

**Richlawn City Commission
Minutes of the Regular Meeting
July 20, 2020**

The July 2020 meeting was called to order at 7:30 PM via Google Meetings. Signs were posted at the bank to inform residents of the change in location due to the Covid 19 pandemic.

Video attendance: In attendance were Mayor Carpenter; Commissioners Cassidy, Brotzge, DeVore, and Williams; Clerk/Treasurer Sullivan; City Attorney Porter; and COE Stewart. Residents were Rae Taylor of 214 Gibson, Terry and Angie McDermott of 104 Gibson, Alexis Carey of 4122 Ledyard and John and Cassie LaFollette of 120 Gibson. Sgt Tulio Tourinho LMPD/Sheepdog Security. Rhonda Poston of Anytime Waste.

A. City Attorney:

Discussion occurred with the LaFollettes and Steve Porter concerning the tree issues and lighting from Walmart. Mr. Porter stated he would draft a letter combining conversations, letters and emails to clarify facts and seek a resolution.

B. Resident & Guest Forum:

1. The LaFollettes were present for the Walmart tree and lighting issue mentioned under City Attorney.
2. The McDermotts were seeking a point of contact for the strip mall behind them on Shelbyville Road. They have concerns about water drainage issues. Point of contact Craig Collins was presented by Daniel Sullivan.
3. Alexis Carey seeks assistance from the city to take care of the overgrown yard which borders her backyard at 4193 Blenheim. CEO has not been able to communicate with the owner. Front yard has a sink hole which MSD covered with 4 x 8 plywood board. The Commission discussed putting lien on property, contacting Louisville Metro code enforcement and other ideas. The Mayor stated later that we should seek in August to take action to get properties with "excessive" vegetation" under control. (This property and 215 Heady were discussed at this meeting.)
4. Sgt. Tulio Tourinho presented his proposal for Richlawn security contract. He discussed his idea of "holistic policing" and meeting Richlawn's needs for neighborhood presence. Additionally he stated he could provide assistance working with Metro Government on the unkept yard issues. Patrol costs would be \$45/hour and provide 10 hours per month of patrols. Daniel Sullivan will follow up on issues to complete the contract.

C. City Clerk/Treasurer Report:

1. Mr. Sullivan reviewed the June bills and commented on the financial standing of the city for the completed 2019/2020 fiscal year. The Commission reviewed and discussed what was over and under budget. The City is in good financial shape, but the Commission will monitor the effects of Covid on revenue;
2. Metro Louisville tax collections in November should give us an alert on revenue collections.
3. Mr. Sullivan has obtained assistance for the upcoming audit; this should reduce the cost of the audit process.
4. Commissioner Brotzge motioned to approve the June bills, Commissioner DeVore seconded and all voted in favor.
5. Commissioner Brotzge motioned to approve the June minutes, Commissioner DeVore seconded and all voted in favor.
6. Separate motions were made by Commissioner Brotzge and seconded by Commissioner Cassidy for approval of the May bills, May minutes, and Fiscal Year 20/21 budget ordinances 2020-01,02, and 03. All voted in favor.

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D. Code Enforcement Officer:

1. Mr. Stewart issued warnings for grass height mainly on Hubbards Lane,
2. The animal sonic device at 105 Don Allen has been removed.

E. Commissioner Cassidy:

1. Welcome baskets were delivered to the city's four new residents.
2. The Commission discussed the fall festival and Covid issues; will resume discussion in August to see how Covid issues develop. He will draft a letter for the Gazette concerning the tree reimbursement program. Commission will cap payments through December 2020 at \$4,500.
3. Commissioner Brotzge motioned to approve the Contract with Sheepdog Security, Commissioner DeVore seconded and all voted in favor..

F. Commissioner Brotzge:

1. The residents at 119 Don Allen submitted a proposal for work.
2. Residents at 123 Don Allen has not followed up on their proposal.

G. Commissioner DeVore:

1. Continued the discussion comparing the proposed waste removal bids from Rumpke and Anytime Waste and quoted the Mayor's spreadsheet comparison. The Commission reviewed options to have yard waste removal once a month for the first three months of the calendar year, fine tuning recycling bins since some residents are

not active recyclers and coordinating bulk item pickup. These items were captured in the contract. Rumpke will make their last pick up on August 31 and Anytime will provide new bins later in this week. Details of contract will be published for residents.

2. Commissioner Brotzge motioned to approve the Contract with Anytime, Commissioner DeVore seconded and all voted in favor.

H. Commissioner Williams:

1. Discussed adding a page on the City's website to highlight talents and skills of residents for services, baby and wedding announcements and social media.
2. He will finalize a date for social justice issues facing our nation which would occur with social distancing and a food truck. He is aiming to publish a Gazette in the next few weeks.

I. Mayor Carpenter:

1. Reported sonic device is gone and parking signs are up.
2. Nothing new for Hubbards Lane project.
3. Commented that we must find a practical solution to overgrown yards that makes sense.
4. Some discussion on funds for the Richlawn Association and the fall festival and a Covid-safe replacement.
5. He will follow up on cutting shrubbery between commercial and residential property lines.

J. New Business:

1. None.

K. Adjourn:

Commissioner Brotzge made a motion to adjourn and Commissioner DeVore seconded. All voted in favor.

Respectfully submitted:

Ian Cassidy, Commissioner

MAYOR:

Andrew Carpenter 502-554-3282 mayor@cityofrichlawn.com
116 Don Allen Road
Police, MSD, Hubbards Lane Project, E-mail Access, Parking Ordinance

CITY COMMISSIONERS:

Ian Cassidy 502-500-2311 iancassidy@cityofrichlawn.com
Richlawn Handbook, Nextdoor.com, Tree Program, Gazette

Matthew Brotzge 502-592-2193 mbrotzge@cityofrichlawn.com
Code Enforcement, Roads, Sidewalks, Lights, Property Improvements

Dianne DeVore 502-593-1134 ddevore@cityofrichlawn.com
Trash, Recycling, Yard Waste, Landscaping, Snow Removal, Road Signs

Torrence Williams 502-386-9359 twilliams@cityofrichlawn.com
Richlawn Website, Gazette, Rental Registrations, Ordinance Posting

CITY CLERK/TREASURER

Daniel Sullivan 502-473-8088 treasurer@cityofrichlawn.com

CITY ATTORNEY

Steve Porter 502-297-9991 stpinlou@aol.com

Check Detail

July 2020

Type	Date	Name	Memo	Account	Paid Amount	Original Amount
Check	07/17/2020	Daniel M. Sullivan	June 2020	Old National Bank - Checking		-360.60
			June 2020	Clerk-Treasurer Salary	-400.00	400.00
			June 2020	Payroll Taxes & W/H Payable	39.40	-39.40
TOTAL					-360.60	360.60
Bill Pmt -Check	07/17/2020	Best Stamp Co./SignDesigns		Old National Bank - Checking		-410.00
Bill	06/30/2020			Signs	-410.00	410.00
TOTAL					-410.00	410.00
Bill Pmt -Check	07/17/2020	Kentucky League of Cities - KLC	Insurance Annual Premium 7-20 - 6-21	Old National Bank - Checking		-2,088.50
Bill	05/31/2020		Insurance Annual Premium 7-20 - 6-21	Prepaid Insurance	-2,088.50	4,177.00
TOTAL					-2,088.50	4,177.00
Bill Pmt -Check	07/17/2020	Paul's Fruit Market		Old National Bank - Checking		-157.80
Bill	06/30/2020			Welcome Baskets	-157.80	157.80
TOTAL					-157.80	157.80
Bill Pmt -Check	07/17/2020	Louisville Code Enforcement & Mediation	June 2020 Code Enforcement Activity - ESTI	Old National Bank - Checking		-240.00
Bill	06/30/2020		June 2020 Code Enforcement Activity - ESTIMA	Code Enforcement	-240.00	240.00
TOTAL					-240.00	240.00
Bill Pmt -Check	07/17/2020	Neighborhood Security & Asset Protection	June 2020 Security Patrols	Old National Bank - Checking		-480.00
Bill	06/30/2020		June 2020 Security Patrols	Security Service	-480.00	480.00
TOTAL					-480.00	480.00
Check	07/02/2020	Rumpke	June 2020 Service	Old National Bank - Checking		-3,283.50
			June 2020	Sanitation	-3,283.50	3,283.50
TOTAL					-3,283.50	3,283.50
Check	07/17/2020	Louisville Metro Revenue Commission	2nd Quarter 2020 PAYROLL WITHHOLDING F	Old National Bank - Checking		-69.31
			2nd Quarter 2020 PAYROLL WITHHOLDING F	Payroll Taxes & W/H Payable	-69.31	69.31
TOTAL					-69.31	69.31
Check	07/17/2020	Division of Unemployment Insurance	Q2 2020 Unemployment Tax	Old National Bank - Checking		-3.60
			Q2 2020 Unemployment Tax	Payroll Taxes	-3.60	3.60
TOTAL					-3.60	3.60
Bill Pmt -Check	07/17/2020	LG&E	June 2020 Service	Old National Bank - Checking		-500.13
Bill	06/24/2020		June 2020 Service	Gas and Electric	-500.13	500.13
TOTAL					-500.13	500.13
Bill Pmt -Check	07/17/2020	United States Treasury		Old National Bank - Checking		-481.96
Bill	06/30/2020			Payroll Liabilities	-240.98	240.98
				Payroll Taxes	-240.98	240.98
TOTAL					-481.96	481.96