

**Richlawn City Commission
Minutes of the Regular Meeting
April 15, 2019**

The regular meeting of the Richlawn Commission was held on Monday, April 15, 2019 at the Old National Bank on Shelbyville Road and Hubbards Lane. Present were Mayor Andrew Carpenter, Commissioners Ian Cassidy, Matt Brotzge, Dianne DeVore, and Torrence Williams, City Attorney Steve Porter, Code Enforcement Officer George Stewart, and guests Rae Taylor and Lt. Alejandro Cabrera. Steve Porter was a late arrival due to previous commitments.

Mayor Carpenter called the meeting to order at 7:34 PM & Commissioner Cassidy recorded the minutes.

A. Resident/Guest Open Forum.

1. Commissioner Cassidy introduced Lt. Cabrera whose private business provides extra police patrols to Richlawn. He explained to the Commission what services he provides and provided his contact information. He discussed homeless issues in Jefferson County and issues in Richlawn. He reminded residents to call 911 for true emergencies and 574-2111 option 5 for non-emergencies. He would follow up and provided information to the Mayor or a designated Commissioner for any issue he sees on LMPD reports or reported to him. He also explained LMPD 5th Div issues relating to Richlawn.
2. Prior to Mr. Porter's arrival, Rae Taylor asked about Mr. Porter attendance of meetings and involvement. The Commissioners replied that the issue was discussed with Mr. Porter previously and Mr. Porter stated his attendance was not required per prior agreement and past practice, but he would always do his best to attend meetings to provide the Commission with timely legal advice.

B. City Clerk/Treasurer Report. City Treasurer, Mr. Sullivan, was unable to attend due to Tax Day obligations of his CPA firm. He will pay all regular bills for April and specific bills will be visited in the May Meeting. Commissioner Brotzge motioned and Commission DeVore seconded the approval to pay regular monthly bills. All voted Yes.

Table Franchise for "cable" to the May meeting. See Item D for conclusion of this issue later in the meeting. Commissioner Brotzge motioned to approve and Commissioner Devore seconded the approval of the March 18 regular meeting minutes and March 22 special meeting minutes. All voted Yes.

C. Code Enforcement Officer Report. George Stewart reported several parking warnings/citations issued.

1. The home on the outer corner of the 100 Block of Don Allen may have a vermin issue and will require more investigation. The construction project there continues to proceed very slowly.
2. 206 Gibson plans on restoring the fence along the apartment boundary by modifying the boards to be above the roots of the tree at issue.
3. 101 Don Allen has a fence issue with the strip mall it borders from a dumpster. Mr. Stewart will seek the cooperation of the stores on the west end of the strip mall to include In Shape MD and the small electronics repair store.

D. City Attorney–Steve Porter. *Issues were covered out of sequence upon Mr. Porter's arrival.*

1. He reported Richlawn can change to a franchise fee with Charter/Spectrum and return to the state fund if cable revenues decline. Richlawn can only collect franchise fees on "Cable/video feed pipes". Commission Brotzge motioned and Commission DeVore seconded the motion to accept the franchise fee from Charter/Spectrum for Richlawn Revenue since currently it provided more revenue than the state fund. All voted Yes. Mr. Porter thinks other utilities providing communication service may ask for franchise fees. This is due to "bundling of phone, internet and entertainment".
2. Mr. Porter reviewed the Rumpke contract for trash, recycling and yard waste. Commissioner Brotzge motioned to approve the new contract and Commissioner Devore seconded the motion. All voted Yes.
3. Mr. Porter suggests that parking pads suggested by Commissioner Cassidy (see Item E) may interfere with right of way utilities like sewer and water.
4. Commissioner Cassidy and Mr. Porter will confer with the Jefferson County Elections about the Mayor and two commissioner positions.

E. Commissioner Cassidy. No tree reimbursements this month. He will make contact with MSD to remove caps from drainage test wells/voids and inquire about standing water issues.

F. Commissioner Matthew Brotzge. He contacted LGE and they have specific bulbs for our street lights when they require replacement. He will call LGE first to tackle any city lamp post issues before contacting an electrician. No construction requests.

G. Commissioner Dianne DeVore. Presented Rumpke trash, recycling and yard waste contract covering the period of 9-1-18 to 8-31-20. Tabled discussion to May. (See item D for conclusion of this issue). She also reminded the commission and place in the Gazette that residents need to call Rumpke for all trash removal that is not contained in the trash container. Rumpke is usually cooperative. February 2020 is the closing month of the landscape contract.

H. Commissioner Torrence Williams. He has identified a resident to feature in the Gazette. Commissioner Cassidy will update him for new residents while updating the directory.

I. Mayor Andrew Carpenter. The Mayor asked for discussion for a review of the parking ordinance. Commissioner Brotzge suggests 3 strikes, then revenue ticket for a vehicle noting the resident owner can appeal the issue to the Commission. Commissioner Devore suggests documentation on vehicle to associate vehicle with a known address. She wants to ensure the Commission does not over regulate the issue, but encourage good neighbor behavior. Commissioner Cassidy suggests parking pad of a consistent design or modifications to driveways of single lane design. Commission will review issue in May and invite resident discussion in June.

J. New Business

1. Commissioner Williams inquired about a summer festival.
2. All discussed hiring tree removal (Holly Tree) from Heady Entry Island due to berries attracting birds and causing damage to property of nearby homes (the previous commission voted to remove the tree).
3. Air BnB at Metro government level is something to watch with Richlawn Rental ordinance compliance.

K. Adjourn.

Commissioner Brotzge motioned to adjourn and Commissioner Devore seconded the motion to adjourn. All voted Yes. Meeting ended at 9:39 pm

Respectfully submitted:

Ian A. Cassidy, Commissioner