

**Richlawn City Commission
Minutes of the Regular Meeting
December 2020**

This meeting was conducted using google meetings. Signs were posted at the bank to inform residents of the change in "location" due to the Covid 19 pandemic. In attendance were Mayor Carpenter; Commissioners Cassidy, Brotzge, Williams and DeVore; City Attorney Porter. Residents were Rae Taylor 214 Gibson; Paul Downs 209 Gibson; Corey Phillippe 4195 Blenheim

1. City Attorney: Mr. Porter gave a review of the lighting ordinance and reported that there were no updates to the Walmart tree situation.

2. Resident/Guest Forum: Corey Phillippe stated his interest to serve on the next Richlawn Commission. He and Commissioner Williams made comments about knowing each other from their time attending Manual High School.

3. City Clerk/Treasurer: Mr. Sullivan was not in attendance but submitted the following Financial Statement Narrative: PLACE HERE. Printing expenses and other charges were added to original financial statement for the meeting. The Mayor stated he wants the next Commission to conduct a detailed review of the next budget and review possible loss of MARF and Security funds. The Commission Noted there will not be yard waste pickup from mid January 2021 to the first of April 2021. Commissioner Brotzge made a motion to pay the bills and Commissioner Williams seconded, all voted in favor. Commissioner Brotzge made a motion to approve the November minutes and Commissioner Williams seconded, all voted in favor.

4. COE: Mr. Stewart reported warnings for limbs in yards and parking in yards. He stated that outdoor lights at 4100 Ledyard and 105 Don Allen should be pointed further toward the ground to prevent blinding/distracting drivers on Richlawn roads. Following the meeting, Commissioner Cassidy called SGT Tourinho would like residents to contact him via Commissioners. Commissioner DeVore reported a RING camera caught a person checking for unlocked cars in our city.

5. Commissioner Cassidy: He requested to keep his email through the first two months of 2021 for passdown purposes. He confirmed his intention to pay for the removal of the dead tree on Ledyard field and tree reimbursement for residents he attempted to get a group discount on tree work with Greenscapes. He did not complete this project. He will forward the working copy of the Richlawn Handbook to the Commissioner who accepts this project. He made comments of the + and - of Richlawn's small city status. He will email a passdown of his projects and experiences serving on the Commission.

6. Commissioner Brotzge: He reported no new construction projects. Metro inspectors came three times to evaluate 4193 Blenheim and he believes the citations have captured the attention of the owner. Metro's next inspection date is January 18, 2021.

7. Commissioner DeVore: She reports Anytime had used the same truck to collect yard waste and regular trash. She called Rhonda of Anytime that this problem occurred again. Driver was supposedly written up, but the Commission is concerned that this is a business practice to lower costs. We may withhold payment for days that Commissioner DeVore witnessed this practice. We plan to continue to work with Anytime, but still will use language in contract to back out of the contract for non compliance. She reports 9 stop signs and 2 streets are crooked and we may choose to have straightened. She was quoted \$500 to complete this project. Additionally we need to have 3 street name signs replaced. Commissioner Brotzge made a motion to approve \$1500 to contract the completion of the 2 projects and Commissioner Williams seconded the motion. All voted in favor.

8. Commissioner Williams: He distributed the December Gazettes and asked Commissioners to send rankings for Christmas decorations by December 23, 2020. He will post and update the website with information and contest winners. We wished him and his wife good luck with the arrival of their baby in January.

9. Mayor Carpenter: Commissioner Cassidy and Mr. Porter both discussed their conversations with Ms. Kaufman concerning issues with neighbors from her perspective. She had supplied pictures to Mr. Cassidy concerning her issues. Mr. Porter and CEO can go look at property issues to offer possible solutions. "Property lines are where neighbors agree." A day after the meeting Commissioner Cassidy discussed with Ms. Kaufman these conversations and suggested a mediator to get all involved to de-escalate and find solutions to live in peace. The Commission agreed to table the lighting ordinance to prevent growth of this issue concerning the 100 block of Gibson Road. LMPD, Richlawn and respective residents are going to have some conflicting issues concerning property security and lighting.

10. New Business: January 18, 2021 meeting will start at 6:30 pm. Commissioner Cassidy and Williams will give a detailed pass down of their duties. The Mayor and Commissioners DeVore, Brotzge and Downs took their oath of office. The Commission discussed the health of Mr. Kittypuss who resides at 206 Gibson and his a big hit with the young residents of Richlawn. The City will update the Jefferson County Clerk the status of our elected officials. The Commission plans to plant a tree in honor of Mr. Cassidy and his tree program efforts. The Mayor wants to see if the Commission can create an effective email distribution system concerning City business.

Commissioner Brotzge made a motion to adjourn and Commissioner Williams seconded the motion. All voted in favor.