

**Richlawn City Commission
Minutes of the Regular Meeting
March 18, 2019**

The regular meeting of the Richlawn Commission was held on Monday, March 18, at the Old National Bank. Present were Mayor Andrew Carpenter; Commissioners Ian Cassidy, Dianne DeVore, Torrence Williams and Matthew Brotzge; Treasurer, Daniel Sullivan; City Attorney, Steve Porter; and Code Enforcement Officer George Stewart. Guest: Ellen Call

Mayor Carpenter called the meeting to order at 7:30 p.m.

A. Resident/Guest Open Forum. Ellen Call of Charter Spectrum (Charter Communications) made a presentation to sign a franchise agreement to replace the current one that expires on March 25, 2020. City of Richlawn's current revenue option is to receive funds from a State of Kentucky central telecommunications funds source. Her Company seeks to have an updated agreement on file. She predicts if the city switches to collect a franchise fee, revenues would approximately change from \$2,700 to \$4,700 per year. This would not raise any fee on the resident using the service. Franchise fees change depending on the number of households using "video/cable tv" service. Other factors for the Commission to review are: if we use franchise fees and "video/cable" service usage decrease and revenues decrease, can we rejoin the state fund; AT&T claims perpetual franchise; and other companies may seek franchise agreements. Telecommunication/internet/cable regulations have not kept up with the methods which society now uses technology for communications and entertainment. Steve Porter will research the choices from a legal stand point.

B. City Clerk/Treasurer Report. City Treasurer, Daniel Sullivan, conducted a review of the monthly financial report. Dianne DeVore motioned to approve the bills and Matt Brotzge seconded the motion. All voted in favor.

3/04/19	Check	Google services for website and emails	100.00
3/18/19	Check	Payroll (Treasurer, Mayor, Commission)	2,350.00
3/18/19	Check	BrightView services	703.23
3/18/19	Check	Jeff Co Property Tax Administration (Tax Bill Prep)	3,012.14
3/18/19	Check	Code Enforcement Services	240.00
2/14/19	Check	Neighborhood Security & Assert Protection	490.00
2/14/19	Check	LG&E	469.08
2/14/19	Check	Rumpke Waste Services	3,283.50
		Total	10,647.95

Dianne DeVore made a motion to approve the February 2019 minutes and Matt Brotzge seconded the motion. All voted in favor.

CDs rolled over and the Commission can review in May 2019.

- C. Code Enforcement Officer Report.** George Stewart reported several parking warnings/citations issued.
1. George could not contact a person in authority for the apartments bordering the lower 200 block of Gibson Road.
 2. Matt Brotzge of 206 Gibson stated his tree issue may best be handled by modifying the boards around the roots.
 3. Ian Cassidy showed the meeting a picture of a recent Saturday where the 200 block of Gibson Road was filled with vehicles.
 4. Mayor Carpenter asked for the Commission to provide language improving/modifying the parking ordinance for the April 2019 meeting.
 5. The Commission and George discussed resolving the 100 Gibson fence situation. The fence needs repair due to recent high winds.
 6. The dog barking issue in the 100 block of Don Allen has solved itself.

D. City Attorney–Steve Porter. Coordinated who would be present for quorum for the Friday March 22, 2019 6 pm special meeting for the Insurance premium Ordinance. Matt Brotzge, Ian Cassidy and Torrence Williams will be attendees. Wording of Ordinance depends on Metro Louisville Government Council meeting on March 21, 2019. Torrence Williams will post on the website and Ian Cassidy will post on Nextdoor.com.

E. Commissioner Cassidy. Ian will canvas residents on opinions of the parking ordinance as he updates resident information for the Handbook.

F. Commissioner Matthew Brotzge. Matthew reports 4110 Ledyard has new portico which he approved. He now has an account number for Richlawn street lights and will continue street light maintenance research. Dianne DeVore added she can provide a source for street light bulbs.

G. Commissioner Dianne DeVore. Dianne will monitor the contracts for the Spring landscaping. Will report to citizens that each property owner is responsible to clean out storm water pipes for their respective driveways. Dianne and George will work on spotlights that crossover into neighboring yards and will review Metro Government ordinances covering this type of lighting issues.

I. Commissioner Torrence Williams. Torrence will update the website to make it clear tax payments shall be sent to the City's official address:

P.O. Box 7786
Louisville, KY 40257-0786.

He will update website for the special meeting. Ian and Torrence discussed the Spring 2019 Gazette.

J. Mayor Andrew Carpenter. Mayor Carpenter again stated for members to suggest language to improve/modify the parking ordinance. Will answer the public information request on the garbage contract. Will post the March 22 special meeting agenda for the Local Government Insurance Premium tax.

K. New Business

1. Lt. Cabrera will attend the April Meeting to introduce himself.
2. Commissioner Ian Cassidy suggested reviewing the cost of accounting services provided by the City Treasurer to reflect market value when budget process begins.

L. Adjourn.

A special meeting will be held on Friday, March 22, at the Old National Bank to address the insurance tax situation. The next regular meeting will be held on Monday, April 15, 2019 at 7:30 PM in the Old National Bank on Hubbards Lane.

Commissioner DeVore motioned to adjourn, it was seconded by Commissioner Brotzge, and passed unanimously to conclude this month's meeting at 9:05 pm.

Respectfully submitted:

Ian A. Cassidy, Commissioner