

**Richlawn City Commission
Minutes of the Regular Meeting
May 20, 2019**

The May 20, 2019 meeting was called to order at 7:38 PM

Present: Mayor Carpenter; Commissioners Williams, DeVore, Cassidy, and Brotzge; City Attorney Porter; City Clerk/Treasurer Sullivan; and Richlawn Residents Rae Taylor (214 Gibson) and Corey Phillipine (4195 Blenheim)

A. Resident & Guest Forum:

Corey Phillipine expressed concern about branches from trees planted on the property of 4193 Blenheim. Attorney Steve Porter stated branches over the property line could be cut up the vertical boundary of the property line. The Commission discussed the cost of branch removal and stated tree reimbursement could be submitted for approval since request kept in spirit of keeping properties neat in appearance. We asked the resident to submit reimbursement when work was complete.

B. City Clerk/Treasurer Report:

- a. Daniel Sullivan reviewed the budget and bills due. The Commission discussed street pothole work of last calendar year and road crack sealing of 2 years ago.
- b. Commission DeVore motioned to pay May Bills, Commissioner Williams seconded, all voted in favor.
- c. Mr. Sullivan will scan, copy and send the franchise agreement to Ellen Call of Charter/Spectrum.
- d. The proposed budget for 2019 to 2020 was reviewed and discussed. The Commission may have to lower tax rate due to increasing home values.
- e. Commissioner Cassidy Will follow up with Angie McDermott about involvement with Richlawn Association. (Angie desires to give up her lead role. Commission will search for others to serve in this position).
- f. Commissioner DeVore commented on the quality of landscaping work; not sure if heavy spring rains took away from expected appearance. Commissioners discussed the hit and miss on the winter cost of snow removal; all agreed to keep high budgeted cost to prevent surprises and move funds in the last few months of fiscal year.
- g. City financial audit continues and Mayor Carpenter must sign engagement letter.
- h. Commission discussed improving quality of Holiday Season decorations and looking at other vendors. Commission expects overall revenues to rise 4%, but to receive less in insurance revenues.
- i. Commissioner DeVore motioned to approve the April Minutes, Commissioner Williams seconded, all voted in favor.

Type	Date	Name	Memo	Account	Paid Amount	Original Amount
Bill Pmt -Check	05/17/2019	Brightview (Ika Valley Crest)	2810445	Old National Bank - Checking		-800.32
Bill	05/06/2019		Mowing / Trimming / Bed Maintenance	Landscaping	-800.32	800.32
TOTAL					-800.32	800.32
Bill Pmt -Check	05/17/2019	Louisville Code Enforcement & Mediation	Apr 2019	Old National Bank - Checking		-240.00
Bill	04/30/2019		2019	Code Enforcement	-240.00	240.00
TOTAL					-240.00	240.00
Bill Pmt -Check	05/17/2019	Neighborhood Security & Asset Protection	April 2019 Patrols	Old National Bank - Checking		-350.00
Bill	04/30/2019		April 2019 Patrols	Security Service	-350.00	350.00
TOTAL					-350.00	350.00
Check	05/17/2019	Daniel M. Sullivan	Apr 2019	Old National Bank - Checking		-360.60
			Apr 2019	Clerk-Treasurer Salary	-400.00	400.00
			Apr 2019	Payroll Taxes & WH Payable	39.40	-39.40
TOTAL					-360.60	360.60
Check	05/01/2019	Google		Old National Bank - Checking		-107.40
				Internet / Email	-107.40	107.40
TOTAL					-107.40	107.40
Bill Pmt -Check	05/17/2019	LG&E	April 2019 Service	Old National Bank - Checking		-473.82
Bill	04/30/2019		April 2019 Service	Gas and Electric	-473.82	473.82
TOTAL					-473.82	473.82
Check	05/20/2019	Rumpke		Old National Bank - Checking		-3,283.50
				Sanitation	-3,283.50	3,283.50
TOTAL					-3,283.50	3,283.50

- C. Code Enforcement Officer:**
George Stewart left his reports with the Commission. Commission discussed list of complaints of resident Alicia Nordmann to include trailers in driveways. Commission all discussed informing residents to put trash out Sunday evening. Commission discussed recyclers usually pick up metal objects which is useful for all involved.
- D. City Attorney:**
Steve Porter verified the need for two Commissioner positions and Mayor Position to be on the ballot. The Commission discussed various scenarios that could play out for January 2020 to fill the Commission.
- E. Commissioner Cassidy:**
MSD contact, Joe Exely, took the job order to return well caps to previous no obstruction condition. Each resident needs to place job order with MSD concerning standing water. MSD asked Commissioner Cassidy to submit a list of clogged driveway pipes to ease standing water. He will continue to work on directory.
- F. Commissioner Brotzke:**
He will inspect roads with other Commissioners for cracks needing sealing. Consulted with one resident concerning interior work and reports no street light issues.
- G. Commissioner Devore:**
Holly tree removal is \$1500. Noted for the record that Holly berries attract birds and create a dropping mess for residents on either side of the tree. Commission agreed to take tree down in late summer and plant new tree in November.
- H. Commissioner Williams:**
He presented a rough draft of Summer Gazette. Will add few items to include trash placement at curb on Sunday evenings and MSD standing water job requests. Ian Cassidy and Matt Brotzge will distribute Gazettes when published.
- I. Mayor Carpenter:**
Scheduled parking ordinance for June meeting. Asked for residents to attend meeting or send ideas to Commissioner DeVore. Commission desires to see if improvements to ordinance can be made to improve enforcement and balance needs of residents. He also reviewed discussion for trash placement at the curb on Sunday evenings. Mayor Carpenter will assume duties of welcoming committee.
- J. New Business:**
Commissioner DeVore motioned to call for the first reading of the next fiscal year budget, effective July 2019 to June 2020. Discussion of budget occurred during Mr. Sullivan's report. Commissioner Williams seconded; all voted in favor of first reading. Changes will be part of second reading at June 2019 meeting.
- K. Adjourn:**
Commissioner DeVore motioned to adjourn the meeting, seconded by Commissioner Williams, and the meeting concluded at 9:20 PM

Respectfully submitted:

Ian A. Cassidy, Commissioner