

**Richlawn City Commission
Minutes of the Regular Meeting
February 18, 2019**

The regular meeting of the Richlawn Commission was held on Monday, February 18, 2019, at the Old National Bank on Shelbyville Road & Hubbards Lane. Present were Mayor Andrew Carpenter, Commissioners Torrence Williams, Matthew Brotzge, Dianne DeVore, Ian Cassidy (by phone), City Attorney Steve Porter, Code Enforcement Officer George Stewart. City residents Rae Taylor, Amy, & Todd Hendershot were present as well. Matt Brotzge, 206 Gibson, was also present.

Mayor Carpenter called the meeting to order at 7:30 p.m. Commissioner DeVore agreed to keep the minutes this month

- A. **Resident/Guest Open Forum** – Rae Taylor had questions regarding insurance tax increase and the Hendershots were observing the meeting.
- B. **City Clerk/Treasurer Daniel Sullivan** – Mr. Sullivan reviewed the January budget and yearly budget and discussed with commission that he will send the report out ahead of time for everyone to review before meeting. He reviewed bills to pay and a motion to pay January bills passed. Andy discussed a special rate of 2% for CD's with Old National Bank. Daniel will investigate amount to purchase. The commission approved January minutes.

2/14/19	Check	Payment to Daniel Sullivan for Clerk/Treasurer Services	400.00
2/14/19	Check	BrightView services	810.00
2/14/19	Check	Code Enforcement Services	200.00
2/14/19	Check	Matt Harrod Electric	411.00
2/14/19	Check	Neighborhood Security & Assert Protection	420.00
2/14/19	Check	Louisville Water	30.60
2/14/19	Check	Richlawn Gazette Printing	130.00
2/14/19	Check	Google services for website and emails	74.82
2/14/19	Check	Rumpke waste services	3283.50
2/14/19	Check	LG&E	440.46
		Total	6,200.38

- C. **Code Enforcement Office George Stewart** - Mr. Stewart discussed parking warnings he has issued and the parking ordinance will be discussed later in meeting. Two houses on Hubbards Lane are in foreclosure. George contacted the owners of 218 Hubbards Lane (currently for sale) to clean up garbage in the yard. He will check on Don Allen house currently under construction for a permit. He checked on the house on Hubbards Lane currently under construction and the permit is up to date. He is continuing to try to contact owners of apartment building concerning trees hanging over on 206 Gibson's property. He will continue to try to contact owner.
- D. **City Attorney Steve Porter** – Mr. Porter shared the ordinance concerning Metro Louisville's proposed tax increase. Richlawn will be able to collect the increase if the tax increase passes for Metro Louisville. Commission heard first reading of the Ordinance. No action will be taken until the March meeting.
- E. **Commissioner Ian Cassidy (via phone)**: Mr. Cassidy is currently working on updating and putting together the Richlawn Directory.
- F. **Commissioner Matthew Brotzge**: Matthew shared two requests for construction that he approved for 4110 Ledyard and 4106 Ledyard. He also discussed the bulbs for streetlights. There is a question about who is in charge of maintenance for bulbs, Richlawn or LG&E. He will contact LG&E to find the answer.
- G. **Commissioner Dianne DeVore**: Dianne has made contact with snow removal/landscaping company and sign company to let them know she is the new contact person for the City of Richlawn. She has contacted the sign company concerning a repair to the stop sign at Taggart and Hubbards.
- H. **Commissioner Torrence Williams**: Discussed the format of the Richlawn Gazette and some ideas he had for upcoming issues.

I. Mayor Andrew Carpenter: Mayor Carpenter reviewed proposed commissioner responsibilities:

Andrew - Police, MSD, Hubbards Lane Project, E-mail Access

Ian – Richlawn Handbook, Nextdoor.com, Tree Program, Gazette

Matthew – Code Enforcement, Roads, Sidewalks, Lights, Property Improvements

Dianne – Trash, Recycling, Yard Waste, Landscaping, Snow Removal, Road Signs

Torrence – Richlawn Website, Gazette, Rental Registrations, Ordinance Postings

No objections were noted and these responsibilities will be noted on the website in the future.

Mayor Carpenter discussed Old National Bank’s new policy for picking up a key each month for the meetings. Daniel will pick up key for next meeting. We also discussed sharing documents in Google Drive.

J. New Business:

1. Street light upgrades were discussed. Will look into replacing all bulbs LED to save money on electric bill, longevity of bulbs and brighter bulbs. Soft LED's were suggested. We will discuss in more detail next meeting.
2. Code enforcement of parking violations discussed. Where does the new commission want to go with this? Do we want to get rid of ordinance, modify ordinance, or attach fines to the car owner? Ian shared his results of his poll he did in the neighborhood: 50% against the ordinance, 20% not wanting to be involved in poll, 30% liked the ordinance. Many ideas and suggestions were discussed and the discussion was tabled for next meeting.

K. Adjourn

Motion to adjourn meeting was made and seconded. Next meeting will be March 18, 2019 at 7:30 pm at Old National Bank. Dianne DeVore submitted minutes.

Respectfully submitted:

Diane DeVore
Commissioner, City of Richlawn