

**Richlawn City Commission  
Minutes of the Regular Meeting  
July 17, 2017**

The regular meeting of the Richlawn Commission was held on Monday, July 17, 2017, at the Old National Bank on Shelbyville Road & Hubbards Lane. Present were Mayor Alicia Nordmann, Commissioners Steve Wilkerson, Ian Cassidy, Joe Meyn, Andrew Carpenter, and City Treasurer/Clerk Daniel Sullivan. Attorney Steve Porter and Code Enforcement Officer George Stewart were not present.

Mayor Nordmann called the meeting to order at 7:30 p.m.

- **Resident/Guest Open Forum** – Residents Frank and Brenda Scalzo, Rae Taylor, Richard Disanto, and Bernadette Mcintire were in attendance this evening. Mayor Alicia Nordmann welcomed all residents and invited them to discuss their issues.
  - Frank and Brenda Scalzo and Richard Disanto discussed their opposition to the parking ordinances and the methods used to adopt the ordinance and enforce it. Some ideas were encouraged by the residents to get more feedback from others in the city. The commissioners also discussed their interactions with resident's throughout the process of passing the ordinance. Ideas were discussed on how to get more participation (by the residents) in the future to discuss if changes are necessary for the ordinance.
  - Rae Taylor discussed the new Tafel / St Matthews development and wanted an update from the commission on this. Also discussed were the ongoing meetings, approval process for the development and the City's participation in the process. City of St. Matthews is currently waiting on a traffic Study before a vote will be taken.
  - Bernadette Mcintire inquired about the problems with Ledyard Field that backs up to the railroad tracks and the overgrowth of vegetation. Also discussed the homeless individual that was staying there unlawfully. The commissioners discussed the process followed for dealing with the problem and also discussed the cost of cleaning and maintenance of the area as options.
- **Code Enforcement Officer Report** – Code Enforcement Officer Stewart was not present. No report presented.
- **City Clerk/Treasurer Report** – Treasurer Daniel Sullivan discussed June 2017 Financial statements and bills to be paid in June and presented for approval of payment.

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
07/01/2017	eft	Division of Unemployment Insurance	2nd QTR, 2017	9.60
07/05/2017	debit	US Postal Service	Postage	4.05
07/05/2017	eft	Google	Internet Email	76.66
07/15/2017	2379	George Stewart	July 2017	230.00
07/16/2017	2380	Brightview (fka Valley Crest)	Landscaping	2,039.75
07/16/2017	2381	Neighborhood Security & Asset Protection	Security	490.00
07/16/2017	2382	Paul's Fruit Market	Welcome Baskets	50.00
07/16/2017	2383	United States Treasury	Payroll Taxes	481.97
07/16/2017	2384	Richlawn Neighborhood Association.	2016 Annual Fall Festival	2,000.00
07/16/2017	2385	Vintage Printing and Distribution Service	Printing	260.22
07/18/2017	eft	Official Payments - Echeck Fee	Bank Charge	2.50
07/24/2017	eft	LG&E	June/ July 2017	471.66
07/24/2017	eft	Rumpke	Sanitation June	2,905.40
07/24/2017	eft	Louisville Metro Revenue Commission	2nd Quarter 2017	95.96
				9,117.77

- Commissioner Wilkerson made a motion to approve the payments/bills, seconded by Commissioner Cassidy and it passed unanimously.
- June 2017 Minutes were completed and presented. Commissioner Wilkerson made a motion to approve minutes, seconded by Commissioner Cassidy. Motion passed unanimously.
- **City Attorney – Steve Porter - Report**
  - Attorney Porter was not present and no reports were presented.
- **Resident Record Keeping – Ian Cassidy**
  - Tafel Property Update – Discussed earlier with residents. Next step of approval process is St. Matthews pending traffic study. Mayor Nordmann stated she will discuss Richlawn's issues with the development with the mayor of St. Matthews.
  - Storage unit is vacant and no longer being charged rent on.
- **Physical Asset Management – Steve Wilkerson**

- Discussed some additional landscaping issues / Trees and plantings.
- Discussed fallen trees and debris in Ledyard field. Due to the amount of debris, it was determined that it was best to clean up prior to this month's commission meeting. The commission agreed via outside discussions to have someone come and clean up the debris. The cost ended up \$250 for the cleanup.
- **Commissioner Andy Carpenter**
  - Commissioner Carpenter discussed website documents from prior years and has asked Treasurer Sullivan to provide more current statements. This will be reported on next month.
- **Mayor Alicia Nordmann – Mayor report**
  - Police subsidy application complete for additional funding from state for patrols.
  - Gazzette was completed and mailed.
  - Sidewalk repairs discussed.
  - Update on Rental Registrations. Still waiting on responses will be working on and report next month.
- **New Business**
  - Discussed problem with lighting near 4100 Ledyard.
- **Adjourn**
  - Mayor Nordmann stated the next meeting will be held on Monday, August 21, 2017, at 7:30 PM in the Old National Bank on Hubbards Lane.

Commissioner Wilkinson made a motion to adjourn the meeting at 9:02 pm; it was seconded by Commissioner Cassidy and motion passed unanimously.

Respectfully submitted:

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Daniel Sullivan  
Clerk/Treasurer