

January 18, 2021 6:30 PM

**City of Richlawn  
City Commission Meeting**

1. New Commissioner
  - a. Corey Phillippe expressed interest in joining the Commission. Mr. Phillippe was made a Commissioner by Motion. Motion was made by Commissioner Brotzge and seconded by Commissioner Paul Downs. All voted in favor. Corey then took the oath of office.
2. City Attorney
  - a. No update on the Walmart lighting and tree issues.
3. City Clerk
  - a. Statement of Net Position
    - i. Not an eventful tax collecting month
    - ii. Cash balances are over what they were last year, \$13k, due to upgrade in MARF funds
    - iii. Receivables include a tax request from the bank. The franchise tax of Old National Bank is \$9,700. \$3k more than last year.
    - iv. Collection letters are being sent out for late taxes this week. New bills will be sent out once the PVA provides the bills.
    - v. Deposits are still the same. May move cash into deposits if tax collection goals well
  - b. Revenues include the MARF payment is more than what we expected. No negative issues with Covid-19 so far.
  - c. Everything is normal for revenues and expenses.
  - d. Security went up due to Christmas season. We're going to keep the increased patrols through January.
  - e. Special event – a check to Nanz & Krafts for Christmas decorations.
  - f. Budge is right at about 50% due to being in the middle of the fiscal year.
  - g. Landscaping was a little higher than normal, but that will even out.
  - h. Checks for Christmas contest were dispersed.
  - i. Commissioner Brotzge moved to pay the bills, and Commissioner Paul Downs seconded. All voted in favor.
  - j. Meeting Minutes
    - i. No objections to minutes. Minutes were approved by Commissioner vote. Commissioner Brotzge moved to approve the minutes, and Commissioner Paul Downs seconded. All voted in favor.
4. Code Enforcement
  - a. No update
5. Sgt. Torinho
  - a. Wrecked car was towed due to Sgt. Torinho's help off Taggart.
  - b. Maintain level of coverage for another month.

- 6. Commissioner Brotzge
  - a. No updates
  
- 7. Commissioner DeVore
  - a. Anytime
    - i. Yard waste: Anytime is promising to fix the yard waste issues. They will not be picking up yard waste again until April. Won't know whether the yard waste issues are fixed until then
    - ii. Recycling: cardboard was thrown in with trash. They are going to make sure cardboard is put in recycling.
    - iii. Mayor Carpenter and Commissioner DeVore had coffee with Anytime, and they believe progress was made on Anytime's responsiveness to our concerns.
    - iv. Commission is going to investigate a service to suck leaves off the street.
      - 1. Commissioner DeVore will follow up for local quote.
      - 2. City Clerk recommended asking St. Matthew's to let us use their leave collection service.
    - v. Credit from Anytime was \$249(?)
  - b. Stop signs and street signs will be straightened when weather is good.
    - i. \$500 for stops signs. \$350 for manufacture of street signs, and to hang them would be an additional \$100 (\$50.00 a piece).
  - c. Light poles
    - i. Will have to be done separately.
  - d. Snow removal
    - i. Greenscapes is still contracted for snow removal. We haven't had to use them yet.
      - 1. Will be plowed if snow falls 2" or above or an 1/8 inch of ice.
        - a. Can be called if needed
  
- 8. Commissioner Downs
  - a. Website
    - i. Several posts to the website have been added, one for Recycling
    - ii. Investigating the website to appear better on mobile phones.
      - 1. Wordpress should handle this but they haven't yet.
    - iii. Paul is looking into making the website more secure.
    - iv. Commissioner Downs will be cleaning the site up a bit.
  - b. New handbook – investigating the use of an email chain for neighborhood updates. Mayor's Carpenter's idea. Commissioner Downs has some ideas for services to accommodate the mass-emailing of the Gazette.
  
- 9. Mayor Carpenter
  - a. Exiting Commissioners
    - i. Former Commissioner Cassidy
      - 1. Maintains access for another month to handle his lists of tasks.
    - ii. Former Commissioner Williams
      - 1. Handled the Christmas decorations contest.
  - b. Commissioner Phillippe's email will be set up by Mayor Carpenter.

- c. City Clerk needs a W4 for Commissioner Phillippe and Commissioner Downs, and Clerk will contact them individually.
- d. New Commissioner Roles
  - i. Mayor Carpenter will set Commissioner roles for February meeting
- e. 100 Block of Gibson
  - i. Resident Todd Hendershot attended
    - 1. Neighbor issues continued
    - 2. Mayor Carpenter highlighted that multiple residents were addressed by the Commission
    - 3. Resident Hendershot is investigating the installation of a fence
    - 4. Neighbor is still blowing debris into his yard.
    - 5. Has another neighbor who raised quail in the past.
  - ii. No other complaints from other residents yet.
- f. Lighting ordinance
  - i. Following the Gazette, no response from residents on the ordinance.
  - ii. People currently in violation of new ordinance are going to be approached by letter regarding violation of ordinance. If no response, commissioners may meet with homeowners.
  - iii. City attorney recommends approaching homeowners in person first, before sending letters.
  - iv. Commissioners complained about streetlights being too bright. City attorney pointed out LG&E installs LED lights, and City Attorney will follow up with League of Cities.
    - 1. Ordinance deals with homeowners.
  - v. Motion was made by Commissioner Brotzge to approve the ordinance, and Commissioner Downs seconded it. All approved.
  - vi. Will be placed on the website. New ordinance will be signed and sent between Clerk, Attorney, and Mayor. Clerk will keep the original.
  - vii. Commissioners will investigate lights at issue inside City.

#### 10. New Business

- a. Next meeting on February 15, 2021 at 6:30. Probably online but looking to go in-person.

11. Meeting adjourned. Motion by Commissioner Brotzge, seconded by Commissioner Downs. All approved.