

**Richlawn City Commission  
Minutes of the Regular Meeting  
December 17, 2018**

The regular meeting of the Richlawn Commission was held on Monday, December 17, 2018, at the Old National Bank on Shelbyville Road & Hubbards Lane. Present were Mayor Alicia Nordmann; Commissioners Steve Wilkerson, Ian Cassidy, Andrew Carpenter, and Jeremy Clark; Treasurer, Daniel Sullivan; City Attorney, Steve Porter; and Code Enforcement Officer George Stewart.

Mayor Alicia Nordmann called the meeting to order at 7:30 p.m.

**A. Resident/Guest Open Forum –**

- Rae Taylor – Check in on city business. Gave feedback on city newsletter
- Lexis Carrie – Concerns about pet waste and potential aggressive neighbor issues
- Matt Brotski – Attended for swearing in of new commission
- Torrence Williams – Attended to visit in interest of serving in new commission
- Chris Staff – New resident on Don Allen that just moved to the neighborhood

**B. Code Enforcement Officer Report –**

- George Stewart discussed this last month's issues:
  - 4116 Ledyard – Letter being drafted due to continued problems
  - 4179 Blenheim – Property also cited by Louisville Metro
  - Gave stack of citations to Mayor

**C. City Clerk/Treasurer Report –**

- Treasurer Daniel Sullivan gave financial summary concluding that bills are in line with last years financials.
- Audit is just about done. MARF funds are currently held in escrow and will be released to the City once the audit is done.
- Motion to pay the current bills made by Commissioner Cassidy and seconded by Commissioner Carpenter. Motion passed unanimously.

**D. Attorney – Steve Porter**

- Mr. Porter will follow up with the owners of the former medical office on Hubbards to see if he can learn with the new business locating there will be.
- Remaining commissioner(s)/mayor positions will be appointed by the new commission at the January 2019 meeting.

**E. Commissioner Steve Wilkerson**

- Presented meeting minutes of November meeting. Motion to approve minutes as edited made by Commissioner Carpenter and seconded by Commissioner Cassidy. Motion passed unanimously.
- Rut repairs at the Ledyard corner are complete.

**F. Commissioner Ian Cassidy**

- Distribution of the latest Richlawn Gazette is complete.
- Clean up of pine tree branches next to apartments is complete.

**G. Commissioner Jeremy Clark**

- Discussed website updates.
- Landscape Contest winner checks were sent out to the appropriate residences.

#### **H. Commissioner Andrew Carpenter**

- Discussed two current projects occurring within the city with no City of Richlawn permitting. Both may be “maintenance” and/or internal renovation projects. Commissioner Cassidy and Code Enforcement Officer Stewart will investigate.

#### **I. Mayor Alicia Nordmann**

- Christmas Decoration Contest judging will be held on 12/22.
- Speed machine temporarily set up in the city for a few days earlier in the month based on speeding complaints.
- TARC Shelter update – Verizon has no issues with it. TARC is still working on it.

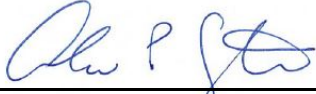
#### **J. New Business**

- Swearing in of new commissioners – Andrew Carpenter, Ian Cassidy, and Matthew Brotski.
- Open discussion regarding transition to next commission.
  - Departing mayor and commissioners will prepare a list of current contacts and responsibilities to pass along to the new commission by the end of December.
  - Mayor Nordhamm will provide contact information with AT&T regarding the ongoing power line tape issue.

#### **K. Adjourn.**

- Next meeting will be held on Monday, January 21, 2019 at 7:30 PM in the Old National Bank on Hubbards Lane.
- Commissioner Wilkerson motioned to adjourn, it was seconded by Commissioner Clark, and passed unanimously to conclude this month’s meeting.

Respectfully submitted:



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Andrew Carpenter  
Commissioner