

**Richlawn City Commission
Minutes of the Regular Meeting
August 17, 2020**

The August 2020 meeting was called to order at 7:30 PM via Google Meetings. Signs were posted at the bank to inform residents of the change in location due to the Covid 19 pandemic.

Video attendance: In attendance were Mayor Carpenter; Commissioners Cassidy, Brotzge, DeVore, and Williams; Clerk/Treasurer Sullivan; and City Attorney Porter. Residents were Alexis Carey of 4122 Ledyard; Cassie LaFollette of 120 Gibson; Joe Dukes 4120 Ledyard; Dirk Gowin 116 Heady; and Kenny Kaiser of 118 Gibson. Sgt Tulio Tourinho LMPD/Sheepdog Security. Rhonda Poston of Anytime Waste.

A. City Attorney:

1. Discussion occurred with the LaFollettes and Steve Porter concerning the tree issues and lighting from Walmart. Mr. Porter sent a letter addressing major and minor communications issues; he has not received a reply. There are still lighting issues. Cassie LaFollette reaffirmed that they seek a tree replacement. Mr. Porter will add that the pharmacy drive through speaker needs adjustment since the even 100 block of Gibson can plainly hear the conversations. This has caused some privacy issues.
2. Mr. Porter and the Mayor confirmed that the Anytime Contract was reviewed and ready for submission. Language was added to address termination clauses.

B. Resident & Guest Forum:

1. Dirk Gowin, a Richlawn resident, made a presentation to the Commission concerning the Hubbards Lane expansion representing Metro Government.
 - i. If residents want to learn more or have concerns about the project, he can be reached at dirk.gowin@louisvilleky.gov and 502-574-5925.
 - ii. The project will use the 100 ft right of way for work (the width of the project will be much less) to include lanes for opposing traffic and a center turn lane, bicycle lanes and 5 ft sidewalks on both sides.
 - iii. The project includes ensuring grade allows for drainage and access to driveways which will allow car clearance. St. Matthews commercial properties north of Richlawn have increased in value and are adding cost to the project. Indiana bats may be an environmental impact issue which may require all tree cuttings to be complete by March 2021. Drainage will include concrete "flat v shape" swale leading to pipes/water collection points. He pointed out that Shelbyville Road pipe diameter limits storm water drain capacity.
 - iv. The project will replace a tree for a tree, but if power lines are in the area, the replacement tree's mature canopy will be below the power lines and a Metro arborist will be involved. The commercial parking area in Richlawn's NE corner will be impacted minimally. Car turn-a-rounds will remain, but Metro government cannot improve properties outside the boundary of the project but inside the right of way.
 - v. Owners may be given funds (easement monies) to repair/improve their property to ensure driveway safe access. He will send engineering drawings to the Mayor. Short term pain for long term gain for Richlawn.
 - vi. Mr. Gowin stated scooters using bicycle lanes/sidewalks is a new issue in road construction.
2. Mr. Gowin with his Richlawn resident status requests that road signs and light poles be straightened out.
3. Alexis Carey inquired about the status of cleaning up 4193 Blenheim. Commissioner Brotzge will follow up with Metro Code Enforcement and the Health Department. Ms. Carey will provide medical information concerning treatment for mosquito bites. The Mayor suggested we could cooperate with Metro to record violations and Richlawn will seek reimbursement for clean up via a lien. Mr. Porter will send letters via USPS and attach the same letter to the property.

C. City Clerk/Treasurer Report:

1. Mr. Sullivan reviewed the July bills and commented the City is still accumulating funds and it was a good month for insurance premium taxes. Covid has not impacted the budget yet. Less driving (i.e. lower fuel purchases) has decreased road funds and KY is also involved in an audit, thus funds are on hold. The Treasurer and the Mayor will meet to edit our current year fiscal documents to verify entries.
2. The tree program will cap pay out funds to \$4500 through December 2021, then review additional submissions in April. Commissioner Cassidy will keep residents informed as he receives submissions.
3. The Commission will verify residents have paid a year of property tax during the approval process.
4. Commissioner Cassidy made a motion to approve the bills, Commissioner Brotzge seconded and all voted in favor.
5. Minutes for July meeting will be reviewed and voted on in September.

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D. Code Enforcement Officer (not present):

1. Commission discussed change in ownership of 215 Heady. Property cleanup has already commenced.
2. Discussed George's updated e-mail address: louisvilleceo@gmail.com

E. Commissioner Cassidy:

1. Letter for tree project was submitted for publication in the Gazette. He informed the residents of 122 and 123 Gibson how metro code enforcement examines the health of trees. **** Ms. Kaufmann did call 511 and submitted a complaint. She called Ian to state Metro cited 123 Gibson to remove the tree in question.****
2. Sheepdog Security has completed all the paperwork submissions with the Treasurer and has begun to patrol 8 hours per month.

F. Commissioner Brotzge:

1. Received two inputs for construction at but none which will impact any appearance issues (no permitting required).
2. He will follow up with Metro government contacts concerning the status of 4193 Blenheim.

G. Commissioner DeVore:

1. Verified that the contract review process for Anytime with the Mayor, the Treasurer and City Attorney was complete.
2. An article concerning the transition was submitted for the Gazette.
3. Rumpke's last pick up will be 8/31, Rumpke will pick up cans 9/1 and Anytime will distribute cans later in the week for the first pickup on 9/8/20.

H. Commissioner Williams:

1. More food trucks will be scheduled.
2. The Gazette will be distributed by the end of the week.
3. His presentation/discussion on social justice issues will occur on 9/2/20 at 6:30 pm.

I. Mayor Carpenter:

No update on Shopping Center curb and shrubbery issues.

J. New Business:

1. Discussed magnolia/holly trees on Taggart that are encroaching on the street.
2. The Commission will coordinate food trucks for October 10 to replace the Fall Festival. Commissioners were concerned about Covid issues with the normal set up at Taggart and Heady. Commissioner Cassidy will inform the Richlawn Association.

K. Adjourn:

Commissioner Cassidy motioned to adjourn and Commissioner Brotzge seconded. All voted in favor.

Respectfully submitted:

Ian Cassidy, Commissioner

MAYOR:

Andrew Carpenter 502-554-3282 mayor@cityofrichlawn.com
116 Don Allen Road
Police, MSD, Hubbards Lane Project, E-mail Access, Parking Ordinance

CITY COMMISSIONERS:

Ian Cassidy 502-500-2311 iancassidy@cityofrichlawn.com
Richlawn Handbook, Nextdoor.com, Tree Program, Gazette

Matthew Brotzge 502-592-2193 mbrotzge@cityofrichlawn.com
Code Enforcement, Roads, Sidewalks, Lights, Property Improvements

Dianne DeVore 502-593-1134 ddevore@cityofrichlawn.com
Trash, Recycling, Yard Waste, Landscaping, Snow Removal, Road Signs

Torrence Williams 502-386-9359 twilliams@cityofrichlawn.com
Richlawn Website, Gazette, Rental Registrations, Ordinance Posting

CITY CLERK/TREASURER

Daniel Sullivan 502-473-8088 treasurer@cityofrichlawn.com

CITY ATTORNEY

Steve Porter 502-297-9991 stpinlou@aol.com

**City of Richlawn
Check Detail
August 2020**

	Type	Date	Name	Memo	Account	Paid Amount	Original Amount
	Check	08/15/2020	FITZGERALD, MARY LOUISE	Canopy Tree Program Reimbursement	Old National Bank - Checking		-500.00
				Canopy Tree Program Reimbursement	Canopy Tree Program	-500.00	500.00
TOTAL						-500.00	500.00
	Check	08/15/2020	MURPHY KEITH	Canopy Tree Program Reimbursement	Old National Bank - Checking		-500.00
				Canopy Tree Program Reimbursement	Canopy Tree Program	-500.00	500.00
TOTAL						-500.00	500.00
	Check	08/15/2020	COLLINS DAVID A	Canopy Tree Program Reimbursement	Old National Bank - Checking		-500.00
				Canopy Tree Program Reimbursement	Canopy Tree Program	-500.00	500.00
TOTAL						-500.00	500.00
	Check	08/15/2020	EDELEN WILLIAM BARNETT JR	Canopy Tree Program Reimbursement	Old National Bank - Checking		-500.00
				Canopy Tree Program Reimbursement	Canopy Tree Program	-500.00	500.00
TOTAL						-500.00	500.00
	Check	08/15/2020	Daniel M. Sullivan	JULY 2020	Old National Bank - Checking		-360.60
				JULY 2020	Clerk-Treasurer Salary	-400.00	400.00
				JULY 2020	Payroll Taxes & W/H Payable	39.40	-39.40
TOTAL						-360.60	360.60
	Bill Pmt -Check	08/15/2020	Greenscapes	5 Mowings/Weeding / Trimming Plantings	Old National Bank - Checking		-1,470.00
	Bill	07/31/2020		Trimming Landscape Plantings	Landscaping	-500.00	500.00
				Weedings / By hand	Landscaping	-20.00	20.00
				5 Mowings	Landscaping	-950.00	950.00
TOTAL						-1,470.00	1,470.00
	Bill Pmt -Check	08/15/2020	Louisville Code Enforcement & Mediation	July 2020 Code Enforcement Activity - ESTIM	Old National Bank - Checking		-240.00
	Bill	07/31/2020		JULY 2020 Code Enforcement Activity - ESTIM	Code Enforcement	-240.00	240.00
TOTAL						-240.00	240.00
	Check	08/04/2020	Google	August 2020 Service	Old National Bank - Checking		-108.00
				August 2020 Service	Internet / Email	-108.00	108.00
TOTAL						-108.00	108.00
	Check	08/04/2020	Rumpke	July 2020 Service	Old National Bank - Checking		-3,283.50
				July 2020	Sanitation	-3,283.50	3,283.50
TOTAL						-3,283.50	3,283.50
	Check	08/04/2020	Louisville Water Company	JUNE/JULY 2020	Old National Bank - Checking		-253.30
				JUNE/JULY 2020	Water	-253.30	253.30
TOTAL						-253.30	253.30
	Bill Pmt -Check	08/15/2020	LG&E	July 2020	Old National Bank - Checking		-506.04
	Bill	07/31/2020		July 2020	Gas and Electric	-506.04	506.04
TOTAL						-506.04	506.04