

**Richlawn City Commission  
Minutes of the Regular Meeting  
August 21, 2017**

The regular meeting of the Richlawn Commission was held on Monday, August 21, 2017, at the Old National Bank on Shelbyville Road & Hubbards Lane. Present were Mayor Alicia Nordmann, Commissioners Steve Wilkerson, Ian Cassidy, Andrew Carpenter, City Treasurer/Clerk Daniel Sullivan, Attorney Steve Porter and Code Enforcement Officer George Stewart were also present.

Commissioner Ian Cassidy called the meeting to order at 7:30 p.m. because Mayor Nordmann was delayed and arrived later.

- **Resident/Guest Open Forum** – Residents in attendance to discuss the recently passed Parking Ordinance include Terry and Angie McDermott, Diann Devorre, David Collins, Matthew and Bethany Murrland, Rae Taylor, Marian and Richard Shu, Jeremy Clark, Joe Dukes, Matt Hawkins and Frank Scalzo. Commissioner Cassidy also included a list of residents that could not attend but expressed their opposition to the ordinance. Those residents include Brad and Carolyn Flener, Rich Disanto, Ken and Mary Kaiser, Kenny Taylor, Glenna Harris, Brittany Deppen, Emily and Aaron Kemp. The residents expressed their opposition to the parking ordinance and its enforcement. Also discussed was the process of passing the ordinance and many felt that there was not enough input or discussion with residents. Different alternative options for parking was also discussed. Each resident was given the opportunity to discuss their opinion and ideas about the ordinance. The commission thanked the residents for attending the meeting and advised that discussions will continue concerning the ordinance as others provide more input.
- **Code Enforcement Officer Report** – Code Enforcement Officer Stewart presented his report and also responded to the residents that were in attendance.
- **City Clerk/Treasurer Report** – Treasurer Daniel Sullivan discussed July 2017 Financial statements and bills to be paid in August and presented for approval of payment. Treasurer Sullivan had additional Items to be paid that were not on original payment list presented to the commission. Those payments are marked with an asterisk below and added to the list of checks to be paid.

Date	Num	Name	Memo	Credit
08/11/2017	EFT	Louisville Water Company	Water	239.64
08/11/2017	eft	US Postal Service	Postage and Delivery	9.80
08/11/2017	eft	Google	Internet / Email	70.00
08/11/2017	eft	Louisville Metro Revenue Commission	Louisville Occupational taxes	73.27
08/11/2017	eft	Official Payments - Echeck Fee	Bank Charges	2.50
08/11/2017	EFT	Commonwealth of Kentucky	KY Unemployment	94.62
08/11/2017	2387	Brightview (fka Valley Crest)	Landscaping	2,028.10
08/17/2017	2388	Sylvia Cassidy	Delivery / Gazette	30.00
08/17/2017	eft	Rumpke	Sanitation	2,905.40
08/17/2017	eft	LG&E	July/ August 2017 Refund / Overpayment / Check received from Escrow	479.78
08/21/2017	2389	ECKERLE BYAN	Refund / Check received from Escrow	244.30**
08/21/2017	2390	VEST WILLIAM W	Refund / Check received from Escrow	271.00**
08/21/2017	2391	Daniel M. Sullivan	Clerk-Treasurer Salary – 2 months accrued	600.00**
08/22/2017	2392	George Stewart Neighborhood Security & Asset	Code Enforcement	490.00**
08/31/2017	2393	Protection	Security	420.00**
08/31/2017	2394	Steve's Hauling Service	Cleanup of Lang Field	<u>250.00**</u>
				8,208.41

- Commissioner Wilkerson made a motion to approve the payments/bills, seconded by Commissioner Carpenter and it passed unanimously.
- July 2017 Minutes were completed and presented. Commissioner Wilkerson made a motion to approve minutes, seconded by Commissioner Carpenter. Motion passed unanimously.
- **City Attorney – Steve Porter - Report**
  - First reading of amended tax rate ordinance. Tax rate was not changed from prior year. The original ordinance had an incorrect rate.
  - Attorney Porter discussed re-codifying city ordinances. This process reorganizes / re-indexes all existing ordinances. The first reading will be next month.
- **Resident Record Keeping – Ian Cassidy**
  - Tafel Property Update – Commissioner Cassidy updated the commission about meeting with St. Matthews and developers. The parking study that was prepared for the new development was presented at the meeting and a copy for resident's review is available upon request. Commissioner Cassidy also stated that the vote by St. Matthews was tabled and will be held at the next meeting. Commissioner Cassidy stated he will be attending the next meeting.

- Discussed Citations process for parking.
  
- **Physical Asset Management – Steve Wilkerson**
  - Commissioner Wilkerson discussed replacement and planting of new trees. Quote obtained from Frank Otte for \$803.50 was selected and Commissioner Wilkerson made a motion to approve the quote. Commissioner Carpenter seconded and the motion passed unanimously.
  - Commissioner Wilkerson reported that Lang Field debris cleanup has been completed.
  
- **Commissioner Andy Carpenter**
  - Discussed website and posting documents on a more timely basis.
  - Reported that a resident has asked us to get St. Matthews to remove their flag that is posted at the Richlawn entrance.
  
- **Mayor Alicia Nordmann – Mayor report**
  - Mayor Nordmann updated the commission on the status of the rental registration ordinance.
  - Discussed that she will create a post on Nextdoor asking any resident that is interested in the open Commissioner position to submit a bio and attend the September meeting.
  
- **New Business**
  - Discussed ways for the commission to be more transparent. Going forward, commission will post the agenda for upcoming commissioner meetings in advance.
  
- **Adjourn**
  - Mayor Nordmann stated the next meeting will be held on Monday, September 18, 2017, at 7:30 PM in the Old National Bank on Hubbards Lane.

Commissioner Wilkinson made a motion to adjourn the meeting at 10:16 pm; it was seconded by Commissioner Carpenter and motion passed unanimously.

Respectfully submitted:

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Daniel Sullivan  
Clerk/Treasurer