

**Richlawn City Commission  
Minutes of the Regular Meeting  
October 21, 2019**

The October 2019 meeting was called to order at 7:33 PM at the Old National Bank

Present: Mayor Carpenter; Commissioners DeVore, Cassidy, and Brotzge; City Attorney Porter; City Clerk/Treasurer Sullivan; and COE George Stewart

**A. Resident & Guest Forum:**

- a. Marsha McWhorter 4169 Blenheim Rd and Bernadette McIntire 4108 Ledyard Rd
- b. All people at the meeting introduced themselves to ensure all guests and officials knew the names of attendees talking.
- c. Resident Forum: Bernadette McIntire discussed the removal of a dead tree on the field side of Ledyard. Short discussion on 4177 Blenheim and CEO George Stewart's e-mail to the owner of this property.

**B. City Clerk/Treasurer Report:**

- a. Daniel Sullivan reviewed the September 2019 financial statement.
- b. The city received about \$12,000 in road funds which were withheld due to audit being completed.
- c. He and/or Mayor Carpenter will contact Alicia Nordmann about law enforcement reimbursement.
- d. Noted error of Sienkowski payment was completed in August of 2019. He will clean up double payments and multiple parcel issues; statements will be sent in November.
- e. Commissioner DeVore motioned to approve the October bills and Commissioner Brotzge seconded; all voted in favor.
- f. Commissioner DeVore motioned to approve the September minutes and Commissioner Brotzge seconded; all voted in favor.
- g. Monthly Bills:

Date	Name	Memo	Amount
10/18/2019	Cornell, John & Julie	Canopy Tree Program Reimbursement	(\$500.00)
10/18/2019	Sienkowski, Ryan Edward	Canopy Tree Program Reimbursement	(\$500.00)
9/26/2019	Brightview (fka Valley Crest)	Monthly 2019 Invoices (2)	(\$800.32)
9/30/2019	Louisville Code Enforcement & Mediation	September 2019 Patrols	(\$220.00)
9/30/2019	Neighborhood Security & Asset Prot.	Sept 2019 Security Service	(\$420.00)
9/26/2019	Vintage Printing	Handbook Printing	(\$354.16)
10/21/2019	Daniel M Sullivan	City Treasurer Payroll	(\$360.60)
10/11/2019	Google	September 2019 Email	(\$96.00)
10/21/2019	Commonwealth of Kentucky	Unemployment - Third Q 2019	(\$3.60)
10/23/2019	Rumpke	September 2019 Service	(\$3,283.50)
10/11/2019	Louisville Water	Aug/Sept Water	(\$282.59)
10/21/2019	Internal Revenue Service	Payroll Taxes	(\$481.96)
10/21/2019	Louisville Metro Commission	Quarterly Payroll Taxes Q3	(\$69.30)
<b>Total Disbursements</b>			<b>(\$7,372.03)</b>

**C. Code Enforcement Officer:**

- a. George Stewart: Discussed 4193 Blenheim. Commissioner Brotzge will follow up with Metro Government Inspector. Richlawn Ordinances do not cover the upkeep of 4193 Blenheim.

**D. City Attorney:**

- a. Steve Porter has kept the Richlawn Commission informed about the Walmart tree situation concerning 100 block of Gibson Road. The Walmart intermediary office has not replied to his communication efforts. He will review his records concerning property lines. Walmart did consult with St Matthews government about trees.
- b. Herb Fink would be the arborist Richlawn would use as a consultant; \$1000 marked for his fee.
- c. Many limbs would need to be cut since they touch Walmart's building and four trees are identified as dead. Binding elements of the Walmart construction require the preservation of trees. LGE tree trimming has not allowed for balance growth of trees in the boundary/right of way/ easement area.
- d. When/if meeting occurs, commissioners will check their schedules to see if they are able to join Steve Porter for any meetings.

e. Mr. Porter also discussed light shields on the Walmart exterior lights were not installed to keep light on Walmart property.

**E. Commissioner Cassidy:**

a. Ian Cassidy has reached out to two masons. Commission DeVore will send him other mason tradesmen information.

**F. Commissioner Brotzke:**

a. Matt Brotzge had no business to discuss.

**G. Commissioner DeVore:**

- a. Dianne DeVore will review landscaping contract information and see if she can obtain three bids.
- b. She and Mayor Carpenter will provide proper notice to Brightview that the service will be rebid.
- c. Commission discussed switching to LED lighting at the Shelbyville Road/ Heady entrance.

**H. Commissioner Williams:**

- a. Absent due to business.
- b. He reports via email to Mayor that website is updated, Gazette will go out in three weeks, and Dianne DeVore will be the spotlight person of the Richlawn.

**I. Mayor Carpenter:**

- a. He led final discussion on the parking ordinance. The commission feel plenty of time was offered for resident discussion and input.
- b. Commissioner Cassidy made a motion to pass the revised ordinance and Commissioner Brotzge seconded. All voted in favor.
- c. Mayor Carpenter will research signage replacement and Law Enforcement Grant.

**J. New Business:**

- a. Discussed a certain nuisance dog in the city. No details recorded to see if situation will remedy itself.

**K. Adjourn:**

Commissioner DeVore motioned to adjourn at 8:41 PM and Commissioner Brotzge seconded; all voted in favor.

Respectfully submitted:

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Ian A. Cassidy, Commissioner

**MAYOR:**

Andrew Carpenter 502-554-3282  
116 Don Allen Road  
Police, MSD, Hubbards Lane Project, E-mail Access

**CITY COMMISSIONERS:**

Ian Cassidy 502-500-2311  
Richlawn Handbook, Nextdoor.com, Tree Program, Gazette  
Matthew Brotzge 502-592-2193  
Code Enforcement, Roads, Sidewalks, Lights, Property Improvements  
Dianne DeVore 502-593-1134  
Trash, Recycling, Yard Waste, Landscaping, Snow Removal, Road Signs  
Torrence Williams 502-386-9359  
Richlawn Website, Gazette, Rental Registrations, Ordinance Posting

**CITY CLERK/TREASURER**

Daniel Sullivan 502-553-2858

**CITY ATTORNEY**

Steve Porter 502-297-9991