

**Richlawn City Commission
Minutes of the Regular Meeting
June 17, 2019**

The June 17, 2019 meeting was called to order at 7:48 PM at the St Matthews Fire Station.

Present: Mayor Carpenter; Commissioners Williams, DeVore, Cassidy, and Brotzge; City Attorney Porter; City Clerk/Treasurer Sullivan; Code Enforcement Officer George Stewart; and Richlawn Residents Rae Taylor (214 Gibson), John Anderson (111 Don Allen), Marsha McWhorter (4169 Blenheim), Jeremy Clark (101 Don Allen), and Alexis Carey (4122 Ledyard)

A. Resident & Guest Forum:

- a. Comments concerning parking ordinance from residents. Rae Taylor does not like the ordinance.
- b. Jeremy Clark stated what is the point and what will trigger the Commission to take civil court legal action.
- c. Marsha McWhorter stated parking on the streets works best when residents are extra careful when driving and extra kind to neighbors when using street parking.
- d. Commissioner Cassidy asked residents about opinions on "T's" and "Y's" for extra parking in interior Richlawn. Concerns were expressed about taking away from the street appearance. Commissioner DeVore stated that the daytime provision was the biggest issue for enforcement and resident usage. Commissioner Cassidy stated his informal canvas of residents was 30% for the ordinance, 20% neutral, and 50% against.
- e. John Anderson wants the Commission to encourage planting a new tree for a removed tree.
- f. Alexis Carey stated that her yard backs up to 4193 Blenheim and the overgrown yard has plants overwhelming the fence line and provides a home to possums and many rodents. She asked what the Commission can do to correct unkept yard from invading neighbors' yards. Condition of 4193 also promotes mosquitos. Discussed Commission to hire yard service to clean up yard and bill owner. George Stewart and Steve Porter will both issue letters of 10 day warning to the resident to clean up the property.

B. City Clerk/Treasurer Report:

- a. Daniel Sullivan reviewed the budget and bills due.
- b. Invoices from Best Stamp for a sign and the Gazette printing were added to the May payments.
- c. The financial show extra funds will be carried into the next fiscal year beginning July 1, 2019. The City should see an 3.5% increase in revenues. Commissioner DeVore motioned to approve the bills, Commissioner Brotzge seconded and all voted in favor.
- d. Commissioner DeVore motioned to approve the May minutes, Commissioner Brotzge seconded and all voted in favor.
- e. Commissioner DeVore made three separate motions to approve Ordinances 2019 -01, 02 and 03, Commissioner Brotzge seconded and all voted in favor. Steve Porter stated the KY has raised the limit to \$30,000 on no-bid contracts. For larger contracts, the Commission would have to send bids to all companies concerning business X (for example garbage service) about and contracts above \$30,000.
- f. Daniel Sullivan stated businesses located in Richlawn may be paying St Matthews occupation taxes. This would be hard to verify.
- g. Discussion occurred about Mitsubishi moving into Mini dealership building.
- h. Final note: Today is the Sullivans Wedding Anniversary.
- i. Bills:

Check	06/03/2019 Google	June 2019	Old National Bank - Checking	-104.89
		June 2019	Internet / Email	104.89
TOTAL				<u>-104.89</u> 104.89
Check	06/10/2019 SCHMITT JOHN W	Canopy Tree Program - Reimbursement	Old National Bank - Checking	-500.00
		Canopy Tree Program - Reimbursement	Canopy Tree Program	500.00
TOTAL				<u>-500.00</u> 500.00
Check	06/10/2019 Paul's Fruit Market	Balance on Account 6-1-19	Old National Bank - Checking	-25.00
		Balance on Account 6-1-19	Welcome Baskets	25.00
TOTAL				<u>-25.00</u> 25.00
Check	06/15/2019 Stephen T. Porter	Jan - June 2019 Billing	Old National Bank - Checking	-600.00
		Jan - June 2019 Billing	Legal Fees	600.00
TOTAL				<u>-600.00</u> 600.00
Check	06/15/2019 Andrew Carpenter c	Q2, 2019	Old National Bank - Checking	-676.12
		Q2, 2019	Mayor Salary	750.00
		Q2, 2019	Payroll Taxes & W/H Payable	-73.88
TOTAL				<u>-676.12</u> 676.12

Check	06/15/2019 Daniel M. Sullivan	May 2019	Old National Bank - Checking	-360.60	
		May 2019	Clerk-Treasurer Salary	-400.00	400.00
		May 2019	Payroll Taxes & W/H Payable	39.40	-39.40
TOTAL				-360.60	360.60
Check	06/15/2019 Dianne Devore	2nd Quarter Payroll, 2019	Old National Bank - Checking	-270.45	
		2nd Quarter Payroll, 2019	City Commissioner Salary	-300.00	300.00
		2nd Quarter Payroll, 2019	Payroll Taxes & W/H Payable	29.55	-29.55
TOTAL				-270.45	270.45
Check	06/15/2019 Ian A Cassidy	2nd Quarter Payroll, 2019	Old National Bank - Checking	-270.45	
		2nd Quarter Payroll, 2019	City Commissioner Salary	-300.00	300.00
		2nd Quarter Payroll, 2019	Payroll Taxes & W/H Payable	29.55	-29.55
TOTAL				-270.45	270.45
Check	06/15/2019 Matthew Brotzge	2nd Quarter Payroll, 2019	Old National Bank - Checking	-270.45	
		2nd Quarter Payroll, 2019	City Commissioner Salary	-300.00	300.00
		2nd Quarter Payroll, 2019	Payroll Taxes & W/H Payable	29.55	-29.55
TOTAL				-270.45	270.45
Check	06/15/2019 Torrence Williams	2nd Quarter Payroll, 2019	Old National Bank - Checking	-270.45	
		2nd Quarter Payroll, 2019	City Commissioner Salary	-300.00	300.00
		2nd Quarter Payroll, 2019	Payroll Taxes & W/H Payable	29.55	-29.55
TOTAL				-270.45	270.45
Bill Pmt -Check	06/15/2019 Andrew Carpenter	Canopy Tree Removal / Reimbursement	Old National Bank - Checking	-500.00	
Bill	05/31/2019	Canopy Tree Removal / Reimbursement	Canopy Tree Program	-500.00	500.00
TOTAL				-500.00	500.00
Bill Pmt -Check	06/15/2019 Kentucky League of Cities - KLC	7-1-19 to 6-30-2020 Insurance / Liability	Old National Bank - Checking	-4,168.00	
Bill	05/31/2019	Insurance billing / 2019-2020	Prepaid Insurance	-4,168.00	4,168.00
TOTAL				-4,168.00	4,168.00
Bill Pmt -Check	06/15/2019 Louisville Code Enforcement & Mediation	May 2019	Old National Bank - Checking	-240.00	
Bill	05/31/2019	May 2019	Code Enforcement	-240.00	240.00
TOTAL				-240.00	240.00
Bill Pmt -Check	06/15/2019 Louisville Metro Police Foundation	On Behalf of Lt. Alejandro Cabrera	Old National Bank - Checking	-500.00	
Bill	05/31/2019	On Behalf of Lt. Alejandro Cabrera	LMPD Foundation	-500.00	500.00
TOTAL				-500.00	500.00
Bill Pmt -Check	06/15/2019 Neighborhood Security & Asset Protection	May 2019 Security Patrols	Old National Bank - Checking	-420.00	
Bill	05/31/2019	May 2019 Security Patrols	Security Service	-420.00	420.00
TOTAL				-420.00	420.00
Bill Pmt -Check	06/15/2019 St. Matthews Area Ministries	2018-19 Annual Donation	Old National Bank - Checking	-500.00	
Bill	05/31/2019	Annual Donation	St. Matthews Area Ministries	-500.00	500.00
TOTAL				-500.00	500.00
Bill Pmt -Check	06/15/2019 St. Matthews Library	2018-19 Donation	Old National Bank - Checking	-500.00	
Bill	05/31/2019	2018-19 Donation	Eline Library	-500.00	500.00
TOTAL				-500.00	500.00
Check	06/15/2019 Rumpke	May 2019	Old National Bank - Checking	-3,283.50	
		May 2019	Sanitation	-3,283.50	3,283.50
TOTAL				-3,283.50	3,283.50
Check	06/10/2019 Louisville Water Company	April / May 2019 Water	Old National Bank - Checking	-36.65	
		April / May 2019 Water	Water	-36.65	36.65
TOTAL				-36.65	36.65

C. Code Enforcement Officer:

George Stewart stated there is lots of construction occurring in Richlawn and noted work vehicles on our streets. He has handled some overgrown grass issues. Rumpke spent about 30 minutes loading trash at 107 and 109 Don Allen; Richlawn may have concerns about trash of this amount occurring every week and this trash may be "business" trash. Steve Porter will look into Charlotte Apartments and 206 Gibson tree issues.

- D. City Attorney:**
Steve Porter's comments noted in other items.
- E. Commissioner Cassidy:**
He is still working on the directory. MSD contact will return from vacation next week and will follow up on drainage issues and capping of drill holes.
- F. Commissioner Brotzke:**
Will seek companies to seal street cracks and examine surface failures (alligating of pavement). A new garage will be built at 214 Gibson. 125 Heady is requesting approval for a driveway expansion. Potential buyers at 113 N. Hubbards asked about past building permits. Steve Porter stated for the record that Richlawn does not have building or zoning powers. Mayor Carpenter added LGE is doing gas line work in Richlawn.
- G. Commissioner Devore:**
Will send to Rumpke the garbage contracts. Will coordinate obtaining and installing a little library on the island on the southern portion of Heady. Agreed to take tree down in late summer and plant new tree in November.
- H. Commissioner Williams:**
Will obtain past minutes and ordinances from the Mayor for posting on Richlawn's website. Discussed replacing trash can at the Heady entrance to Richlawn.
- I. Mayor Carpenter:**
Will bring bullet point ideas to July meeting concerning parking ordinance. Reviewed trash issues at 107 and 109 Don Allen.
- J. New Business:**
Discussed financial issues related to high-cost low usage issues such as snow removal and keeping funds assigned. Will coordinate final editing of handbook after Commissioner Cassidy completes resident contact information.
- K. Adjourn:**
Commissioner DeVore motioned to adjourn the meeting, seconded by Commissioner Williams, and the meeting concluded.

Respectfully submitted:

Ian A. Cassidy, Commissioner