

September 20, 2021

Richlawn Commission Meeting

1. Open Forum
 - a. Rae Taylor attended to discuss the maintenance of overgrowth by the railroad tracks on Hubbard's Lane.
 - i. Commission indicated we're already gathering quotes to get that area cut back 30 yards.
 - b. Joe Dukes attended to present to discuss Anytime Waste Removal throwing yard waste into the same truck with garbage. The trash guys did it again this morning. Commission shared the resident's concerns and indicated they are reaching out to Anytime to rectify the situation. Anytime president will contact Commissioner DeVore tomorrow.
2. City Clerk
 - a. Meeting minutes from last month were reviewed. Commissioner DeVore moved to approve the minutes. Commissioner Brotzge seconded. Last month's minutes were approved unanimously.
 - b. Budget has been finalized
 - i. Budget includes \$102,153.76 injection from federal government for Covid relief.
 1. This money will not be marked for expenditure until the Commission receives further clarification for how the funds may be used.
 2. City Clerk will work with KIPTA to receive proper instruction on use of the funds. KIPTA is a state-run organization.
 - c. Ordinance 2021-02 was approved to pass the new budget.
 - i. Commissioner Devore moved to approve the budget and Commissioner Brotzge seconded. All voted in favor.
 - d. Ordinance 2021-03 to lower tax rates on residents
 - i. Commissioner DeVore moved to approve the ordinance. Commissioner Brotzge seconded. All voted in favor.
 - e. Ordinance 2021-04 to maintain the bank franchise rate without change. It is the maximum the state allows.
 - i. Commissioner DeVore moved to pass the ordinance. Commissioner Brotzge seconded. All voted in favor.
 - f. Bills and disbursements will be paid, including two provisional disbursements. Commissioner Devore moved to pay the bills. Commissioner Brotzge seconded. All voted in favor.
3. City Attorney
 - a. See ordinances above.
 - b. Will present the ordinance against solicitation in a coming meeting.
4. Code Enforcement Officer
 - a. Five notices were issues for parking violations.
 - b. 4193 Blenheim was fined \$100 for overgrowth.
 - c. Two additional houses were cited for grass overgrowth.
 - d. Resident on Heady cleaned up their yard following contact by Code Enforcement.
5. Sheepdog Security, Sgt. Tourinho
 - a. No issues to report.

6. Commissioner Brotzge
 - a. Resident at 120 Heady, Steve Wilkerson, requested permission to install a pool. Resident is moving forward with the project after speaking with the mayor.
 - b. Owner of 4171 Blenheim requested permission to replace the grass strip of his driveway with gravel. Our requirement is for hard surfaces, and that approval was given.
 - c. Neighbor dispute on Don Allen/Heady. Residents are wanting to install landscaping and other residents have taken issue with the idea. Suffice to say the dispute is not currently City business – the Don Allen residents installing the landscaping are hiring a private attorney to avoid further conflict.
7. Commissioner Devore.
 - a. Kristen Taff is taking over the neighborhood association.
 - i. Ashley O’Rear and Aubrey Spalding will help Ms. Taff.
 - b. They indicated the transition happened too late to plan a Fall Festival. The neighborhood association will begin events in the Spring. May have Halloween decorating contest.
 - c. Told Scout Rymarz and the Scout Master that we’d provide \$500 toward the Eagle Scout project but have not heard back.
 - d. Will follow up with Anytime Waste Services.
8. Commissioner Downs
 - a. Texting services is ready to go. 120 numbers are included to the service.
 - i. Only 128 characters to make it one text message.
 - ii. Should allow for transmission of documents via PDF.
 - b. Website is up to date.
 - c. Handbook is also up to date and will be sent out later this year.
9. Commissioner Philippe
 - a. 4193 Blenheim.
 - i. Called the inspector again regarding the sinkhole. Inspector gave no indication on when action would be taken. Commissioner Philippe will stay on the inspector for further action.
 - ii. A crew came to cut the grass from the city but have since stopped.
 - b. Commissioner Brotzge recommended a message in the Gazette to have Halloween happen like last year with residents setting up in their driveways.
 - c. Commissioner DeVore recommended a message in the Gazette informing residents to not park in their grass.
 - d. Mayor Carpenter recommended a spotlight on one of our new businesses.
 - e. Gazette will go out in mid-October.
10. Mayor Carpenter
 - a. Discussed Covid fund from federal government.
 - b. No complaints for residents at this time.
11. New Business
 - a. No new business
12. Adjournment
 - a. Commissioner Devore moved to adjourn the meeting. Commissioner Brotzge seconded. Motion passed with all voting in favor.