

**Richlawn City Commission
Minutes of the Regular Meeting
May 21, 2018**

The regular meeting of the Richlawn Commission was held on Monday, May 21, 2018, at the Old National Bank on Shelbyville Road & Hubbards Lane. Present were Mayor Alicia Nordmann, Commissioners Steve Wilkerson, Ian Cassidy, Andrew Carpenter, Jeremy Clark, City Treasurer/Clerk Daniel Sullivan, Attorney Steve Porter and Code Enforcement Officer George Stewart.

Mayor Alicia Nordmann called the meeting to order at 7:30 p.m.

- **Resident/Guest Open Forum** – Appearing before the commission, Josh Bennett to discuss his proposal to paint all sign posts throughout the city. Mr. Bennett talked about his procedures and the timeframe for completion of the approved job.
- **Code Enforcement Officer Report** – Discussed this periods violations and follow-up with residents.
- **City Clerk/Treasurer Report** – Treasurer Daniel Sullivan discussed April and May (due to his absence in April) 2018 Financial statements and bills to be paid for both periods and presented for approval of payment.

Date	Num	Name	Memo	Credit
04/11/2018	eft	Louisville Water Company	water service	28.69
04/23/2018	EFT	Rumpke	April Service	2,905.40
04/23/2018	eft	Google	April 2018	70.00
04/25/2018	EFT	LG&E	Feb 2018 Electric bill	478.10
04/28/2018	EFT	Division of Unemployment Insurance	Payroll taxes	6.00
04/28/2018	eft	Louisville Metro Revenue Commission	1st Qtr 2018 W1	69.30
04/28/2018	eft	Louisville Metro Revenue Commission	1st Qtr 2018 W1 - service charge	2.50
04/28/2018	3051	Brightview (fka Valley Crest)	2810445	682.75
04/28/2018	3052	Louisville Code Enforcement & Mediation	March 2018	229.00
04/28/2018	3053	Neighborhood Security & Asset Protection	March 2018 Patrols	490.00
05/01/2018	eft	Google	May 2018 Email	70.00
05/18/2018	3039	GRETCHEN A CASSIDY LIVING TRUST TH	Refund Tax Overpayment	15.91
05/18/2018	3040	Daniel M. Sullivan	April / May 2018 - \$400 Per Month/Minus P/R taxes	721.20
05/18/2018	3041	Kentucky League of Cities - KLC	Annual Member Dues	400.00
05/18/2018	3042	Louisville Code Enforcement & Mediation	April, 2018	240.00
05/18/2018	3043	Neighborhood Security & Asset Protection	April 2018	420.00
05/18/2018	3044	V3 Aesthetics Inc.	Bed Repairs / Sink Hole - Front Entrance	2,280.00
05/18/2018	3047	Vintage Printing and Distribution Service	Spring 2018 Gazzette	267.10
05/18/2018	3109	Joe & Sharon Bohannon	Canopy Tree Reimbursement	500.00
05/18/2018	3045	Matthew & Maria Hawkins	Canopy Tree Reimbursement	500.00
05/23/2018	EFT	Rumpke	May 2018	2,905.40
05/23/2018	EFT	Old National Bank	Bank service charges for bounced check# 2475609938	11.00**
05/29/2018	eft	LG&E	May 2018	485.92**
				13,778.27

- Disbursements were reviewed by commission. **Additional disbursements not in original financial statements paid to the Old National Bank for Service Charge in the amount of \$11.00 and LGE payment for April/May, 2018. Commissioner Wilkinson made a motion to approve the payments/bills, seconded by Commissioner Clark and it passed unanimously.
- April and March 2018 Minutes were completed and presented. Commissioner Wilkinson made a motion to approve minutes, seconded by Commissioner Clark. Motion passed unanimously.
- First Reading of 2018-2019 Budget was discussed and reviewed.
- Discussion of the importance of timely posting of minutes.

- **Attorney – Steve Porter**

- Tree on Hubbards Lane – Nothing to report. Attorney Porter will reach out again to Louisville Metro about removal since not Richlawn's responsibility.

- **Commissioner Steve Wilkerson**

- Discussion of damaged street signs. Heady/Blenheim repaired and another one is damaged. Will get them repaired.
- Landscaping repairs at both entrances discussed. Additional ideas / proposals are being reviewed.

- Discussion of street repairs (see below)
- **Commissioner Jeremy Clark**
 - Discussed website updates.
 - Discussed Gazette status.
- **Commissioner Andy Carpenter**
 - Discussed updates on road improvements and estimate for repairs to the road. Estimate has been obtained. Commissioner Ian Cassidy made a motion to approve repair work on roads, Commissioner Wilkinson seconded. Commission voted unanimously to approve the repairs.
 - Discussed residents' improvement plans.
- **Resident Record Keeping – Ian Cassidy**
 - Discussed resident complaints of property behind Verizon Building. Commissioner Cassidy worked on cleaning this property personally.
- **Mayor Alicia Nordmann – Mayor report**
 - MSD Update – Drilling on test wells to begin this week. Will advise at next meeting of status.
- **New Business**
 - No additional business was discussed.
- **Adjourn**
 - Mayor Nordmann stated the next meeting will be held on Monday, June 18, 2018, at 7:30 PM in the Old National Bank on Hubbards Lane.

Commissioner Wilkinson made a motion to adjourn the meeting at 8:46 pm; it was seconded by Commissioner Clark and motion passed unanimously.

Respectfully submitted:

Daniel Sullivan
Clerk/Treasurer