

**Richlawn City Commission  
Minutes of the Regular Meeting  
June 15, 2020**

The June 2020 meeting was called to order at 7:30 PM via Google Meetings. Signs were posted at the bank to inform residents of the change in location due to the Covid 19 pandemic.

Video attendance: In attendance were Mayor Carpenter; Commissioners Cassidy, Brotzge, DeVore, and Williams; Clerk/Treasurer Sullivan; City Attorney Porter; and COE Stewart. Residents were Jeremy and Barbara Clark of 101 Don Allen and Dan McCurdy of 103 Done Allen. Rhonda Poston of Anytime Waste. presented their bid for trash, recycling and yard waste.

**A. City Attorney:**

1. Nothing new to report on the Walmart tree issue.

**B. Resident & Guest Forum:**

1. Dan McCurdy of 103 Don Allen has dogs which are assistance animals. He wanted to discuss the animal noise deterrent/wild life device installed by the resident at 105 Don Allen. The device is by the gutter close to the mutual property line. He has tried to work with the neighbor, but an agreement cannot be made about the barking of normal dog behavior. The Clarks stated their dogs are affected by the device also and stated the barking is in the acceptable range of neighborly dog behavior. CEO Stewart has discussed the issue with the resident of 105 and could not reach an agreement. Mayor Carpenter lives across the street and added comments of from his observations of the situation as Mayor and neighbor. Mr. Porter stated this would be a Metro Government enforcement issue and we need to examine the regulation concerning placement, distance between neighbors and usage. The Commission will examine the situation in July 2020.
2. Rhonda Poston presented their bid for trash, recycling and yard waste. Commissioner DeVore provided the bids from Rumpke and Anytime. Anytime's bid included free pick up for residents needing assistance and extra recycling and/or trash carts at \$60 paid by the resident.

**C. City Clerk/Treasurer Report:**

1. Mr. Sullivan reviewed the May bills to include additional funds for invoices submitted by the CEO and the City Attorney.
2. A few tax bills and not been paid and he will follow up.
3. The Commission discussed that revenues from many sources may decrease for the upcoming fiscal year due to Covid 19.
4. The Commission completed the second reading of the 20/21 budget and made changes to budget allotments. Specific discussion targeted the "tree program" and a prospective proposal on city wide tree work.
5. Separate motions were made by Commissioner Brotzge and seconded by Commissioner Cassidy for approval of the May bills, May minutes, and Fiscal Year 20/21 budget ordinances 2020-01,02, and 03. All voted in favor.

**<<<PLEASE SEE END OF THIS DOCUMENT FOR JUNE CHECK DETAIL>>>**

**D. Code Enforcement Officer:**

1. Mr. Stewart reviewed citations and commented on his interaction with the resident residing at 105 Don Allen.
2. He is trying to work with residents on the 200 block of Gibson concerning yard waste in the backyard which attract mosquitos and rodents and provides a neighbor with a "bad view". This also led to review of properties along Blenheim with similar issues. The City has little power for corrective action and Metro Government has budget issues for enforcement.
3. The Commission discussed the RV parked at 210 Don Allen used by the resident for quarantine due to Covid 19. He is a doctor at UofL Hospital and his spouse reached out to the Commission to prevent issues.
4. Mr. Sullivan shared a letter from a long time Gibson Road resident commenting on a warning concerning the height of his grass; the letter was well written and humorous to place perspective on mowing frequency.

**E. Commissioner Cassidy:**

1. Commissioner Cassidy has four new residents to obtain contact information and to deliver welcome baskets.
2. Lt Cabrera is retiring August 1, 2020 and will terminate his contract with the City. Commissioner Cassidy will contact him to obtain references for replacement services.
3. Commissioner Cassidy reported on his meeting with a member of KY Department of Forestry and the bids submitted by Greenscapes concerning tree work on city property and certain residents' trees. Since this has 20/21 budget implications, more discussion was tabled until July.

**F. Commissioner Brotzge:**

1. A resident submitted plans for a "steel garage"; he will ask for pictures to ensure it meets architectural curb appeal.
2. The DiSantos at 125 Heady may modify their driveway after the removal of a tree.

**G. Commissioner DeVore:**

1. Commissioner DeVore led a discussion comparing the proposed waste removal bids from Rumpke and Anytime Waste. The commission discussed modifying yard waste pickup in the first three months of the year and the ability to request pickup due to special needs such as an ice storm etc. She will provide amplifying information concerning these bids for the July meeting. The Commission also chose to stay with yard waste pick up for fall leaves verses a raw leaf collecting service at additional cost.

**H. Commissioner Williams:**

1. Commissioner Williams discussed the success of the food truck and the Commission encouraged more food truck social events.
2. He lead the discussion on leash laws which would be enforced by animal control concerning the free running of dogs at Ledyard Field. The next Gazette will have a reminder on leash laws. The website will be updated with information from this meeting.
3. Commissioner Williams is African American and he proposed leading a discussion of social issues for residents. The commission discussed the next food truck event or a specific social event would be great for the residents to discuss/exchange thoughts on racial social issues this country has to address.

**I. Mayor Carpenter:**

1. Mayor Carpenter reviewed Metro Government's Covid Updates, installation of parking ordinance signs and the Hubbards Lane expansion which is scheduled in the "near future".

**J. New Business:**

1. The Commission discussed the effects of the Hubbards Lane expansion and parking for residents who live on Hubbards Lane. More discussion will occur when a definite start date is known. Initial thoughts are to ask for cars to park on Ledyard since only one side of the street has homes.
2. The City will not sponsor/host any 4th of July events since this has been a homegrown event in past years.

**K. Adjourn:**

Commissioner Brotzge made a motion to adjourn and Commissioner Cassidy seconded. All voted in favor.

Respectfully submitted:

\_\_\_\_\_  
Ian Cassidy, Commissioner

**MAYOR:**

Andrew Carpenter            502-554-3282    [mayor@cityofrichlawn.com](mailto:mayor@cityofrichlawn.com)  
116 Don Allen Road  
Police, MSD, Hubbards Lane Project, E-mail Access, Parking Ordinance

**CITY COMMISSIONERS:**

Ian Cassidy                    502-500-2311    [iancassidy@cityofrichlawn.com](mailto:iancassidy@cityofrichlawn.com)  
Richlawn Handbook, Nextdoor.com, Tree Program, Gazette

Matthew Brotzge            502-592-2193    [mbrotzge@cityofrichlawn.com](mailto:mbrotzge@cityofrichlawn.com)  
Code Enforcement, Roads, Sidewalks, Lights, Property Improvements

Dianne DeVore              502-593-1134    [ddevore@cityofrichlawn.com](mailto:ddevore@cityofrichlawn.com)  
Trash, Recycling, Yard Waste, Landscaping, Snow Removal, Road Signs

Torrence Williams         502-386-9359    [twilliams@cityofrichlawn.com](mailto:twilliams@cityofrichlawn.com)  
Richlawn Website, Gazette, Rental Registrations, Ordinance Posting

**CITY CLERK/TREASURER**

Daniel Sullivan              502-473-8088    [treasurer@cityofrichlawn.com](mailto:treasurer@cityofrichlawn.com)

**CITY ATTORNEY**

Steve Porter                 502-297-9991    [stpinlou@aol.com](mailto:stpinlou@aol.com)

City of Richmond  
**Check Detail**  
 June 2020

Type	Date	Name	Memo	Account	Paid Amount	Original Amount
Check	06/12/2020	TAYLOR A RAE & DIANE V	Canopy Tree Reimbursement Program	Old National Bank - Checking		-500.00
			Canopy Tree Reimbursement Program	Canopy Tree Program	-500.00	500.00
TOTAL					-500.00	500.00
Check	06/15/2020	Andrew Carpenter c	2nd Quarter 2020 Payroll	Old National Bank - Checking		-676.12
			2nd Quarter 2020 Payroll	Mayor Salary	-750.00	750.00
			2nd Quarter 2020 Payroll	Payroll Taxes & W/H Payable	73.88	-73.88
TOTAL					-676.12	676.12
Check	06/15/2020	Dianne Devore	2nd Quarter 2020 Payroll	Old National Bank - Checking		-270.45
			2nd Quarter 2020 Payroll	City Commissioner Salary	-300.00	300.00
			2nd Quarter 2020 Payroll	Payroll Taxes & W/H Payable	29.55	-29.55
TOTAL					-270.45	270.45
Check	06/15/2020	Ian A Cassidy	2nd Quarter 2020 Payroll	Old National Bank - Checking		-270.45
			2nd Quarter 2020 Payroll	City Commissioner Salary	-300.00	300.00
			2nd Quarter 2020 Payroll	Payroll Taxes & W/H Payable	29.55	-29.55
TOTAL					-270.45	270.45
Check	06/15/2020	Matthew Brotzge	2nd Quarter 2020 Payroll	Old National Bank - Checking		-270.45
			2nd Quarter 2020 Payroll	City Commissioner Salary	-300.00	300.00
			2nd Quarter 2020 Payroll	Payroll Taxes & W/H Payable	29.55	-29.55
TOTAL					-270.45	270.45
Check	06/15/2020	Torrence Williams	2nd Quarter 2020 Payroll	Old National Bank - Checking		-270.45
			2nd Quarter 2020 Payroll	City Commissioner Salary	-300.00	300.00
			2nd Quarter 2020 Payroll	Payroll Taxes & W/H Payable	29.55	-29.55
TOTAL					-270.45	270.45
Check	06/15/2020	Daniel M. Sullivan	MAY 2020	Old National Bank - Checking		-360.60
			MAY 2020	Clerk-Treasurer Salary	-400.00	400.00
			MAY 2020	Payroll Taxes & W/H Payable	39.40	-39.40
TOTAL					-360.60	360.60
Check	06/15/2020	Google	June 2020 Email Service	Old National Bank - Checking		-108.00
			June 2020 Email Service	Internet / Email	-108.00	108.00
TOTAL					-108.00	108.00
Bill Pmt -Check	06/15/2020	Greenscapes		Old National Bank - Checking		-170.00
Bill	05/06/2020		Mulch Planting Beds	Landscaping	-150.00	150.00
			Hand Bed De Weeding	Landscaping	-20.00	20.00
TOTAL					-170.00	170.00
Bill Pmt -Check	06/15/2020	Louisville Code Enforcement & Mediation	May 2020 Code Enforcement Activity - ESTIM	Old National Bank - Checking		-220.00
Bill	05/31/2020		May 2020 Code Enforcement Activity - ESTIMA	Code Enforcement	-220.00	220.00
TOTAL					-220.00	220.00
Bill Pmt -Check	06/15/2020	Louisville Metro Police Foundation	On Behalf of Lt. Alejandro Cabrera	Old National Bank - Checking		-500.00

City of Louisville  
**Check Detail**  
 June 2020

	Type	Date	Name	Memo	Account	Paid Amount	Original Amount
	Bill	05/31/2020		On Behalf of Lt. Alejandro Cabrera	LMPD Foundation	-500.00	500.00
TOTAL						-500.00	500.00
	Bill Pmt -Check	06/15/2020	Neighborhood Security & Asset Protection	May 2020 Security Patrols	Old National Bank - Checking		-480.00
	Bill	05/31/2020		May 2020 Security Patrols	Security Service	-480.00	480.00
TOTAL						-480.00	480.00
	Bill Pmt -Check	06/15/2020	St. Matthews Area Ministries	2019-20 Annual Donation	Old National Bank - Checking		-500.00
	Bill	05/31/2020		Annual Donation	St. Matthews Area Ministries	-500.00	500.00
TOTAL						-500.00	500.00
	Bill Pmt -Check	06/15/2020	St. Matthews Library	2019-20 Donation	Old National Bank - Checking		-500.00
	Bill	05/31/2020		2019-20 Donation	Eline Library	-500.00	500.00
TOTAL						-500.00	500.00
	Check	06/15/2020	Rumpke	May 2020 Service	Old National Bank - Checking		-3,283.50
				May 2020	Sanitation	-3,283.50	3,283.50
TOTAL						-3,283.50	3,283.50
	Bill Pmt -Check	06/15/2020	LG&E	May 2020 Service	Old National Bank - Checking		-493.43
	Bill	05/24/2020		May 2020 Service	Gas and Electric	-493.43	493.43
TOTAL						-493.43	493.43
	Bill Pmt -Check	06/15/2020	Louisville Water Company	Apr May 2020	Old National Bank - Checking		-57.98
	Bill	05/24/2020		Apr May 2020	Water	-57.98	57.98
TOTAL						-57.98	57.98