

**Richlawn City Commission
Minutes of the Regular Meeting
July 15, 2019**

The July 15, 2019 meeting was called to order at 7:48 PM at the St Matthews Fire Station.

Present: Mayor Carpenter; Commissioners Williams, DeVore, Cassidy, and Brotzge; City Attorney Porter; City Clerk/Treasurer Sullivan

A. Resident & Guest Forum:

- a. None present

B. City Clerk/Treasurer Report:

- a. Daniel Sullivan reviewed the financials.
- b. This June report was a comparison of year to year numbers, verses month to previous year month numbers. Richlawn has positive cash flow. June tree reimbursements for concluding fiscal year were in payments.
- c. Note Corey Phillipe of 4195 Blenheim will be included in July 2019 expenditures at the August meeting.
- d. Commissioner Brotzge motioned to approve payments, Commissioner DeVore seconded the motion; all voted in favor.
- e. Commissioner Brotzge motioned to approve June minutes, Commissioner DeVore seconded the motion; all voted in favor.
- f. Bills:

Type	Date	Name	Memo	Account	Paid Amount	Original Amount
Bill Pmt -Check	07/13/2019	Best Stamp Co./SignDesigns		Old National Bank - Checking		-165.00
Bill	06/30/2019		Sign Repair / Stop sign	Signs	-40.00	40.00
Bill	06/30/2019		Slow Children at Play sign / Mounting	Signs	-125.00	125.00
TOTAL						-165.00
Bill Pmt -Check	07/13/2019	Brightview (fka Valley Crest)	2810445	Old National Bank - Checking		-800.32
Bill	06/30/2019		4 mowing and Bed Maintenance \$108.16	Landscaping	-800.32	800.32
TOTAL						-800.32
Bill Pmt -Check	07/13/2019	Carey, Alexis	Canopy Tree Program Reimbursement	Old National Bank - Checking		-500.00
Bill	06/30/2019		Canopy Tree Program Reimbursement	Canopy Tree Program	-500.00	500.00
TOTAL						-500.00
Bill Pmt -Check	07/13/2019	Cox, Joseph	Canopy Tree Program Reimbursement	Old National Bank - Checking		-500.00
Bill	06/30/2019		Canopy Tree Program Reimbursement	Canopy Tree Program	-500.00	500.00
TOTAL						-500.00
Bill Pmt -Check	07/13/2019	Louisville Code Enforcement & Mediation	June 2019	Old National Bank - Checking		-220.00
Bill	06/30/2019		June 2019	Code Enforcement	-220.00	220.00
TOTAL						-220.00
Bill Pmt -Check	07/13/2019	Neighborhood Security & Asset Protection		Old National Bank - Checking		-420.00
Bill	06/30/2019		June 2019 Patrols	Security Service	-420.00	420.00
TOTAL						-420.00
Bill Pmt -Check	07/13/2019	Vintage Printing and Distribution Service	Printing Gazette Summer 2019	Old National Bank - Checking		-213.20
Bill	06/30/2019		Printing Gazette Summer 2019	Printing and Reproduction	-213.20	213.20
TOTAL						-213.20
Check	07/13/2019	Daniel M. Sullivan	June 2019	Old National Bank - Checking		-360.60
			June 2019	Clerk-Treasurer Salary	-400.00	400.00
			June 2019	Payroll Taxes & W/H Payable	39.40	-39.40
TOTAL						-360.60
Check	07/03/2019	Google	July 2019	Old National Bank - Checking		-96.00
			July 2019 Email	Internet / Email	-96.00	96.00
TOTAL						-96.00
Check	07/13/2019	Rumpke	June 2019	Old National Bank - Checking		-3,283.50
			June 2019	Sanitation	-3,283.50	3,283.50
TOTAL						-3,283.50
Bill Pmt -Check	07/13/2019	LG&E	June 2019	Old National Bank - Checking		-492.21
Bill	06/30/2019		June 2019	Gas and Electric	-492.21	492.21
TOTAL						-492.21

C. Code Enforcement Officer:

- a. George Stewart was not present. Commission discussed his area of concerns.
- b. Commissioner Brotzge has service ready to clean up 4193 Blenheim. Neighbors state owner/users come to the location after dark. There is a hole by the front door just below the gutter.
- c. George Stewart and Steve Porter will both send certified letter, regular letter and post notice on the front door.
- d. It was noted that if a tree falls on a Richlawn street, we as a city have a responsibility to remove the obstruction from the street. The property owner is responsible for the removal of debris from his property.
- e. Discussed the Taylor garage driveway project, 107 Don Allen trash issues, and estate sale parking/stay of grass sign issues and how the signs help the flow of traffic.

D. City Attorney:

- a. Steve Porter coordination with George Stewart restated concerning 4193 Blenheim.
- b. Mr. Porter reminded Commission of ordinance requiring swells or pipes under driveway for drainage. Swells may cause car chassis to bottom out.
- c. Daniel Sullivan and the Mayor will correct the franchise document; the company changed its name to Spectrum Mid America LLC.

E. Commissioner Cassidy:

MSD will cap test wells in the next two weeks and they received the map marking clogged under driveway pipes. 110 Hubbards appears to be converted back to a home for rent property; Steve Porter states this means it lost its business usage designation. Updating the resident database for the directory should be complete at the end of July.

F. Commissioner Brotzke:

125 Heady has been approved for driveway modification. Louisville Paving and Construction will be examining streets for sealing.

G. Commissioner Devore:

Commission discussed the little library. Commissioner DeVore made a motion to approve the purchase of the little library kit and Commissioner Brotzge seconded the motion. All voted in favor. Brightview contract was reviewed. She pointed out weeds in entrance beds, trimming of branches away from traffic signs, and trimming of the sidewalk by railroad tracks. If we change the landscaping, our living plants can be moved to new locations. Weeds discussion addressed resident Ronnie Anderson's concerns. Commission discussed sinkhole on the east side of Heady entrance. Mayor will use wood chips to fill it and see how it reacts; Commission will monitor chips before engaging paid service to repair. \$1500 to cut Heady Holly tree and \$400 to grind the stump. Discussed finalizing landscaping over the winter and if snow removal funds are not used, they would be applied to the landscaping project. May also remove 3 ft high poles at entrances since they are dated in appearance.

H. Commissioner Williams:

Website has minutes and June approved minutes will be posted along with July agenda.

Yard contest winners are:

1 st Place	4122 Ledyard
2 nd Place	207 Gibson
3 rd Place	128 Heady

Prize values are \$100, \$50 and \$50. Commissioner Cassidy will email name and addresses to Daniel Sullivan.

I. Mayor Carpenter:

Reviewed Parking ordinance and Mayor will place changes into written form to include 2 hour daytime parking, email parking concerns and changes to a residents parking pattern to parking email address so George Stewart can monitor so warning are not issued needlessly, citing owner of car, fine-scale and encouraging modification/variance of driveway as a solution to multiple driver families. Will keep "T" parking to Hubbards. Commission wants to establish "good neighbor" parking habits. Steve Porter to review at a later date. Mayor will review Heady entrance trash can purchase to replace the current one without a bottom. Discussed changing meeting time of Commission to earlier time, tabled until September meeting.

J. New Business:

None.

K. Adjourn:

Commissioner Brotzge motioned to adjourn and Commissioner Devore seconded; all voted in favor.

Respectfully submitted:

Ian A. Cassidy, Commissioner

MAYOR:

Andrew Carpenter 502-554-3282
116 Don Allen Road
Police, MSD, Hubbards Lane Project, E-mail Access

CITY COMMISSIONERS:

Ian Cassidy 502-500-2311
Richlawn Handbook, Nextdoor.com, Tree Program, Gazette

Matthew Brotzge 502-592-2193
Code Enforcement, Roads, Sidewalks, Lights, Property Improvements

Dianne DeVore 502-593-1134
Trash, Recycling, Yard Waste, Landscaping, Snow Removal, Road Signs

Torrence Williams 502-386-9359
Richlawn Website, Gazette, Rental Registrations, Ordinance Posting

CITY CLERK/TREASURER

Daniel Sullivan 502-553-2858

CITY ATTORNEY

Steve Porter 502-297-9991