

**Richlawn City Commission  
Minutes of the Regular Meeting  
September 18, 2017**

The regular meeting of the Richlawn Commission was held on Monday, September 18, 2017, at the Old National Bank on Shelbyville Road & Hubbards Lane. Present were Mayor Alicia Nordmann, Commissioners Steve Wilkerson, Ian Cassidy, Andrew Carpenter, City Treasurer/Clerk Daniel Sullivan, and Attorney Steve Porter. Code Enforcement Officer George Stewart was absent.

Mayor Alicia Nordmann called the meeting to order at 7:30 p.m.

- **Resident/Guest Open Forum** – Residents in attendance were Jeremy and Barbara Clark and Rae Taylor. Mr. Clark and Taylor expressed their interest to filling the vacant Commissioner position. Also in consideration but not in attendance was Laura Willis. Each resident gave a brief statement as to their qualifications and why they wanted to become a Commissioner. Mayor Nordmann thanked them for attending and discussed the process and a vote will be taken by the existing commissioners later in the meeting to elect the Commissioner.
- **Code Enforcement Officer Report** – Code Enforcement Officer Stewart was not present. No report given.
- **City Clerk/Treasurer Report** – Treasurer Daniel Sullivan discussed August 2017 Financial statements and bills to be paid in September and presented for approval of payment. Mayor Nordmann also asked that a new policy be drafted to have bills presented in a timely fashion and help eliminate changes to minutes to reflect new invoices presented at the last minute.

Date	Num	Name	Memo	Amount
09/02/2017	eft	Google	Internet / Email	62.90
09/15/2017	2396	Brightview (fka Valley Crest)	Landscaping / Lawn Maint	1,570.00
09/15/2017	2397	Frank Otte Nursery	Tree Purchase-See Mins	803.50
09/15/2017	2398	Louisville Code Enforcement & Mediation	Code Enforcement	320.00
09/15/2017	2399	Neighborhood Security & Asset Protection	Police Security	490.00
09/15/2017	2400	Sumy Designs	Website hosting	135.00
09/15/2017	2407	Mason Dixon Information Systems	Check Order / Envelopes	181.00
09/18/2017	eft	Rumpke	Monthly Trash Removal	2,905.40
09/18/2017	2402	Alicia Nordmann	3rd Quarter Payroll, 2017	676.12
09/18/2017	2403	Ian A Cassidy	3rd Quarter Payroll, 2017	270.45
09/18/2017	2404	Andrew Carpenter	3rd Quarter Payroll, 2017	270.45
09/18/2017	2405	Steve Wilkerson	3rd Quarter Payroll, 2017	270.45
09/18/2017	2406	Daniel M. Sullivan	2nd Quarter Payroll, 2017	481.80
09/19/2017	2408	CHILDERS ANNETTE K & KRALEVICH KAT	Donation	50.00
09/27/2017	EFT	LG&E	Monthly Utilities	<u>476.33</u>
				8,963.40

- Commissioner Cassidy made a motion to approve the payments/bills, seconded by Commissioner Wilkerson and it passed unanimously.
- August 2017 Minutes were completed and presented. Commissioner Cassidy made a motion to approve minutes, seconded by Commissioner Carpenter. Motion passed unanimously.
- **City Attorney – Steve Porter - Report**
  - First reading of five-year ordinance codification.
  - Submitted Tax Rate Ordinance for approval to correct the tax rate to same amount as last year. Commissioner Cassidy motioned to approve the corrected tax rate. Commissioner Carpenter seconded, and motion passed unanimously.
- **Resident Record Keeping – Ian Cassidy**
  - Tafel Property Update – Commissioner Cassidy and Attorney Porter reported that the City of St. Matthews denied the proposed development of the Tafel property.
- **Physical Asset Management – Steve Wilkerson**
  - Commissioner Wilkerson discussed the new purchase of Japanese Maples and other improvements.
  - Commissioner Wilkerson reported a tree on Hubbards Lane near Railroad tracks that is dying. Got an estimate of \$4700 to cut down. Much of the work would cause traffic issues so Flag people would have to be used making it

very costly. Attorney Porter will be sending letter to Louisville Metro to seek help on having tree removed due to easement / location issue.

- **Commissioner Andy Carpenter**

- Commissioner Carpenter discussed website updates.
- Commissioner Carpenter briefly discussed MSD repairs on Heady Ave.

- **Mayor Alicia Nordmann – Mayor report**

- Mayor Nordmann updated the commission on the status of the rental registration ordinance. Just under 3 properties left to get information from.
- Discussed sidewalk repairs on Shelbyville Rd and will contact St. Matthews again since no progress.
- Reported St. Matthews City flag at Richlawn entrance was removed per resident request

- **New Business**

- Discussed resident request about additional stop sign on Blenheim at corner of Heady. No action taken.
- Discussion on filling new commissioner position. The Mayor and Commission commended all of the individuals interested in representing Richlawn and all were extremely qualified. After discussions were complete, Commissioner Wilkerson nominated Jeremy Clark to fill the open seat. Commissioner Carpenter seconded the motion and the vote was unanimous.

- **Adjourn**

- Mayor Nordmann stated the next meeting will be held on Monday, October 16, 2017, at 7:30 PM in the Old National Bank on Hubbards Lane.

Commissioner Wilkinson made a motion to adjourn the meeting at 8:54 pm; it was seconded by Commissioner Carpenter and motion passed unanimously.

Respectfully submitted:

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Daniel Sullivan  
Clerk/Treasurer