

**Richlawn City Commission
Minutes of the Regular Meeting
November 2020**

his meeting was conducted using google meetings. Signs were posted at the bank to inform residents of the change in "location" due to the Covid 19 pandemic. In attendance were Mayor Carpenter; Commissioners Cassidy, Brotzge, Williams and DeVore; Clerk/Treasurer Sullivan; SGT Tourhino and City Attorney Porter. Residents were Josh O'Rear 119 Don Allen, Rae Taylor 214 Gibson; Paul Downs 209 Gibson;

All in attendance expressed appreciation for the creative Halloween celebration in Richlawn.

1. City Attorney: Mr. Porter said there was nothing to report concerning the Walmart tree situation. The LaFollette's attorney is taking the lead. Reviewed the updates to lighting ordinance and summary. CEO may need to take pictures to evaluate situations in the city and how to attempt to enforce it. The Commission will review status at the December meeting. The Mayor will email the CEO the latest documents for his commentary at the December meeting.

2. Resident/Guest Forum: No Comments

3. City Clerk/Treasurer: Mr Sullivan reports the financial reports have nothing standing out, insurance tax payments are above expectation, still working on the security reimbursement, and the bank franchise funds are above expectations. He reviewed the payments for the new sanitation contract. The business tax situation on Shelbyville Road was paid a month late with the discount included; this situation was discussed by all and an informal acknowledgement of payment will occur. (Covid hitting businesses and empty store fronts led the Commission to accept the situation for this specific tax payment.) Discussed the back taxes owed on 4102 Ledyard; Mr. Porter will send a letter asking for a payment update. Commissioner Cassidy made a motion to pay the bills and Commissioner Williams seconded, all voted in favor. Commissioner Cassidy made a motion to approve the October minutes and Commissioner Williams seconded, all voted in favor.

4. COE: Mr. Stewart cited cars for parking on the grass and a dog running loose on Ledyard. He asked if any residents had made a report to Metro Animal Control; no one was aware of a call being made. Discussed Mr. Lynch's is dog as the animal above and the dog's fecal matter not being picked up by the owner on other properties. Discussed leaning road signs in the city and the cost to straighten them.

Sgt Tourinho stated LMPD had arrested thieves taking automobile catalytic converters. He will forward a letter to the Mayor for distribution discussing residents coordinating with delivery companies and neighbors to prevent packages from being left in full view from the street. He also noted thieves have been checking the abundance of gifts under the tree in full view from front windows for theft opportunities. He will increase patrols from Thanksgiving week until the New Year. Will check on homes if residents are gone during the Holidays.

5. Commissioner Cassidy: He brought up a resident's complaint concerning silt fences on the 100 block of Gibson Road. The Commission discussed delaying the Mayor's letter for 2 weeks to allow the majority of the leaves to fall, and Metro's rules on placing debris in the streets. The Mayor's letter will be sent to the 3 residents concerning practices to control leaves, etc.

6. Commissioner Brotzge: 125 Heady is building a backyard screen porch. He will receive the 4193 Blenheim update from Metro later in November.

7. Commissioner DeVore: The mad yard waste dumper was inactive this last week. She will compile a list of crooked sign posts and missing road signs. She reports the City is missing three street name signs. Commissioner Brotzge will check with LGE on crooked light poles.

8. Commissioner Williams: He will update the website to include prospective lighting ordinance and will add a summary to the Gazette.

9. Mayor Carpenter: He informed the Commission that a bakery will be moving into an empty storefront on Shelbyville and a bakery is not considered a restaurant. Per the Commission's discussion, the City's meetings will begin at 6:30 pm starting January of 2021.

10. New Business: None

Commissioner Cassidy made a motion to adjourn and Commissioner Williams seconded the motion. All voted in favor.