

**Richlawn City Commission
Minutes of the Regular Meeting
February 19, 2018**

The regular meeting of the Richlawn Commission was held on Monday, February 19, 2018, at the Old National Bank on Shelbyville Road & Hubbards Lane. Present were Mayor Alicia Nordmann, Commissioners Steve Wilkerson, Ian Cassidy, Andrew Carpenter, Jeremy Clark, City Treasurer/Clerk Daniel Sullivan, and Attorney Steve Porter. Code Enforcement Officer George Stewart was not in attendance.

Mayor Alicia Nordmann called the meeting to order at 7:30 p.m.

- **Resident/Guest Open Forum** –No residents were present for this month’s meeting.
- **Code Enforcement Officer Report** –Not in attendance
- **City Clerk/Treasurer Report** –Treasurer Daniel Sullivan discussed January 2018 Financial statements and bills to be paid in February and presented for approval of payment.

Type	Date	Num	Name	Description	Amount
Check	02/01/2018	eft	Google	Internet / Email - Feb	70.00
Bill Pmt -Check	02/01/2018	EFT	Kentucky Employers Mutual Insurance	Workers comp - policy 312537	468.74
Bill Pmt -Check	02/01/2018	EFT	LG&E	Electric bill - Jan 2018	501.54
Bill Pmt -Check	02/01/2018	3092	Brightview (fka Valley Crest)	Snow Removal	810.00
Bill Pmt -Check	02/13/2018	eft	Louisville Water Company	Water service	29.13
Check	02/16/2018	3091	Daniel M. Sullivan	Jan 2018	360.60
Bill Pmt -Check	02/17/2018	3090	Best Stamp Co./Sign Designs	Install new sign	450.00
Bill Pmt -Check	02/17/2018	3089	HurriClean	Graffiti Removal -	185.00
Bill Pmt -Check	02/17/2018	3088	Limbwalker Tree Service	Tree Removal - Ledyard	1,220.00
Bill Pmt -Check	02/17/2018	3087	Louisville Code Enforcement & Mediation	January 2018	210.00
Bill Pmt -Check	02/17/2018	3086	Neighborhood Security & Asset Protection	January Patrols	490.00
Bill Pmt -Check	02/17/2018	3085	Paul's Fruit Market	New resident welcome basket	75.00
Check	02/17/2018	3084	Stephanie Guildehaus	Canopy Tree Reimbursement	500.00
Check	02/17/2018	3083	PORTER SALLY RICKERT	Canopy Tree Reimbursement	500.00
Check	02/22/2018	eft	Rumpke	Sanitation - Jan 2018	2,905.40
Check	02/28/2018	eft	US Postal Service	Postage / Tax Bills	***100.00
					8,875.41

- Payments for postage were not on original statements presented to commission. Commissioner Cassidy made a motion to approve the payments/bills, seconded by Commissioner Wilkerson and it passed unanimously.
- January 2018 Minutes were completed and presented. Commissioner Wilkerson made a motion to approve minutes, seconded by Commissioner Clark. Motion passed unanimously.
- **City Attorney – Steve Porter - Report**
 - Second Reading of amended tax ordinance and budget (Ordinance 2018-1 and 2018-2) Commissioner Cassidy made motion to approve new tax ordinance; Commissioner Carpenter seconded and passed unanimously. Commissioner Cassidy made motion to approve amended budget, Commissioner Carpenter seconded and it passed unanimously.
 - Attorney Porter reached out to City of Louisville for dead tree on Hubbards Lane to be removed.
- **Physical Asset Management – Steve Wilkerson**
 - Brightview Landscaping proposal discussed. Commissioner Cassidy motioned to approve, Commissioner Wilkerson seconded. Passed unanimously.
 - Reported on Graffiti removal on bricks at entrance.
 - Replacing signs at Don Allen / Heady discussed. Commissioner Wilkerson made motion to approve, Commissioner Carpenter seconded. Passed unanimously.
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- **Commissioner Jeremy Clark**
 - Discussed website updates.
- **Commissioner Andy Carpenter**
 - Discussed road improvements needed and increased vehicle traffic due to road closure at railroad tracks that may be adding to the problem. Discussed reaching out to Louisville Water Company about the issue.

- **Resident Record Keeping – Ian Cassidy**
 - Discussed resident issues concerning city involvement in property line disputes. Attorney Porter stated that this is not a City issue and that it's the residents that are responsible if surveys are required.
- **Mayor Alicia Nordmann – Mayor report**
 - Discussed MSD funding approval for test wells. More information will be provided on the progress next month.
- **New Business**
 - Complaint of vehicles speeding on Heady. Mayor Nordmann will approach Lt. Cabrera to advise of problems and patrols will be adjusted.
- **Adjourn**
 - Mayor Nordmann stated the next meeting will be held on Monday, March 19, 2018, at 7:30 PM in the Old National Bank on Hubbards Lane.

Commissioner Cassidy made a motion to adjourn the meeting at 8:25pm; it was seconded by Commissioner Clark and motion passed unanimously.

Respectfully submitted:

Daniel Sullivan
Clerk/Treasurer

APPROVED