

**Richlawn City Commission  
Minutes of the Regular Meeting  
March 19, 2018**

The regular meeting of the Richlawn Commission was held on Monday, March 19, 2018, at the Old National Bank on Shelbyville Road & Hubbards Lane. Present were Mayor Alicia Nordmann, Commissioners Steve Wilkerson, Ian Cassidy, Andrew Carpenter, Jeremy Clark, City Treasurer/Clerk Daniel Sullivan, Attorney Steve Porter and Code Enforcement Officer George Stewart were not in attendance.

Mayor Alicia Nordmann called the meeting to order at 7:30 p.m.

- **Resident/Guest Open Forum** – No residents were present for this month’s meeting.
- **Code Enforcement Officer Report** – Not in attendance
- **City Clerk/Treasurer Report** – Treasurer Daniel Sullivan discussed February 2018 Financial statements and bills to be paid in March and presented for approval of payment.

Type	Date	Num	Name	Memo	Credit
Check	03/05/2018	eft	Google	March 2018	70.00
Bill Pmt -Check	03/15/2018	3094	FedEx Office	Printing	24.00
Bill Pmt -Check	03/15/2018	3095	Jefferson County Property Valuation Admin	Bill preparation / PVA	2,804.44
Bill Pmt -Check	03/15/2018	3096	LG&E	Feb 2018 Electric bill	514.61
Bill Pmt -Check	03/15/2018	3097	Louisville Code Enforcement & Mediation	February 2018	240.00
Bill Pmt -Check	03/15/2018	3098	Nanz & Kraft Florists	Holiday Decor Take Down	150.00
Bill Pmt -Check	03/15/2018	3099	Neighborhood Security & Asset Protection	February 2018 Patrols	490.00
Bill Pmt -Check	03/15/2018	3100	Paul's Fruit Market	Welcome Basket	50.00
Check	03/15/2018	3101	Alicia Nordmann	1st Quarter Payroll, 2018	676.12
Check	03/15/2018	3102	Andrew Carpenter c	1st Quarter Payroll, 2018	270.45
Check	03/15/2018	3103	Daniel M. Sullivan	Feb 2018	360.60
Check	03/15/2018	3104	Ian A Cassidy	1st Quarter Payroll, 2018	270.45
Check	03/15/2018	3105	Jeremy Clark	1st Quarter Payroll, 2018	270.45
Check	03/15/2018	3106	Steve Wilkerson	1st Quarter Payroll, 2018	270.45
Check	03/19/2018	3107	Sylvia Cassidy	Delivery - Special Meeting Notice	30.00
Check	03/19/2018	3108	HOBBS MICHAEL P & JULIE MARIE	21-0325-0055-0019	500.00
Check	03/25/2018	eft	Rumpke	March 2018	2,905.40
Check	03/31/2018	3050	United States Treasury	1st Quarter 2018 Payroll WH/Taxes	481.95**
					10,378.92

- Disbursements were reviewed by commission. \*\*Additional check not in original financial statements paid to the United States Treasury in the amount of \$485.95 for payroll taxes in the 1<sup>st</sup> Quarter, 2018. Commissioner Carpenter made a motion to approve the payments/bills, seconded by Commissioner Clark and it passed unanimously.
- February 2018 Minutes were completed and presented. Commissioner Carpenter made a motion to approve minutes, seconded by Commissioner Clark. Motion passed unanimously.
- Mayor Nordmann stated that the budgets for the upcoming year need to be presented next month.
- **Commissioner Steve Wilkerson**
  - Discussed damaged street sign at Heady/Blenheim. Repairs have been made.
  - Commissioner Wilkerson discussed adding street curbs for residents that have problems with vehicles damaging lawns. No action taken but discussion of methods to reduce the problem including stakes/poles that some neighbors have installed in their yards.
  - Front entrance work on beds and sinkholes discussed. Commissioner Wilkerson discussed estimate to fill sinkholes and other bed maintenance for \$2280. Commissioner Wilkerson motioned to perform the work on the beds. Commissioner Carpenter seconded. Motion passed unanimously.
- **Commissioner Jeremy Clark**
  - Discussed website updates.
  - Discussed Gazette status. Should be out first week of April.
- **Commissioner Andy Carpenter**
  - Discussed updates on road improvements and his discussion with Flynn Brothers and Louisville Water Company. Will follow up later.
  - Discussed residents' improvement plans.
- **Resident Record Keeping – Ian Cassidy**

- **Mayor Alicia Nordmann – Mayor report**
  - MSD Update – Chad McCormick from MSD will be meeting with the commission next month and will discuss new well testing program that will be starting soon.
  - Police patrol on Heady results were discussed. No problems noted but will keep patrols focused on this area.
  - Walmart Development Plan was discussed. New lighting was proposed on building that was originally not allowed in an earlier agreement. This has been addressed and the new lighting will not be installed after all.
- **New Business**
  - No additional business was discussed.
- **Adjourn**
  - Mayor Nordmann stated the next meeting will be held on Monday, April 16, 2018, at 7:30 PM in the Old National Bank on Hubbards Lane.

Commissioner Carpenter made a motion to adjourn the meeting at 8:36 pm; it was seconded by Commissioner Clark and motion passed unanimously.

Respectfully submitted:

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Daniel Sullivan  
Clerk/Treasurer

APPROVED