

December 20, 2021

City of Richlawn Commission Meeting Notes

1. Resident/Guest Open Forum

- a. Rae Taylor visited to express his thanks for the clearing of the bushes and shrubs on Hubbards Lane by the railroad tracks.
- b. Sam Rymarz returned to present his eagle scout project.
 - i. They have not been able to source a bench. The project was changed to clear out the brush to clean up the area and make it more presentable. He will use mulch and rocks to clean the vegetation.
 1. Benches were more expensive than originally thought. He wanted to make sure the bench was cemented into the ground but could not find one within budget.
 2. Commission authorized \$300 toward the project. Commissioner Downs moved to approve the project and Commissioner Phillippe seconded the Motion. All voted in favor.

2. City Clerk/Treasurer Report

- a. Cash holdings are right on budget. There was a large influx in insurance receivables and taxes on the bank. Collected bank franchise tax in November/December.
- b. MARF funds will be received in the next month or so.
- c. In the budget, a few numbers did not carry over in the past few months.
 - i. On the canopy tree program, we actually had \$9,000 in the budget; however, the Commission was operating on the mistaken number of \$4,500. Therefore, there is more money to spend on the canopy tree program this year.
 - ii. Budgetary information has been completely updated, and the current budget is reflective of the City's finances for the remainder of the fiscal year.
 - iii. Neighborhood Association is up and running. The City does not oversee the association at all, and we offer only a donation toward their budget.
- d. Checks were issued for the commissioners, the mayor, and the landscaping company.
 - i. Included \$1,500 for the tree trimming on Hubbards Lane.
 - ii. Also included are the decorations for Christmas by Nanz & Kraft.
 - iii. One check will be added for \$50.00 for the lawncare competition.
- e. Commissioner Downs moved to pay the bills. Commissioner Phillippe seconded. All voted in favor.
- f. Commissioner Downs moved to approve the minutes from last month. Commissioner Phillippe seconded. All voted in favor.

3. City Attorney

- a. City Attorney presented a draft "Peddler's Ordinance" for the Commissioner's review.
 - i. Commissioner Downs introduce the draft ordinance for a first reading.
- b. City Attorney recommended we review our procedure for meeting in light of the omicron variant of Covid-19.

4. Code Enforcement Officer

- a. Did not attend.
 - b. He will be directed to revisit the lighting issue on Gibson.
 - c. Noise devise is being investigated on the 100 block of Don Allen.
5. Sheepdog Security
 - a. Sgt. Tourinho reported a shooting near Richlawn, but it was an isolated incident.
 - b. Sgt. Tourinho recommended residents keep Christmas gifts out of sight, and have neighbors look out for one another. Residents can also let Sgt. Tourinho know if they are traveling so the company can keep an eye out for packages.
 - c. His email is tulio.tourinho@hotmail.com.
6. Commissioner Brotzge
 - a. No updates to report.
7. Commissioner DeVore
 - a. Did not attend.
 - b. Greenscapes landscaping contract is up for renewal soon. Commission will look at a competitive bid for the job. If needed, we will extend with Greenscapes.
 - i. The new company may take care of leaf removal.
 - c. We are still looking at filling the sink hole on Blenheim.
8. Commissioner Downs
 - a. Handbook is about ready to be sent out.
 - b. City-wide text will be sent relaying Sgt. Tourinho's message and informing the residents when the Christmas light judging will take place.
9. Commissioner Phillippe
 - a. 4193 Blenheim is still under investigation by the City of Louisville.
10. Mayor Carpenter
 - a. Covid funds are still unused until we get clear guidance from the federal government.
11. New business
 - a. Commission wants to note in the Gazette that a salary increase for commissioners will take place at the start of the next Commission in 2023. The Commission wants to encourage residents to participate in the Commission.
 - b. Commission will pass out the handbooks when that is ready for distribution.
 - c. Commission will also investigate the number of rental properties to ensure we have an accurate list of property owners.
 - i. Commissioners Downs and Phillippe will set up a list.
 - d. City of Richlawn is looking into donating to the disaster relief in Western Kentucky.
 - i. The State set up a program for disaster relief, as did the League of Cities.
 - ii. The Commission gave the mayor discretion to look into the appropriate program for donation.
 - iii. Commissioner Downs moved to approve the donation of \$250. Commissioner Phillippe seconded. All voted in favor.