

**Richlawn City Commission
Minutes of the Regular Meeting
March 16, 2020**

The March 2020 meeting was called to order at 7:31 PM at the Old National Bank.

Attendance: Mayor Andrew Carpenter; Commissioners Ian Cassidy, Matt Brotzge, Torrence Williams, and Dianne DeVore; Treasurer Daniel Sullivan; City Attorney Steve Porter; and CEO George Stewart. All in attendance were very mindful of social distancing.

A. Resident & Guest Forum:

1. None in attendance.

B. City Clerk/Treasurer Report:

1. Many residents are paying taxes early to get the discount.
2. Tax funds are projected about \$1000 below budget which is in accounting ball park.
3. He has contacted all residents Commissioner Cassidy has forwarded contact information concerning taxes.
4. Commissioner Cassidy motioned to pay the bills, Commissioner Brotzge seconded and all voted in favor .
5. Commissioner Cassidy motioned to approve the February 2020 minutes, Commissioner Brotzge seconded and all voted in favor.
6. Monthly Bills:

Type	Date	Num	Name	Memo	Amt
Bill Pmt -Check	2/11/2020	3443	Ace Construction and Contracting	Spotlight Replacement	\$100.00
Bill Pmt -Check	2/11/2020	3442	Nanz & Kraft Florists	Holiday Decoration Removal	\$200.00
Bill Pmt -Check	2/11/2020	3441	Neighborhood Security & Asset Protection	January 2020 Patrols	\$420.00
Bill Pmt -Check	2/11/2020	eft	LG&E	January 2020 Service	\$497.29
Check	2/11/2020	eft	Louisville Water Company	Dec 19-Jan 20 Service	\$39.52
Check	2/11/2020	eft	Google	Jan 2020 Service - Internet & E-mail	\$108.00
Check	2/11/2020	3440	DISANTO RICHARD C	Canopy Tree Program	\$500.00
Check	2/12/2020	3278	Daniel M. Sullivan	Jan 2020 Treasurer	\$360.60
Check	2/17/2020	3279	Torrence Williams	Reimbursement - Printing / Gazette	\$173.84
Bill Pmt -Check	2/17/2020	3280	Louisville Code Enforcement & Mediation	January 2020 Activity - Code Enforcement	\$220.00
Check	2/17/2020	3281	Matthew Brotzge	3RD Quarter Payroll, 2019 – REPL. CHECK	\$270.45
Check	2/17/2020	3282	WOLCZYK JENNIFER LEAH	Canopy Tree Program	\$500.00
Check	2/25/2020	EFT	Rumpke	January 2020 Service - Sanitation	<u>\$3,283.50</u>
					<u>\$6,673.20</u>
					\$6,673.20

C. Code Enforcement Officer:

1. Mr. Stewart noted a white Monte Carlo at 205 Heady has exceeded the 3 hour limit three times during his pass throughs. He will leave a warning.
2. He will leave warnings on cars parked in grass on Hubbards that he witnessed recently if they repeat. NOTE: It is a metro ordinance not to park on grass for pollution reasons.
3. Understand Covid 19 may put more teenage and young adult driver cars on our roads parking. Want to maintain a system to prevent clogging of our roads and for residents to be friendly to neighbors parking and driveway access. Not trying to get funds for city.

D. City Attorney:

1. Mr. Porter has kept Commission updated on Walmart tree cutting via emails concerning Walmart Attorney
2. City residents, who lost their trees, stand the case may and it would be there business. Best posture is to continue to "keep rattling the sabres" and see what the Walmart attorneys slowly do to make residents whole.
3. Daniel Sullivan will reach out to Ellen Call to see what Commission needs to do to get franchise fee vice state funds. There was apparently a communications break down in the process.
4. Commission will not need to change parking ordinance. Mayor can write blurb for attachment to handbook.

E. Commissioner Cassidy:

1. Commissioner Cassidy reports that candidate registration is until June 2. Write-ins can be up to election day. Need to monitor if Covid 19 changes anything.
2. He will continue to work on light shields at Shelbyville Road entrance.
3. He has contacted contractor for tree removal, CSX for coordination and Metro government for permit and St Matthews for traffic control. Scheduled date is March 23, 2020. Funding verification was confirmed. Contacts include:

Greenscape	Michael Brown	502 387 7925
Metro Government Public Works:	Al Andrews	502 574 3958
St Matthews Public Works	Kenan Stratman	502 819 1865
CSX	Mike Little	513 708 7516

F. Commissioner Brotzge:

1. Commissioner Brotzge reports that we are approaching the expected window for road painting to begin. (temperature above 55 F and sunshine).
2. No construction projects to report.

G. Commissioner DeVore:

1. Commissioner DeVore has not yet met with landscaper for Spring planting/spruce up. Looking to use snow removal funds for nice appearance above budget if weather continues to cooperate.
2. Rumpke has not picked up trash at Shelbyville Road entrance. Mayor usually brings it out from behind the wall for it to be visible. Commissioner Williams will try to monitor Ledyard trash barrel.
3. Some discussion was held and it was confirmed that a gravel turnaround is considered a hard surface for homes on Hubbards.

H. Commissioner Williams:

1. Commissioner Williams reports that the website is updated.
2. Will add parking blurb to Gazette and when distribution occurs attach parking comments for Handbook.
3. Commissioner Cassidy will provide spotlight information for article.
4. No new residents for Handbook.
5. Draft will be compiled by end of March/Distribute in April

I. Mayor Carpenter:

1. No update on law enforcement grant.
2. Will compose comments on parking for Handbook.
3. Commissioner Cassidy will include Handbook and welcome basket for new residents once the spring moving season begins and the health scare has passed.

J. New Business:

1. Mayor will relay that graffiti on Locke Plaza wall is responsibility of owner to remove, as has been past practice; City physically maintains wall and aesthetics of the city-facing side. Adjacent dumpster also has graffiti, which is in poor taste. Commissioner DeVore reports that the unauthorized artwork on the wall likely by someone who feels strongly about education, thought control, and has a dislike for teachers.
2. Discussed that our level of government should not be involved in Covid 19 issues. Mayor does receive metro government updates. Mr. Porter expressed a desire to receive forwarded messages. Mayor will also forward other important messages to the rest of the commission, as appropriate.
3. Mayor will reach out to Louisville metro to see if there is an update on the Hubbards Lane project.

K. Adjourn:

Commission Cassidy motioned to adjourn and Commissioner Brotzge seconded. All voted in favor at 8:12 PM.

Respectfully submitted:

Ian Cassidy, Commissioner

MAYOR:

Andrew Carpenter 502-554-3282 mayor@cityofrichlawn.com
116 Don Allen Road
Police, MSD, Hubbards Lane Project, E-mail Access, Parking Ordinance

CITY COMMISSIONERS:

Ian Cassidy 502-500-2311 iancassidy@cityofrichlawn.com
Richlawn Handbook, Nextdoor.com, Tree Program, Gazette

Matthew Brotzge 502-592-2193 mbrotzge@cityofrichlawn.com
Code Enforcement, Roads, Sidewalks, Lights, Property Improvements

Dianne DeVore 502-593-1134 ddevore@cityofrichlawn.com
Trash, Recycling, Yard Waste, Landscaping, Snow Removal, Road Signs

Torrence Williams 502-386-9359 twilliams@cityofrichlawn.com
Richlawn Website, Gazette, Rental Registrations, Ordinance Posting

CITY CLERK/TREASURER

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CITY ATTORNEY

Steve Porter 502-297-9991 stpinlou@aol.com