

November 15, 2021

City of Richlawn Commission Meeting Minutes

1. Open Forum
 - a. No residents attended
 - b. Lighting issue on 100 block of Gibson. Fine is being tabled and will not be collected, but the citation will not be dropped in case the issue arises again.
2. City Clerk/Treasurer
 - a. Bills from this month and last month were discussed.
 - i. Bills were approved by the Commission
 - ii. Motion to pay the bills was made by Commissioner DeVore and seconded by Commissioner Phillippe. All voted in favor.
 - iii. Additionally, checks for the law contest winners will be issued. Commissioner Phillippe will issue the checks.
 - b. We are working with a new auditor
 - c. November Financials
 - i. The City began receiving Covid funds
 1. However, the funds are not being used as the rules for their use are not clear. The laws are being rewritten routinely.
 - ii. MARF funds are also coming in as expected and are currently being held as receivables.
 - iii. Deposit tax on bank deposits came in at the same number as it was last year
 - iv. We expect road fund to be increased due to increased gas prices.
 - v. Insurance premiums experienced a large influx from the first quarter of the fiscal year.
 - vi. Canopy Tree program
 1. \$5,300 has been spent. \$4,500 is the limit. Commission will stop paying reimbursements until next year.
 2. Commissioner Brotzge reported two residences have brought up reimbursement but have not submitted any paperwork of proof work has been done. City will no longer pay them this year.
 - vii. Greenscapes bills is higher than normal due to multiple months being paid at once.
 - viii. Expenses are otherwise ordinary.
 - d. Halloween decorating contest winners are being sent their checks/gift cards by the neighborhood association.
 - e. Commission is investigating additional web security through a hosting service.
 - f. Last month's minutes were approved unanimously. Commissioner DeVore made the Motion and Commissioner Phillippe seconded.
3. City Attorney
 - a. Ordinance on soliciting is three quarters done. He will have that done for approval next meeting.
4. Code Enforcement Officer
 - a. Was not present but did drop off parking citations.
 - b. Commission noted parking on the street has become an issue. Code Enforcement Officer will be notified of the concern.

5. Sheepdog Security
 - a. Nothing new to report.
 - b. Halloween was a success in our neighborhood.
6. Commissioner Brotzge
 - a. Nothing additional to report.
7. Commissioner DeVore
 - a. Replaced a light at the entrance to the neighborhood.
 - b. Temporary stop sign was placed on Don Allen. A pole has been ordered.
 - c. Greenscapes is going to \$1,000-worth of clean-up at Ledyard and Hubbards, along the railroad tracks.
 - i. They will also clean up the area going toward Verizon.
 - d. Sinkhole repair at 4193 Blenheim – Commissioner DeVore will ask if they have a demolition job which will generate rock and gravel. If so, we'll fill the sinkhole with the rubble.
 - e. Boy scout project is also on hold
 - f. Commission will also look at the snow removal contract. City Clerk has been approached by Turftenders about offering leaf removal and snow removal services.
8. Commissioner Downs
 - a. Text services is ready to go.
 - b. 103 letters were sent out regarding updates to handbook.
 - c. Commissioners were encouraged to edit their roles in the handbook.
9. Commissioner Phillippe
 - a. Sinkhole – Commission will look to source concrete debris, rock, and dirt to fill sinkhole.
 - b. Metro Louisville Inspector for 4193 Blenheim has not taken any additional action but Commissioner Phillippe continues to call him.
 - c. Commissioner continues to investigate repairs to city streets.
 - d. He is beginning to take suggestions for the next Gazette.
10. Mayor Carpenter
 - a. Christmas decorations will be done by Nanz & Krafts again.
 - b. Police coverage will continue to remain high as we go into the Christmas season.
11. New Business
 - a. Commissioners need to review handbook by next month's meeting.
 - b. Commission will review idea on pay raise for commissioner for the next commission, following next year's election.
 - i. Idea is to generate interest for people to run for the commission.
12. Meeting was adjourned by unanimous vote. Motion to adjourn made by Commissioner DeVore and seconded by Commissioner DeVore.