

**Richlawn City Commission
Minutes of the Regular Meeting
January 15, 2018**

The regular meeting of the Richlawn Commission was held on Monday, January 15, 2018, at the Old National Bank on Shelbyville Road & Hubbards Lane. Present were Mayor Alicia Nordmann, Commissioners Steve Wilkerson, Ian Cassidy, Andrew Carpenter, Jeremy Clark, City Treasurer/Clerk Daniel Sullivan, and Attorney Steve Porter. Code Enforcement Officer George Stewart was not in attendance.

Mayor Alicia Nordmann called the meeting to order at 7:30 p.m.

- **Resident/Guest Open Forum** – No residents were present for this month’s meeting.
- **Code Enforcement Officer Report** – Not in attendance
- **City Clerk/Treasurer Report** – Treasurer Daniel Sullivan discussed December 2017 Financial statements and bills to be paid in January and presented for approval of payment.

Date	Num	Name	Description	Amount
01/02/2018	EFT	Google	Jan 2018 Email	**70.00
01/13/2018	EFT	Division of Unemployment Insurance	Payroll Taxes 4 th Quarter	9.60
01/13/2018	EFT	Louisville Metro Revenue Commission	Payroll Taxes 4 th Quarter	71.80
01/13/2018	3055	Matt Harrod Electric LLC	Entrance Light Repair / replace	320.00
01/13/2018	3056	Neighborhood Security & Asset Protection	December Patrols invoice 168	770.00
01/13/2018	3057	United States Treasury	Payroll Taxes 4 th Quarter	481.96
01/13/2018	3058	Vintage Printing and Distribution Service	Gazette Winter 17-18	258.40
01/13/2018	3059	Louisville Code Enforcement & Mediation	Invoice 1005	220.00
01/15/2018	3060	CLARK JEREMY TODD	Canopy Tree Removal	**500.00
01/15/2018	3061	ROBINSON GEORGE M	Canopy Tree Removal	**500.00
01/15/2018	3062	Ray Huelsman	Canopy Tree Removal	**250.00
01/15/2018	3063	Daniel M. Sullivan	Jan 2018	**360.60
01/25/2018	EFT	Rumpke	Trash Removal	2,905.40
01/25/2018	EFT	LG&E	November 2017	<u>482.83</u>
				7,200.59

- Payments for tree removal to Jeremy Clark, George Robinson, Ray Huelsman, Google Email, Daniel Sullivan were not on original statements presented to commission. Commissioner Wilkerson made a motion to approve the payments/bills, seconded by Commissioner Carpenter and it passed unanimously.
- December 2017 Minutes were completed and presented. Commissioner Wilkerson made a motion to approve minutes, seconded by Commissioner Clark. Motion passed unanimously.
- **City Attorney – Steve Porter - Report**
 - Attorney Porter said he will reach out again to Louisville Metro concerning dead tree on Hubbards.
- **Physical Asset Management – Steve Wilkerson**
 - Light Bulb at entrance has been resolved.
 - New Garbage can has replaced damaged one on Ledyard.
 - Brightview Landscape proposal will be discussed next month.
 - Discussed proposal on landscaping beds and sink hole at the front entrance. One estimate received approximately \$2300. Agreed to discuss further next month.
 - Removal of holly tree at front entrance discussed. Will discuss further next month.
 - Graffiti on brick at front entrance discussed. Seeking quotes. Will discuss further next month.
- **Commissioner Jeremy Clark**
 - Discussed website updates.
- **Commissioner Andy Carpenter**
 - Discussed some property improvement requests by residents.
- **Resident Record Keeping – Ian Cassidy**
 - Discussed more canopy tree requests. Proposed to increase the original budget of \$3000 to \$5000 on the canopy tree program. Commissioner Cassidy made a motion to increase the annual budget to \$5000. Seconded by Commissioner Clark, motion passed unanimously.
 - Discussed new tax laws and wanted to know if payment of taxes was allowable in December. Treasurer Sullivan said the rules have not been established at the time and the IRS will make the decision if deductible or not, but the city will take the payments and apply them toward the bills.
- **Mayor Alicia Nordmann – Mayor report**

- Discussed MSD report and the test project to construct drainage wells. More to come in upcoming meeting.
- **New Business**
- **Adjourn**
 - Mayor Nordmann stated the next meeting will be held on Monday, February 18, 2018, at 7:30 PM in the Old National Bank on Hubbards Lane.

Commissioner Cassidy made a motion to adjourn the meeting at 8:30 pm; it was seconded by Commissioner Clark and motion passed unanimously.

Respectfully submitted:

Daniel Sullivan
Clerk/Treasurer

APPROVED