

**Richlawn Commission Meeting
August 15, 2022 Draft Minutes**

1. Resident/Guest Open Forum
 - a. no residents in attendance
2. City Clerk/Treasurer Report- Daniel Sullivan
 - a. We paid \$3000 for road repair. The increased security service will continue. Motion made and approved to pay the monthly bills.
 - b. Covid Relief Funds were used to purchase an "Owl" video conference unit for remote meetings, etc. We received second part of Covid Funds, approximately \$102,000, in total. Road funds are still coming in. Positive balance is larger than normal.
 - c. Approved draft July 2022 minutes with some small updates
3. City Attorney - Steve Porter
 - a. Draft Ordinance for Lot Upkeep is in the process of being finalized.
 - b. Ordinance codification is in the process of updating.
 - c. Outside committee requirements were discussed. The Ethics Committee must have 3 residents, other standing committee can have fewer members, even one person.
 - d. The large apartment complex at Ridgeway & Westport are being opposed by neighbors in that area. St Matthews will have the final say. The City of Richlawn government will not be involved in the process.
4. Code Enforcement Officer - George Stewart - not in attendance
 - a. Review of ongoing parking issues. It was discussed that we will review the parking restriction distance on streets that intersect with Hubbards Lane. The current restriction is 30 feet from the intersection, but that distance is not safe when cars turn from Hubbards and become "trapped" behind a parked car, leaving the possibility of a collision from cars on Hubbards.
5. Sheepdog Security – Sgt Tourinho - not in attendance
 - a. Increased coverage needs during summer months
 - i. Coverage increased to 30 hr/mo (as of 7/12/2022)
 - ii. Recent break-ins of cars was discussed. Most of these break-ins are crimes of opportunity - keep car doors locked and do not store valuables in your car. Contact Louisville Metro Police at 911 if you witness a crime.
6. Commissioner Matthew Brotzge
 - a. Construction projects - no new permits
 - b. Tree program management - There is one outstanding request and one old request that are being process.
 - c. City-wide arborist project - The Arborist report is being compiled. Approximately 75 homes opted in for the evaluation. Some general points are that many Pin Oaks have parasites and need treatment. A few homes are in serious danger from old and diseased trees. The arborist will email estimates and notes directly to the residents who requested the evaluation and will offer a 20% discount to residents.
 - d. Discussion was held in developing a tree plan for the City. Perhaps one new tree for each homeowner.
7. Commissioner Dianne DeVore
 - a. Plaza fence replacement - Fence is torn down, and a few new posts are in place. It is taking longer than expected.
 - b. A Kid-sized "little library" will be investigated. It could be financed using Covid funds.
8. Commissioner Paul Downs
 - a. Website & meeting minute updates - updates are online.
 - b. Website revamp project - A quote has been requested from the hosting company suggested by the Kentucky League of Cities. Our website needs are simple. The company has packages that

have more than we need. Once the quote arrives, we can determine if they are a good fit for us. We might be able to use a Google Site if insurance and legal constrictions allow.

9. Commissioner Corey Phillippe

- a. 4193 Blenheim Rd. (Louisville Metro call & MSD Update): The Inspector has finally talked to the homeowner. Lou Metro has applied a \$3000+ lien against the property for ongoing maintenance issue. The owner has 30 days to sell or face additional penalties. The deadline for is September 8 or 9. A relator has been on the property. 220 N. Hubbards: Contacted Lou Metro's 311 system for tall grass & weeds and a collapsed carport.
- b. 4100 block of Blenheim neighbor issues - Commissioner Phillippe will take care of the issues himself.
- c. Fall Gazette Ideas - Halloween decorating contest, the Fall Festival. and "Driveway" Trick or Treating are all on the Fall agenda.
- d. Pavement repairs - Partial repairs have been done, the rest will be scheduled soon. Residents will be notified as soon as possible about the repair date.

10. Mayor Andrew Carpenter

- a. Covid funds management - We continue to investigate ways to best use these funds. The Owl camera system is a good example of how they can be spent.
- b. Election 2022 & Richlawn open positions - Write-in candidates are due 10/28. Go to <http://elections.jeffersoncountyclerk.org/primary-jefferson-county-candidate-info/>

11. New Business

- a. Sidewalk maintenance along Hubbards Lane - It looks like Greenscapes cleaned up the sidewalks at the RR Crossing and at the Verizon Parking Lot. Roundup was used to kill grass. It looks much better and is safer for pedestrians.
- b. The West entrance park need a little bit of clean up. Mayor Carpenter will spray some weed killer.
- c. All residents should keep cars locked at all times, and in a garage when possible
- d. Google City Numbers:
 - i. Mayor: 502-512-8930
 - ii. Treasurer: 502-512-8967
- e. Next meeting: 6:30 PM on September 19, 2021

12. Adjourn Meeting - meeting adjourned at 7:42