on Hubbards Lane.

Commissioner Cassidy made a motion to adjourn the meeting at 8:55 pm; it was seconded by Commissioner Wilkinson and passed unanimously.

Respectfully submitted:

Daniel Sullivan
Clerk/Treasurer