

**Richlawn City Commission  
Minutes of the Regular Meeting  
June 18, 2018**

The regular meeting of the Richlawn Commission was held on Monday, June 18, 2018, at the Old National Bank on Shelbyville Road & Hubbards Lane. Present were Mayor Alicia Nordmann, Commissioners Steve Wilkerson, Ian Cassidy, Andrew Carpenter, Jeremy Clark, City Treasurer/Clerk Daniel Sullivan, Attorney Steve Porter and Code Enforcement Officer George Stewart.

Mayor Alicia Nordmann called the meeting to order at 7:30 p.m.

- **Resident/Guest Open Forum** – No guests or residents in attendance.
- **Code Enforcement Officer Report** – Discussed this periods violations and follow-up with residents.
- **City Clerk/Treasurer Report** – Treasurer Daniel Sullivan discussed June 2018 financial statements and bills to be paid for both periods and presented for approval of payment.

Type	Date	Num	Name	Memo	Credit
Check	06/01/2018	eft	Google	Monthly Email	70.00
Check	06/14/2018	3127	Alicia Nordmann	2nd Quarter Payroll, 2018	676.12
Check	06/14/2018	3128	Andrew Carpenter c	2nd Quarter Payroll, 2018	270.45
Check	06/14/2018	3129	Ian A Cassidy	2nd Quarter Payroll, 2018	270.45
Check	06/14/2018	3130	Jeremy Clark	2nd Quarter Payroll, 2018	270.45
Check	06/14/2018	3131	Steve Wilkerson	2nd Quarter Payroll, 2018	270.45
Check	06/14/2018	3132	Daniel M. Sullivan	May 2018	360.60
Check	06/14/2018	EFT	LG&E	May 2018 Electric bill	472.72
Check	06/14/2018	eft	Louisville Water Company	Water service	33.70
Check	06/14/2018	eft	Louisville Code Enforcement & Mediation	May 2018	240.00
Check	06/16/2018	3133	Brightview (fka Valley Crest)	2810445	3,771.00
Check	06/16/2018	3134	Frank Otte Nursery - Prospect	Replace Shrubs / Clean up, ETC	327.90
Check	06/16/2018	3135	Louisville Code Enforcement & Mediation	Monthly Services	240.00
Check	06/16/2018	3136	Louisville Metro Police Foundation	On Behalf of Lt. Alejandro Cabrera	500.00
Check	06/16/2018	3137	Neighborhood Security & Asset Protection	Monthly Patrols	490.00
Check	06/16/2018	3138	Senior Care Experts	Fiscal Year 2017-18 Donation	500.00
Check	06/16/2018	3139	St. Matthews Area Ministries	Annual Donation	500.00
Check	06/16/2018	3141	HANEY DAVID	Canopy tree Program	500.00
Check	06/18/2018	3142	SCOTT THOMAS & PATRICIA	Reimburse Overpayment	239.61
Check	06/18/2018	3143	Kentucky League of Cities - KLC	Annual Premium - L5726-2018-17144	4,168.00
Check	06/18/2018	3144	Alicia Nordmann	Expense Reimbursement/Paint Supplies	86.64
Check	06/18/2018	3145	St. Matthews Library	Fiscal Year 2017-18 Donation	500.00
Check	06/18/2018	eft	US Postal Service	2018 Annual PO Box Rental	**214.00
Check	06/19/2018	EFT	Rumpke	May 2018	2,905.40
Check	06/30/2018		Fedex Office	Reimburse FEDEX / Printing Ordinance	106.00
					<u>106.00</u>
					\$ 17,983.49

- Disbursements were reviewed by commission. \*\*Additional disbursements not in original financial statements paid to the US Postal Service for Annual Post Office Box Rent for \$214.00. Commissioner Wilkinson made a motion to approve the payments/bills, seconded by Commissioner Cassidy and it passed unanimously.
- May 2018 Minutes were completed and presented. Commissioner Wilkinson made a motion to approve minutes, seconded by Commissioner Cassidy. Motion passed unanimously.
- 2018-2019 Budget was discussed and reviewed.

- **Attorney – Steve Porter**

- Second Reading of Ordinance 2018-3 Budget – Commissioner Wilkinson made a motion to approve the Ordinance, seconded by Commissioner Cassidy and it passed unanimously.
- Second Reading of Ordinance 2018-4 Tax Rate – Commissioner Wilkinson made a motion to approve the Ordinance, seconded by Commissioner Cassidy and it passed unanimously.
- Second Reading of Ordinance 2018-5 Bank Franchise Taxes – Commissioner Wilkinson made a motion to approve the Ordinance, seconded by Commissioner Cassidy and it passed unanimously.
- Tree on Hubbards Lane / Railroad Easement was discussed. Will keep working with the city on this.

- **Commissioner Steve Wilkerson**
  - Discussion of damaged street signs. Heady/Don Allen Repaired. Discussed other damaged signs.
  - Discussed Tree on Ledyard removed.
- **Commissioner Jeremy Clark**
  - Discussed website updates.
  - Discussion of having a new city contest for resident with best yard/landscaping. Similar to annual holiday decorating contest with winner receiving \$100 and 2 runners' up receiving \$50. Motion for approving new contest made by Commissioner Clark, seconded by Commissioner Wilkerson. Motion passed unanimously.
- **Commissioner Andy Carpenter**
  - Discussed updates on road improvements and estimate for repairs to the road. Patching work done, and final bill will be approximately \$8,700.
  - Discussed residents' improvement plans.
  - Discussed curve damaged by large trucks during train track reconstruction. Will be working with residents to get this repaired with later this year.
- **Resident Record Keeping – Ian Cassidy**
  - Nothing additional to report
- **Mayor Alicia Nordmann – Mayor report**
  - MSD Update – Discussed wells drilled and updated on testing and other issues that will be coming up. Will report progress on website and testing results.
  - Sign post painting finished.
- **New Business**
  - No additional business was discussed.
- **Adjourn**
  - Mayor Nordmann stated the next meeting will be held on Monday, July 14, 2018, at 7:30 PM in the Old National Bank on Hubbards Lane.

Commissioner Wilkinson made a motion to adjourn the meeting at 8:26 pm; it was seconded by Commissioner Cassidy and motion passed unanimously.

Respectfully submitted:

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Daniel Sullivan  
Clerk/Treasurer