

**Richlawn City Commission
Minutes of the Regular Meeting
September 21, 2020**

The September 2020 meeting was called to order at 7:30 PM via Google Meetings due to the Covid 19 pandemic.

Video attendance: In attendance were Mayor Carpenter; Commissioners Cassidy, Brotzge, DeVore, and Williams; Clerk/Treasurer Sullivan; and City Attorney Porter. Residents were Alexis Carey of 4122 Ledyard; Jennifer Wolczyk 122 Gibson; Todd and Amy Hendershot 127 Gibson; Rae Taylor 214 Gibson; Joe Dukes 4120 Ledyard

A. City Attorney:

Walmart informed Steve Porter that they are still examining issues. He will continue to follow up.

B. Resident & Guest Forum:

1. Alexis Carey asked about action on 4193 Blenheim; the Commission discussed fines to add up to acceptable accumulation to take to court if necessary and to make sure Steve Porter's billable hours and effort would give value to pursue forcing owner to care for property. (Need to clarify what amount of collective fines allow for submission.)
2. Jennifer, Todd and Amy expressed interest in city action help with their neighbor at 123 Gibson. Neighbor has spot lights which throw light into their yards and home and she returns twigs, limbs, branches and leaves to their property instead of disposing into her own yard waste. Steve Porter states this is a civil issue between neighbors. Other ideas include cease and desist order, CEO checking on light ordinance violations, reminding the resident that expectation is owner cleans up items that fall on their property. All mentioned that it is hard sometimes to get neighbors to live in harmony to keep issues simple.
3. Commissioner Williams was given many compliments for his efforts to discuss social issues.

C. City Clerk/Treasurer Report:

1. Cash available is good, MARF funds have been released, Accounts payable increased, insurance premium tax is arriving to the City at expected rate, HB413 funds are less than expected due to Covid.
2. City had issue with Greenscapes billing; Daniel Sullivan will get bills put in appropriate fiscal year. He coordinated with Greenscapes to have electronic billing vice USPS mail billing. He explained the accounting/billing between our old and new security patrol services.
3. The City did not pursue KY Covid funds as of yet, but will look into if our status city can qualify. Daniel will look into this.
4. He started a discussion on our tree program and keeping in budget and allowing as many residents as possible to take advantage of program. Commissioner Cassidy will submit a modified statement for the tree form stating that modifications for payment will be considered for the rest of present fiscal year and future years. Big ideas are to pay residents who have submitted in previous two fiscal years at the end of the fiscal year if funds are available and to require a resident to have paid the Richlawn city tax the previous fiscal year.
5. Commissioner Williams made a motion to pay August Bills and Commissioner Brotzge seconded. All voted in favor.
6. Commissioner Cassidy Committed to paying for the removal of the dead tree on Ledyard Field and beautification reimbursements for residents who use or wanted tree service on latest group program.
7. Commissioner Williams motioned to approve July and August minutes and Commissioner Brotzge seconded. All voted in favor.

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D. Code Enforcement Officer:

1. George dropped off at the Mayor's home citations for month to include parking in the yard and long grass.
2. He submitted pictures for documentation for 4193 Blenheim and will keep leaving fines. See above statements concerning the accumulated fine value and submitting for civil court claim on the owner. COVID is also slowing the work of Civil Courts.
3. The Commission discussed the running of dogs using commands and shock collars to control the dogs. Alexis commented that the hunting dogs with shock collars were not the nuisance dogs. Commissioner Cassidy sent an email to Animal Control to verify their leash law interpretation. Consensus opinion is dogs should not be running at large to put other owners in an uncomfortable position.
4. Discussed George's updated e-mail address: louisvilleceo@gmail.com

E. Commissioner Cassidy:

1. He will coordinate and joint tree program with Greenscapes.
2. See above for modification to the tree program language.

F. Commissioner Brotzge:

1. 119 Don Allen applied to add a fence and change a window.
2. 123 Don Allen submitted updated plans to have vinyl siding on a new construction garage.
3. 215 Gibson updated sidewalk to the front entrance.

4. Discussed ensuring Metro and Richlawn permit process was completed for 4187 Blenheim and 118 Don Allen for already completed projects.

G. Commissioner DeVore:

1. She reported Anytime coordinated a special pickup for resident moving out the City on Ledyard and one back door garbage pickup was arranged for elderly resident.
2. Anytime put yard waste and trash in the same truck again. She coordinating preventing this issue from occurring again.
3. Proper labeling of black can with yellow lid as recycling container will be a project for all of us to complete on future recycling nights. She labeled some cans the previous week but did not have enough on hand to complete project.

H. Commissioner Williams:

1. He wrapped up dog leash issue discussed above.
2. Discussed Fall Gazette topics to include food trucks for fall celebration for City.
3. Expressed interest in another attempt for social discussion with more residents having differing opinions

I. Mayor Carpenter:

1. He contacted commercial owner of property boarding the South end of Gibson and he will update the McDermotts.
2. Discussed placing suggestions for Halloween candy distribution to ensure safe distancing for inclusion in the Gazette.
3. The Commission discussed engine idling issues and decided the amount of events did not match realistic enforcement requirements.
4. He discussed that the Commission needs to be on the watch for 5G cell antenna installation to ensure that installation blends in vice sticking out like a "sore thumb" / need to make sure good locations are chosen to keep "street appeal".
5. He discussed moving up meeting times for the next Commission. Mayor Carpenter, and Commissioners Brotzge and Devore are on the ballot and two other commissioners will need to be found to serve.

J. New Business:

1. None.

K. Adjourn:

Commissioner Williams motioned to adjourn and Commissioner Brotzge seconded. All voted in favor.

Respectfully submitted:

Ian Cassidy, Commissioner

MAYOR:

Andrew Carpenter 502-554-3282 mayor@cityofrichlawn.com
116 Don Allen Road
Police, MSD, Hubbards Lane Project, E-mail Access, Parking Ordinance

CITY COMMISSIONERS:

Ian Cassidy 502-500-2311 iancassidy@cityofrichlawn.com
Richlawn Handbook, Nextdoor.com, Tree Program, Gazette

Matthew Brotzge 502-592-2193 mbrotzge@cityofrichlawn.com
Code Enforcement, Roads, Sidewalks, Lights, Property Improvements

Dianne DeVore 502-593-1134 ddevore@cityofrichlawn.com
Trash, Recycling, Yard Waste, Landscaping, Snow Removal, Road Signs

Torrence Williams 502-386-9359 twilliams@cityofrichlawn.com
Richlawn Website, Gazette, Rental Registrations, Ordinance Posting

CITY CLERK/TREASURER

Daniel Sullivan 502-473-8088 treasurer@cityofrichlawn.com

CITY ATTORNEY

Steve Porter 502-297-9991 stpinlou@aol.com

Type	Date	Name	Memo	Account	Paid Amount	Original Amount
Check	09/14/2020	Andrew Carpenter c	3rd Quarter 2020 Payroll	Old National Bank - Checking		-676.12
			3rd Quarter 2020 Payroll	Mayor Salary	-750.00	750.00
			3rd Quarter 2020 Payroll	Payroll Taxes & W/H Payable	73.88	-73.88
TOTAL					-676.12	676.12
Check	09/14/2020	Daniel M. Sullivan	August 2020	Old National Bank - Checking		-360.60
			Aug 2020	Clerk-Treasurer Salary	-400.00	400.00
			Aug 2020	Payroll Taxes & W/H Payable	39.40	-39.40
TOTAL					-360.60	360.60
Check	09/14/2020	Dianne Devore	3rd Quarter 2020 Payroll	Old National Bank - Checking		-270.45
			3rd Quarter 2020 Payroll	City Commissioner Salary	-300.00	300.00
			3rd Quarter 2020 Payroll	Payroll Taxes & W/H Payable	29.55	-29.55
TOTAL					-270.45	270.45
Check	09/14/2020	Ian A Cassidy	3rd Quarter 2020 Payroll	Old National Bank - Checking		-270.45
			3rd Quarter 2020 Payroll	City Commissioner Salary	-300.00	300.00
			3rd Quarter 2020 Payroll	Payroll Taxes & W/H Payable	29.55	-29.55
TOTAL					-270.45	270.45
Check	09/14/2020	Matthew Brotzge	3rd Quarter 2020 Payroll	Old National Bank - Checking		-270.45
			3rd Quarter 2020 Payroll	City Commissioner Salary	-300.00	300.00
			3rd Quarter 2020 Payroll	Payroll Taxes & W/H Payable	29.55	-29.55
TOTAL					-270.45	270.45
Check	09/14/2020	Torrence Williams	3rd Quarter 2020 Payroll	Old National Bank - Checking		-270.45
			3rd Quarter 2020 Payroll	City Commissioner Salary	-300.00	300.00
			3rd Quarter 2020 Payroll	Payroll Taxes & W/H Payable	29.55	-29.55
TOTAL					-270.45	270.45
Check	09/16/2020	VIERGUTZ LAURA ANN	Canopy Tree Program Reimbursement	Old National Bank - Checking		-500.00
			Canopy Tree Program Reimbursement	Canopy Tree Program	-500.00	500.00
TOTAL					-500.00	500.00
Check	09/16/2020	DEMOSS DOUGLAS Sr	Canopy Tree Program Reimbursement	Old National Bank - Checking		-500.00
			Canopy Tree Program Reimbursement	Canopy Tree Program	-500.00	500.00
TOTAL					-500.00	500.00
Check	09/16/2020	WILKERSON STEVEN L	Canopy Tree Program Reimbursement	Old National Bank - Checking		-500.00
			Canopy Tree Program Reimbursement	Canopy Tree Program	-500.00	500.00
TOTAL					-500.00	500.00
Check	09/16/2020	PAGEAU JENNIFER K & GORDON E	Canopy Tree Program Reimbursement	Old National Bank - Checking		-500.00
			Canopy Tree Program Reimbursement	Canopy Tree Program	-500.00	500.00
TOTAL					-500.00	500.00
Check	09/16/2020	AHERN KEVIN C & DUTSCHKE ALISON E	Canopy Tree Program Reimbursement	Old National Bank - Checking		-500.00
			Canopy Tree Program Reimbursement	Canopy Tree Program	-500.00	500.00

	Type	Date	Name	Memo	Account	Paid Amount	Original Amount
TOTAL						-500.00	500.00
	Bill Pmt -Check	09/17/2020	Greenscapes		Old National Bank - Checking		-3,975.00
	Bill	07/01/2020		5 Mowings / Trim	Landscaping	-950.00	950.00
				Hand bed De Weeding	Landscaping	-20.00	20.00
				Mulch / Planting beds	Landscaping	-1,200.00	1,200.00
	Bill	07/01/2020		3 Mowing/Trimswork	Landscaping	-570.00	570.00
				Late Spring Fertilization	Landscaping	-225.00	225.00
	Bill	08/18/2020		Irrigation Test - Back Flow	Landscaping	-250.00	250.00
	Bill	08/31/2020		4 Mowings / trimmings	Landscaping	-760.00	760.00
TOTAL						-3,975.00	3,975.00
	Bill Pmt -Check	09/17/2020	Louisville Code Enforcement & Mediation		Old National Bank - Checking		-220.00
	Bill	08/31/2020			Code Enforcement	-220.00	220.00
TOTAL						-220.00	220.00
	Bill Pmt -Check	09/17/2020	Paul's Fruit Market	2 Welcome Baskets / Aug 2020	Old National Bank - Checking		-50.00
	Bill	08/31/2020		2 Welcome Baskets / Aug 2020	Welcome Baskets	-50.00	50.00
TOTAL						-50.00	50.00
	Bill Pmt -Check	09/17/2020	Sheepdog Security LLC	August 2020 Security Service	Old National Bank - Checking		-360.00
	Bill	08/31/2020		August 2020 Security Service	Security Service	-360.00	360.00
TOTAL						-360.00	360.00
	Bill Pmt -Check	09/02/2020	Rumpke	August 2020	Old National Bank - Checking		-3,283.50
	Bill	08/31/2020		August 2020	Sanitation	-3,283.50	3,283.50
TOTAL						-3,283.50	3,283.50
	Bill Pmt -Check	09/18/2020	LG&E	August 2020	Old National Bank - Checking		-490.38
	Bill	08/31/2020		August 2020 Service	Gas and Electric	-490.38	490.38
TOTAL						-490.38	490.38
	Bill Pmt -Check	09/01/2020	Sumy Designs	Web Hosting / Domain Renewal	Old National Bank - Checking		-195.00
	Bill	09/01/2020		Web Hosting / Domain Renewal	Website	-195.00	195.00
TOTAL						-195.00	195.00
	Check	09/02/2020	Google	Sept 2020 Service	Old National Bank - Checking		-100.25
				Sept 2020 Service	Internet / Email	-100.25	100.25
TOTAL						-100.25	100.25
	Check	09/14/2020	Staples	Printer Cartridge /Office Supplies	Old National Bank - Checking		-82.67
				Printer Cartridge /Office Supplies	Office Supplies	-82.67	82.67
TOTAL						-82.67	82.67